

FENCE PERMIT APPLICATION

Permit Fee is \$50.00

TOWN OF EDEN BUILDING DEPARTMENT
2795 EAST CHURCH STREET
EDEN, NY 14057

TEL: 716-992-3576
FAX: 716-992-4131
EMAIL: Building@edenny.gov



BUILDING PERMIT APPLICATION CHECKLIST FOR ACCESSORY STRUCTURE - FENCE

All of the following items **MUST** be submitted with this application in order to obtain a Building Permit

Completed BUILDING PERMIT APPLICATION form

A copy of the existing and most current and accurate survey or site plan.

Drawn to scale, proposed FENCING on the survey or site plan with the dimensions from the property lines setbacks.

***When drawing the proposed fence on your survey, keep in mind you will need to be able to maintain the fence on both sides of your property.**

Brochure from manufacturer - showing fence type and materials etc.

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APPLICATION MUST BE COMPLETELY FILLED OUT (incomplete applications will **NOT** be accepted)

1. OWNER

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____
TOWN _____ ZIP _____
APPLICANT IS: Owner Contractor Agent Engineer Other (specify) _____

2. CONTACT INFO (if same as above list "same")

Owner Contractor Other _____
NAME _____ PHONE #1 _____
EMAIL _____ PHONE #2 _____

3. CONTRACTOR INFORMATION

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____
TOWN _____ ZIP CODE _____

4. PROPOSED PROJECT (check all that apply)

NEW ADDITIONAL ALTERATION REPAIR
FENCE TYPE WOOD CHAIN LINK VINYL OTHER _____

5. PROJECT DESCRIPTION (basic, use, size and cost of what is being proposed)

FENCE USE PERIMETER (6' or less) ANIMAL POOL OTHER _____
LENGTH _____ HEIGHT _____
Project estimated cost (estimate only - does not affect assessment) \$ _____

6. CONTRACTOR WORK

Are wages being paid for performance of this work (are you hiring a Contractor?) YES NO

IF YES, the contractor needs to provide proof of NYS Worker's Compensation and Disability benefits.

ACCEPTABLE PROOF

- Form DB121.1 NYS Disability
- CEE 200 for NYS Disability & Workers Compensation Exemption
- Form C105.2 or U-26.3 Workers Compensation

IF NOT hiring a contractor or Doing the work yourself - An Affidavit of Exemption is required - You can get this form in the Building Department's office or the website. (Form AE-1)

7: STARTED WORK

Has any work included in the application been started or completed YES NO If YES Explain

8: APPLICATION CERTIFICATION:

In consideration of the permit applied for, the undersigned hereby agrees that he/she will comply with the Code of New York, Town of Eden Code and any other laws which may be applicable that he/she will preserve the establishment of lot lines, disclose all information to the Code Enforcement Officer, and that he/she will not use nor permit to be used the structure by the application until a Certificate of Occupancy (CO) or Certificate of Compliance (C/C) is legally issued.

SIGNATURE _____ **DATE** _____

9. INCLUSIONS:

All documents and information required on the checklist below **MUST** be submitted with this application.

FOR OFFICE USE ONLY – Application to be submitted to the Town of Eden Clerks Office	
Permit Fee: \$50.00	
Payment must be made by Cash, Check or Credit Card Check made payable to the Eden Town Clerk	
Date Received by Clerk _____	Amount Credited \$ _____ Cash ___ CC___ Check # _____
Application # _____	Amount Due \$ _____ Cash ___ CC___ Check # _____