

January 3, 2012

MINUTES

**RE-ORGANIZATIONAL – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
JANUARY 3, 2012
7:30 P.M.**

TOWN BOARD MEMBERS PRESENT:

GLENN R. NELLIS	-	SUPERVISOR
MARY LOU PEW	-	COUNCILWOMAN
EDWARD KRYCIA, JR	-	COUNCILMAN
RICHARD S. VENTRY	-	COUNCILMAN
FRAN MCLAUGHLIN	-	COUNCILMAN

OTHERS PRESENT:

Mary Jo Hultquist	-	Town Clerk
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Call to Order:

Supervisor Nellis called the Regular Meeting of the Eden Town Board to order at 7:30 P.M.

Pledge of Allegiance:

Supervisor Nellis led the assembly in the Pledge of Allegiance to the flag followed by a moment of silence.

REORGANIZATIONAL MEETING

FOR THE YEAR 2012

TOWN OF EDEN

Councilman McLaughlin began the Re-organizational Meeting by reading the following items:

1. Regular meetings of the Eden Town Board will be held on the second Wednesday of each month starting at 7:30 P.M. Additional meetings will be held on the fourth Wednesday of each month as needed.
2. The official newspaper of the Town of Eden will be "The Sun" located in Hamburg, New York.
3. Surety Bonds will be carried as follows:

\$490,000.00 – Tax Collector
\$40,000.00 Supervisor
\$24,000.00 – All Others
4. Mileage reimbursement will be \$.45 per mile while using personal vehicles on Town business, authorized in advance.
5. Copies of adopted minutes will be on file at the Eden Library and the Town Clerk's office.
6. Appoint HSBC, M & T, Evans National & Bank of America and other institutions as deemed appropriate by the Board, as banks for deposits, checking and investments.

MOTION was made by Councilman Krycia to accept and approve Items Nos. 1 thru 6 as presented; seconded by Councilman Ventry; “Ayes”? Nellis, Krycia, Ventry, McLaughlin; Opposed? – None; Abstain? – Krycia; Motion carried.

Supervisor Nellis then read the Salaries of Elected Officials as follows:

Salaries of Elected Officials:

1. Town Board Members \$10,092.00 yearly to be paid monthly.
2. Justices Michael Cooper and Melissa Zittel at \$15,112.00 each yearly to be paid monthly.
3. Supervisor Glenn R. Nellis at \$37,129.00 yearly to be paid bi-weekly.
4. The Head Assessor will receive \$17,988.00 yearly, to be paid monthly and the other two assessors \$13,995.00 each yearly, to be paid monthly.
5. Town Clerk, Mary Jo Hultquist \$35,232.00 yearly, to be paid bi-weekly. The Town Clerk will also receive remuneration as school tax collector for the 2012-2013 school year, pending a new agreement with the Eden Central School District.
6. Highway Superintendent, Ronald Maggs at \$67,406.00 yearly, to be paid bi-weekly.

MOTION was made by Councilwoman Pew to approve the above salaries; seconded by Councilman Krycia; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Councilwoman Pew then read the Appointments and Salaries as follows:

Appointments and Salaries:

Appoint Teresa Baskerville full-time Court Clerk at \$31,204.00 yearly to be paid bi-weekly.

Appoint Bettyann Neifer part-time Court Clerk at \$14.67/hr. for up to 300 hours per year and Cynthia Ciesielski at \$11.04/hr. for up to 10 hours per week and Rachel Miller \$11.00 per hour to work in the Court Office as needed, not to exceed \$400 for the year.

The salary of the full-time Code Enforcement Officer will be \$60,096.00 yearly, to be paid bi-weekly.

The salary of the full-time Bookkeeper will be \$35,329.00 yearly, to be paid bi-weekly.

The rate of pay for part-time highway employees will be \$11.50 per hour, to be paid bi-weekly.

Re-appoint Dave Rice Fire Inspector for structural fires at \$68.00 per occurrence.

Appoint Diane Herzog part-time secretary to the Code Enforcement Officer for five (5) hours per week at \$12.63/hr. to be paid bi-weekly.

MOTION was by Councilwoman Pew to approve the above appointments; seconded by Councilman McLaughlin; All “Ayes” - Opposed? – None; Abstain? – None; Motion carried.

Appoint Cynthia Allen part-time secretary to the Assessors for 19 hours per week at the rate of \$11.39/hr., to be paid bi-weekly.

The Chairman of the Zoning Board of Appeals is to be paid \$500.00 yearly.

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The Chairman of the Assessment Board of Review is to be paid \$125.00 yearly and the other members of the Assessment Board to be compensated \$85.00 each yearly. A secretary, if needed, will be compensated \$200.00 per year.

Deputy Town Clerk Heather Ohmit will be paid \$11.74 per hour. Deputy Town Clerk Cynthia Ciesielski will be paid \$11.39 per hour. The hours and salaries of the Town Clerk's office shall not exceed a total of 1,509 Deputy Clerk hours or \$17,536.00 for the year.

Appoint Mary Jo Hultquist, Registrar, at a rate of \$3,453.00 yearly, to be paid monthly.

Appoint William Sickau part-time custodian at 40 hours per month at \$13.67/hr. to be paid monthly.

Appoint Raymond Zabron, part-time Dog Control Officer, at an annual salary of \$14,150.00, to be paid monthly.

Appoint Maureen Zabron, part-time Dog Control Officer's secretary at an annual salary of \$3,013.00, to be paid monthly.

Appoint Susan Brass, Recreation Director at \$21,257.00 yearly, to be paid monthly.

Appoint Scot Christiansen, Recreation Working Crew Chief, at \$23.18/hr., to be paid bi-weekly.

Appoint Cynthia Kugler, secretary to the Highway Superintendent at \$13.31 per hour for 40 hours per week, to be paid bi-weekly and secretary to the Off-Road Drainage Committee at \$25.00 per meeting.

Appoint Michael Kobiolka, Town Prosecutor, at annual salary of \$5,975.00, to be paid monthly.

Reappoint Ronald Maggs, Chairman of the Off-Road Drainage Committee and MS4 Officer, to be compensated \$2,295.00 yearly, to be paid bi-weekly.

Appoint William J. Trask, Sr., Town Attorney to provide legal services for the Town at an annual compensation of \$28,222.00, to be paid monthly.

Kim Soda, Full-Time Police Dispatcher will be compensated \$41,309.00 for the year, to be paid bi-weekly.

Part-time Police Officers will be paid \$17.65 per hour for Day Shifts, not to exceed 1768 hours and \$31,205.00 and \$18.77 per hour for Night Shifts, not to exceed 1000 hours and \$18,770.00 not to exceed a total expenditure of \$49,975.00 for all part-time officers for the year.

Part-time public safety dispatchers with 1-5 years experience will be paid \$10.55 per hour, with 6-10 years experience \$11.08 per hour and with 11 years the rate will be \$11.61 per hour. Jane Henry, who will be compensated \$12.73 per hour. Total dispatching allotment shall not to exceed the budgeted authorization of \$41,200.00 for the year.

Appoint Thomas Jones, Rose Nadrach, Julie Boedo, Justin Miller, Christopher Muraco, Robert Clamsy and Jane Henry part-time Public Safety Dispatchers; Joseph Flynn, Jeffrey DeVinney, Mark Baltes, Ian Hodkin, Nathan Miller, Timothy McDonald, James Pierce, Richard Rogers, Michael Rich and Michael Rakiecki Part-time Police Officers.

MOTION was made by Councilman Krycia to approve the above appointments and salaries as stated; seconded by Councilwoman Pew; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Councilman Krycia read the following appointments:

Appoint Diane Herzog, Planning Board Secretary at \$93.00 per occasion.

Appoint Stacey Callinan secretary to the Historic Review Board to be compensated \$77.00 per meeting and Zoning Board secretary at the rate of \$84.50 per hearing plus \$12.88/hr. for reconvened hearings.

Appoint Police Chief the inspection official for games of chance at no pay.

Appoint Police Chief Bingo Inspector at no pay.

Appoint the Town Clerk as Affirmative Action Officer at no pay.

The Eden and East Eden Fire Chiefs will receive an annual stipend of \$1,200.00 each.

The Director of Operations for the Eden Emergency and Rescue Squad will receive an annual stipend of \$1,200.00.

MOTION was by Councilman McLaughlin to approve the above appointments and salaries; seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Appointments of the Supervisor:

Supervisor Nellis read the following appointments:

Appoint Lisa J. Greiner, Administrative Assistant and Confidential Secretary to the Supervisor at \$33,949.00 yearly, to be paid bi-weekly.

Appoint Diane Herzog, part-time secretary to the Supervisor at \$12.63 per hour for 14 hours per week, to be paid bi-weekly.

Appoint Anna Mae Knack part-time secretary at \$19,686.00 yearly, to be paid bi-weekly.

Appoint Sue Minekime and R. Ferris Randall Town Historian at \$1,061.00 each for the year.

Appoint Glenn Nellis, Director of Civil Defense, at no salary.

Appoint Joseph Flynn, Captain of the Reserve Police, at no salary.

MOTION was made by Supervisor Nellis to approve the appointments and salaries as stated; seconded by Councilman Ventry; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis read the following appointments:

Appoint Mary Lou Pew Deputy Town Supervisor at no salary.

Appoint Robert Pietrocarlo as Head Assessor.

MOTION was made by Supervisor Nellis to approve the appointments; seconded by Councilman Krycia; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Supervisor Nellis made the following appointments as Town Board Liaisons to the various Town Boards/Committees:

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| Mary Lou Pew | Code Review Committee |
| Rich Ventry & Fran McLaughlin | Recreation Advisory Board |
| Edward Krycia, Jr. | Eden Chamber of Commerce |
| Edward Krycia, Jr. | Historic Preserv Board/Local History Comm |
| Edward Krycia, Jr. & Fran McLaughlin | Economic Development Committee |

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Edward Krycia, Jr.	Conservation Advisory Board
Mary Lou Pew	Zoning Board of Appeals
Edward Krycia, Jr.	Library Board
Mary Lou Pew & Rich Ventry	Emergency Squad
Fran McLaughlin	Street Lights
Edward Krycia, Jr. & Rich Ventry	Planning Board
Mary Lou Pew & Rich Ventry	Fire Departments
Rich Ventry	Assessment Board of Review
Edward Krycia, Jr.	Agricultural Advisory Board
Fran McLaughlin	Drainage Committee
Mary Lou Pew	Technology Committee
Mary Lou Pew & Rich Ventry	Emergency Preparedness Committee
Glenn R. Nellis	Association of Erie County Governments
Fran McLaughlin	NEST- Solid Waste
Glenn R. Nellis	Community Development Block Grant
Glenn R. Nellis	Rural Transit Service Advisory Board
Glenn R. Nellis & Fran McLaughlin	Southtowns Community Enhancement Coalition
Ed Krycia, Jr.	2012 Bi-Centennial Planning Committee
Glenn Nellis	Watershed/Erie County Water Quality Committee

MOTION was made by Councilman McLaughlin to approve the appointments of Town Board Liaisons; seconded by Councilman Ventry - “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Advisory Board Appointments/Reappointments:

Supervisor Nellis stated all Committee/Board members whose terms were due to expire December 31, 2010 were notified and requested to fill out a new application if they wished to be considered for reappointment. Board Chairs were also asked to supply a recommendation for reappointment and appointments to their various boards. Based on the recommendations received to date:

Reappoint William Zittel and Susan Minekime Co-Chairman of the 2012 Bi-Centennial Planning Committee.

Reappoint Russell Barten, Robert Stievater, Mary Jane Bolo and Judith Striebich to two-year terms on the Conservation Advisory Board.

Reappoint Lamont Beers Chairman of the Conservation Advisory Board.

Reappoint David Zittel, Karyn Agle, Gerald Mammoser and Felice Krycia to two-year terms on the Agricultural Advisory Board.

Reappoint Lucille Kaminski Zoning Board Chairman.

Reappoint Larry Howie to a three-year term on the Off-Road Drainage Committee.

Reappoint Patricia R. Smith to a five-year term on the Eden Library Board.

Reappoint Frank Meyer to a one-year term as alternate on the Eden Planning Board.

Reappoint Donald Schreiber, Jr. and Jack Cuddihy to three-year terms on the Economic Advisory Board.

MOTION was made by Councilman Ventry to approve the Advisory Board reappointments/appointments as presented; seconded by Councilwoman Pew; “Ayes”; Nellis, Pew, Ventry, McLaughlin; Opposed? – None; Abstain? – Krycia; Motion carried.

Renewal of Independent Service Provider Contracts:

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MOTION was made by Councilman Krycia to renew a one-year contract with Michael Bolo (Peak Performance) as an Independent Economic Development Specialist Provider for the Town of Eden for the year 2012 at an annual stipend of \$4,800, to be compensated \$400 monthly upon receipt of a statement of services rendered for that month. Seconded by Supervisor Nellis; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilwoman Pew to renew a one-year contract with Charles Dias as an Independent Computer Technology Service Provider for the Town of Eden for the year 2012 at an annual stipend of \$4,800, to be compensated \$400 monthly upon receipt of statement for services rendered for that month. Seconded by Councilman Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilwoman Pew to enter into a contract with Drescher and Malecki to serve as independent accountants and auditors for the Town for the year ending December 31, 2011 and to authorize Supervisor Nellis to execute said contract as prepared by Drescher and Malecki; seconded by Councilman Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilwoman Pew to enter into a contract with Joseph Ghosen, to serve as GIS Consultant for the 2012 at \$12,000.00 yearly, to be reimbursed \$1,000.00 per month; seconded by Councilman McLaughlin; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilwoman Pew to designate Lisa Winter, Bookkeeper, to oversee the services provided to the Town by Drescher and Malecki; seconded by Councilman Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Reaffirmation of the Town’s Procurement and Investment Policies:

MOTION was made by Supervisor Nellis to adopt the Procurement Policy as amended December 29, 2010, and to adopt the Investment Policies and Guidelines of the Town of Eden, as amended on December 29, 2010. Both are on file in the Town Clerk’s office; seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Reaffirm daily meal allowance for annual Association of Towns Meeting held in New York City at \$40.00 a day and limit hotel stay to three nights for this annual meeting.

MOTION was made by Councilman McLaughlin to reaffirm the daily meal allowance for annual Association of Towns Meeting held in New York City at \$40.00 a day and limit the hotel stay to three nights; seconded by Councilwoman Pew; All “Ayes”; Opposed? - None; Abstain? – None; Motion carried

Hearing of Visitors:

There were none.

Adjournment:

MOTION was made by Councilwoman Pew to adjourn the Regular Meeting of the Eden Town Board; seconded by Councilman Ventry ; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis adjourned the Regular Meeting of the Eden Town Board at 8:20 P.M.

Respectfully submitted by,

Mary Jo Hultquist
Town Clerk

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