

COMMERCIAL / NON-RESIDENTIAL

Permit Fee is \$100 plus \$0.35 SQ FT OF CONSTRUCTION

TOWN OF EDEN BUILDING DEPARTMENT
2795 EAST CHURCH STREET
EDEN, NY 14057

TEL: 716-992-3576
FAX: 716-992-4131
EMAIL: Building@edenny.gov



BUILDING PERMIT APPLICATION CHECKLIST COMMERCIAL/ NON -RESIDENTIAL

All of the following items **MUST** be submitted with this application in order to obtain a Building Permit

- Completed BUILDING PERMIT APPLICATION form**
- Proof of Insurance:** to comply with General Municipal Law, the applicant/business/entity must provide proof of compliance with Worker's Compensation and NYS Disability Laws
- A copy of the approved Site Plan**
Which shall include a dimensioned plot plan to an appropriate scale showing all structures, parking areas, roads and access points, including all setbacks, yard separations and building separations. The plot plan shall include details as to landscaping, drainage, sewage disposal and signs, where applicable, and other conditions affecting the parcel.:
- WORKING PLANS-** an accurate set of working plans:
 - FOUNDATION PLAN
 - BUILDING ELEVATION
 - DETAILS & CROSS SECTIONS WHERE APPLICABLE
 - ELECTRICAL SHOW ALL CODE REQUIRED INFORMATION
 - MECHANICAL SHOW ALL CODE REQUIRED INFORMATION
 - FLOOR PLAN – INDICATE USE OF ALL ROOMS
 - WALL SECTIONS – SHOW STRUCTURAL COMPONENTS
 - FLOOR/ROOF FRAMING – STRUCTURAL CALCULATIONS REQUIRED
 - MECHANICAL SHOW ALL CODE REQUIRED INFORMATION
 - INDICATE STRUCTURAL DESIGN CRITERIA AND PROVED CALCULATION
- Code compliance analysis from designated NYS licensed engineer or architect
- All plans for buildings, structure, or equipment subject to the State Energy Conservation Construction Code must be certified by a licensed professional that the plans were prepared by him and are in compliance with the State Energy Conservation Construction Code.
- Approval from the County Health Department Sewer tap permit if utilizing public water
If private sewer system.

COMMERCIAL / NON-RESIDENTIAL

Permit Fee is \$100 plus \$0.35 SQ FT OF CONSTRUCTION

TOWN OF EDEN BUILDING DEPARTMENT
2795 EAST CHURCH STREET
EDEN, NY 14057

TEL: 716-992-3576
FAX: 716-992-4131
EMAIL: Building@edenny.gov



APPLICATION MUST BE COMPLETELY FILLED OUT (incomplete applications will **NOT** be accepted)

1. OWNER

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____
TOWN _____ ZIP _____
APPLICANT IS: Owner Contractor Agent Engineer Other (specify) _____

2. CONTACT INFO (if same as above list "same")

Owner Contractor Other _____
NAME _____ PHONE #1 _____
EMAIL _____ PHONE #2 _____

3. CONTRACTOR INFORMATION

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____
TOWN _____ ZIP CODE _____

4. PROPOSED PROJECT (check all that apply)

NEW BUILDING ADDITION ALTERATION CHANGE OF USE REPAIR
 DEMOLITION RELOCATION SPECIAL PERMIT
 OTHER _____

5. PROJECT DESCRIPTION (basic description, use, size and cost of what is being proposed)

Project estimated cost (estimate only - does not affect assessment) \$

7. EXISTING UTILITIES ON PROPOSED PROJECT PROPERTY (determines zoning user group)

WATER: Public New Well Existing Well None
SEWER: Public New Septic Existing Septic None

8. WILL NEW CONSTRUCTION INCLUDE:

ELECTRICAL YES NO PLUMBING YES NO
HEATING YES NO AIR CONDITIONING YES NO
TYPE OF HEAT Natural Gas Propane Oil Other _____
FLOOR TYPE Concrete Wood Stone Other _____

9. CONTRACTOR WORK - will need NYS Disability and Worker's Compensation Insurance Certificates

10. NEW YORK STATE LICENSED PROFESSIONAL

NAME _____ PHONE _____
ADDRESS _____
EMAIL _____
TOWN/ZIP _____
LICENSE NUMBER _____ R/A PE

11. STARTED WORK

Has any work included in the application been started or completed YES NO If YES Explain

12. APPLICATION CERTIFICATION:

In consideration of the permit applied for, the undersigned hereby agrees that he/she will comply with the Code of New York, Town of Eden Code and any other laws which may be applicable that he/she will preserve the establishment of lot lines, disclose all information to the Code Enforcement Officer, and that he/she will not use nor permit to be used the structure by the application until a Certificate of Occupancy (CO) or Certificate of Compliance (C/C) is legally issued.

SIGNATURE _____ DATE _____

13. INCLUSIONS:

All documents and information required on the provided checklist **MUST** be submitted with this application.

FOR OFFICE USE ONLY – Application to be submitted to the Town of Eden Clerks Office	
Permit Fee= \$100 plus \$0.35 sq. ft. of construction	
Payment must be made by Cash, Check or Credit Card Check made payable to the Eden Town Clerk	
Date Received by Clerk _____	Amount Credited \$ _____ Cash ___ CC___ Check # _____
Application # _____	Amount Due \$ _____ Cash ___ CC___ Check # _____