

EDEN TOWN BOARD MEETING

September 26, 2018

EDEN TOWN HALL – 7:00 P.M.

Website: WWW.EDENNY.GOV

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Pledge of Allegiance

Public Comments on Agenda Items Only:

New and Unfinished Business:

1. Approval of washing machine for East Eden Fire Dept.
2. Resolution adopting proposal for the Dissolution Plan for the Consolidated Water District
  - a. State Environmental Quality Review (SEQR)
  - b. Resolution adopting proposal
3. Increase deputy Town Clerk, Janet Cunfer's rate of pay to \$13/hour
4. Set public hearing for possible tax override
5. Resolution Notifying the County of Erie on conditions of certain highways
6. Resolution amending cost to water project engineering
7. Proposal for engineering for Violet tank construction
8. Resolution authorizing Request for Proposal (RFP) for engineering services

**Other Town Events:**

Oct. 3<sup>rd</sup> – 7pm – Planning Board  
Oct. 10<sup>th</sup> – 7pm – Town Board  
Oct. 10<sup>th</sup> - 7:30pm – Public hearing on Community Dev. Block Grant Program

Volunteer drivers needed to assist seniors with medical appointments. Call Town Hall at 992-3408 if interested.

Hearing of Visitors

Fire Commissioners Meeting

1. Review Standard Operation Procedures (SOPs)

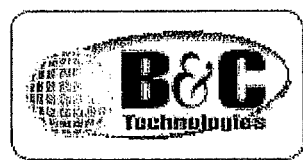
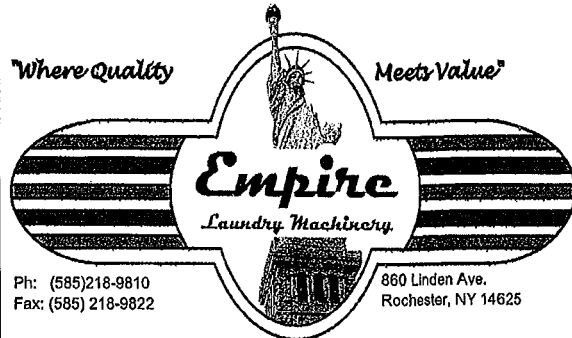
Executive Session as needed

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Drain Coof / electrical / Water feed? Service

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Bill Laing  
 Eden Fire Dept.  
  
 2791 East Church St.  
 Eden NY 14057  
 Phone: 716-861-8770  
 Fax:



**Sales Quotation**

Quote #: 000260

Quote Date: 6/20/2018

Quote Expires on: 7/20/2018

Qty	Item #	Description	Retail	Sale Price	Extend
1	EH020PA10211220	Continental Girbau 20 lb. capacity (2.8 cu. ft. basket) E-series High Performance soft-mount washer/extractor, 300 G-force, "Logi-Pro" programmable micro-control, Energy Star rated (MEF 2.21, WCF 5.03), Top mount 4 compartment supply hopper, type 304 stainless inner & outer cylinder, front panels, Titan Steel finish front columns, top, & side panels, gravity drain,	\$4,644.00	\$3,483.00	\$3,483.00
1	HOSES-200	Pair of 200 psi high pressure Hot & Cold water		\$76.00	\$76.00
1	ADDFIREDISC	Additional Firefighter Discount		(\$174.00)	(\$174.00)
1	FACTORY FRT	Factory freight from manufacturer to Empire		\$175.00	\$175.00
1	SOFTMTDEL/INSTAL	Empire delivery, rigging, uncrate, set in place, level, new soft mount equipment, final connect to existing adequate utilities per mfg. recommendations within 4 ft., (no wall penetrations), start up, test, give maintenance & operation instruction.		\$450.00	\$450.00

Qty	Item #	Description	Retail	Sale Price	Extend
	ACCESS	Customer responsible for adequate equipment access from outside into the installed position.			
	CUSTOMER	Customer responsible for Hot & Cold water lines, gas lines, air lines, steam lines with shut-offs, drain, electrical, & ductwork modifications & upgrades as applicable to within 4 ft. to accommodate new equipment installation per mfg. recommendations.			
	CGI WARR	Continental Girbau factory parts warranty: 3 yrs. all parts, 5 yrs. washer/extractor frame, basket, shaft, main bearings & seal assembly. See mfg. warranty sheet for details.			
	LABOR WARR	Empire Laundry Machinery warrants labor limited to the repair or replacement of failed/defective parts for the first 90 days commencing on start up.			
	TAX EXEMPT	Provide tax exempt certificate in-lieu of sales tax, if applicable			

Salesperson: **Gerald P. Hendershot**

Gerald P. Hendershot, President

Payment Terms: 25% down with signed order, balance due upon installation completion.

I accept the terms & conditions of this offer. By signing this offer it constitutes a sales agreement between Empire & you.

Signed: \_\_\_\_\_

<b>Sub-Total</b>	<b>\$4,010.00</b>
<b>Tax</b>	
<b>Total</b>	<b>\$4,010.00</b>

**Thank you for considering our company. If you have questions or concerns, we would appreciate your feedback so that we can serve you better in the future!**

Minimum restocking fee on any cancellation is 20%. Deposits are non-refundable after order is placed with the manufacturer. All overdue payments will be charged at 1.5% interest per month. All collection & attorney fees will be paid by the buyer. The terms of this agreement shall be interpreted in accordance with the laws of the State of New York. Any legal action commenced in relation to this agreement shall exclusively be in the jurisdiction of the New York State Supreme Court County of Monroe.



# Estimate

Date	Estimate #
6/27/2018	EST19457

## All Hands Fire Equipment

PO Box 1245  
 Wall NJ 07719  
 Tel:(732) 502 8060  
 Fax:(732) 502 8064  
 www.allhandsfire.com

<b>Bill To</b>
EDEN FIRE DEPT. EDEN FIRE DEPT. 2791 E. CHURCH ST. EDEN NY 14057

<b>Ship To</b>
EDEN FIRE DEPT. EDEN FIRE DEPT. 2791 E. CHURCH ST. EDEN NY 14057

**\*\*We will try to match or beat any price\*\***

<b>Expires</b>	<b>Sales Rep</b>	<b>Ship Via</b>
7/27/2018	Colarusso, Scott T	UPS Ground Orders ...

Item Name	Item	Qty.	Description	Options	Rate	Amount
GR-PPE-EW	Groves Ready Rack Extractor / Washer	1	Groves Ready Rack Extractor / Washer		3,609.99	3,609.99
					<b>Subtotal</b>	3,609.99
					<b>Shipping Cost (UPS Ground Orders Over \$1000)</b>	350.00
					<b>Total</b>	<b>\$3,959.99</b>

**\*\*Please review your Estimate in great detail to ensure all items, qty., spec, etc. are correct. Please inform us asap if there is an error.\*\***



EST19457

# EXTRACTOR / WASHER

Extractor tumbles PPE gear like a front loader (using a vertical spinning basket / tub) while maintaining top loading convenience. The most efficient PPE washer available and costs less to use based on total energy, water, and detergent usage.

PART #:	PRODUCT COLOR:	SIZE:	OTHER SIZE INFO:	WEIGHT:
PPE-EW	STAINLESS STEEL	26" X 27" X 42"	HEIGHT WITH DOOR UP: 56"   DEPTH WITH REAR HOSE: 30"	190 LBS.

Normal or Delicate Cycle Selections

Variable Functions Mechanical Timer

Water Level Selection

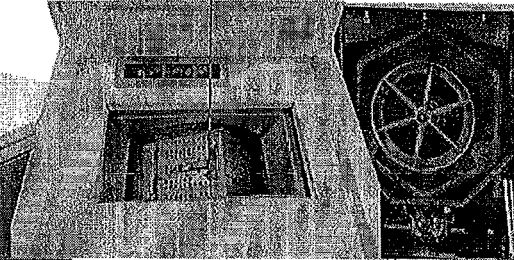
Variable Water Temperatures

Total Front Access To Parts; Longer Life Expectancy; Fewer Overall Parts

Drain Hose

Easy Soft-Mount Installation

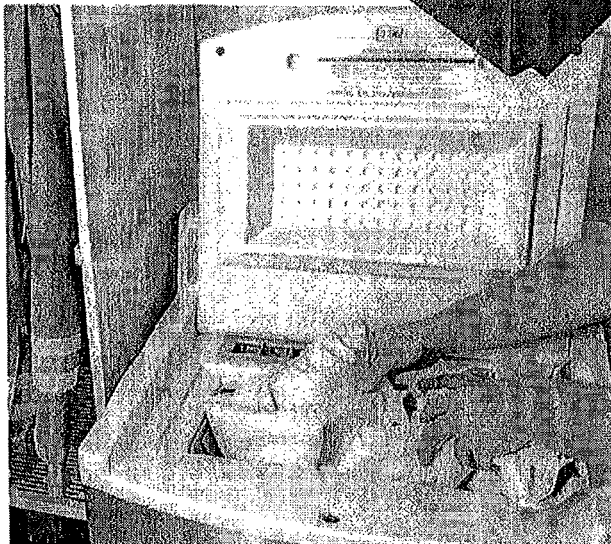
Stainless Steel Inner and Outer Tub (Capacity: 2 Cu. Ft)



Patented Tub Design Cleans More Effectively Than Circular Tubs

**WARNING:** Hot water temperature can't exceed 105 Degrees F (NFPA Section 7: 7.2.3.6). See manual for more information.

**Spin Cycle RPM's & G-Force:**  
 Delicate: 525 RPM 85.9 G-Force  
 Normal: 560 RPM 97.8 G-Force



## Other Features and Benefits:

- Can wash 1-2 sets of turnout gear per load
- Full wash cycle: 25-35 minutes
- Uses an average of 12-16 gallons of water per load (up to 22 gallons with pre-wash)
- Runs on 120 volts (watts per load: 110-160 watt hours) DO NOT plug power supply cord into GFI outlet
- Exclusive heavy-duty four strut suspension
- Two bearings per shaft, supported on front and back
- No transmission or agitator to replace
- No lower water seals; eliminates future leaking problems
- Follows NFPA-1851 guidelines
- Complete with manual / manufacturer's warranty



# Estimate

## All Hands Fire Equipment

PO Box 1245  
Wall NJ 07719  
Tel:(732) 502 8060  
Fax:(732) 502 8064  
www.allhandsfire.com

Date	Estimate #
8/21/2018	EST19457

<b>Bill To</b>
EDEN FIRE DEPT. EDEN FIRE DEPT. 2791 E. CHURCH ST. EDEN NY 14057

<b>Ship To</b>
EDEN FIRE DEPT. EDEN FIRE DEPT. 2791 E. CHURCH ST. EDEN NY 14057

**\*\*We will try to match or beat any price\*\***

<b>Expires</b>	<b>Sales Rep</b>	<b>Ship Via</b>
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EST19457

2a

**State Environmental Quality Review (SEQR)**  
Resolution Classifying Proposed Action  
Type II SEQR Action

Name of Action:           Dissolution of Town of Eden Consolidated Water District.

**WHEREAS**, the Town of Eden Town Board, as Commissioners of the Town of Eden Consolidated Water District (CWD), is considering the dissolution of the CWD so that CWD assets are available for sale and transfer by the Town of Eden to the Erie County Water Authority (ECWA) as part of the transition of the town water system from "Lease-Manage" to "Direct Service" by ECWA, and

**WHEREAS**, this project is a Type II Action for purposes of SEQRA pursuant to 6 NYCRR 617.5 as it involves no substantial change to the existing CWD assets and is, therefore, not subject to review pursuant to SEQRA; and

**NOW THEREFORE BE IT RESOLVED**, that this project has been determined not to have a significant impact on the environment and is not subject to further review under SEQRA.

2b

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF EDEN, NEW YORK, ADOPTED SEPTEMBER 26, 2018, ENDORSING A DISSOLUTION PLAN FOR THE DISSOLUTION OF THE EDEN CONSOLIDATED WATER DISTRICT AND PRESCRIBING OTHER ACTIONS IN RELATION THEREWITH.**

WHEREAS, the Town Board of the Town of Eden (herein called "Town Board" and "Town", respectively), in the County of Erie, New York, has, pursuant to Town Law, created the Eden Consolidated Water District ("CWD"); and

WHEREAS, the Town Supervisor, acting on behalf of the Town Board, has caused to be prepared a Dissolution Plan as required for dissolution proceedings pursuant to New York General Municipal Law Article 17-A;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF EDEN, as follows:

SECTION 1. That the Town Board has reviewed the Dissolution Plan and has found it to be sufficient.

SECTION 2. That it is in the public interest to dissolve the CWD based on the Town Board's review of the record before it, the consideration of the needs of the property owners for a public water supply, and the anticipated benefits associated with a move to a direct service agreement with the Erie County Water Authority.

SECTION 3. That the Town Board hereby endorses the Dissolution Plan, thereby commencing dissolution proceedings pursuant to the New York General Municipal Law Article 17-A.

SECTION 4. That a public hearing on the Dissolution Plan will be held on November \_\_, 2018 at \_\_\_\_ P.M. (prevailing time) or shortly thereafter, at the Town Hall, Town of Eden, 2795 East Church Street, Eden, New York 14057.

SECTION 5. That within five days after adoption of this Resolution, the Town Clerk is hereby authorized and directed to have the Dissolution Plan and a summary thereof placed in the office of the Town Clerk at the Town Hall and on the Town's website.

SECTION 6. That within five business days after adoption of this Resolution, the Town Clerk is hereby authorized and directed to arrange to have a notice of (A) the proposed dissolution and (B) a public hearing to be held in connection therewith published in a newspaper having general circulation in the CWD. Such notice shall be published at least one time a week for four consecutive weeks, with at least one publication to take place between 10 and 20 days before the public hearing. Such notice shall also be placed on the Town's website and posted on the sign-board of the Town, and it shall be in substantially the following form, to-wit:



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**Resolution of Eden Town Board Notifying the County of Erie of Defects, Out of Repair, Unsafe, Dangerous or Obstructed Conditions On Certain County Highways Located in the Town of Eden**

WHEREAS, the Town of Eden contains a number of County highways which are regularly traveled by the public, including residents of the Town of Eden, and

WHEREAS, the Town of Eden has entered into an intermunicipal agreement with the County of Erie to provide snow and ice removal services on some County highways located within the Town of Eden, and

WHEREAS, conditions of some County highways in the Town of Eden requiring maintenance, repair or redesign have been previously reported by the Town of Eden Highway Department to the County of Erie Department of Public Works, which is responsible for design, maintenance and repair of County highways, and

WHEREAS, some of these reported conditions have resulted in defective or unsafe conditions which are dangerous to users of said highways and potentially damaging to vehicles using these highways, including town highway vehicles attempting to remove ice and snow, and

WHEREAS, the Eden Town Board wishes to memorialize the conditions that have previously been reported and further wishes to formally notify the County of Erie of these defective, out of repair, unsafe, dangerous or obstructed conditions.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Eden Town Board hereby notifies the County of Erie of the defective and unsafe conditions contained in the September 20, 2018 Report of Town of Eden Highway Superintendent Ron Maggs which is attached to the Resolution and incorporated by reference as part of this Resolution, and it is further

**RESOLVED**, that the Eden Town Board requests that this Resolution be treated as a Notice of defective, out of repair, unsafe, dangerous or obstructed conditions of these County highways under applicable law, and it is further

**RESOLVED**, that the County of Erie is requested to take steps to rectify these defective, out of repair, unsafe, dangerous or obstructed conditions, and it is further

**RESOLVED**, that the Town Clerk be and hereby is authorized and directed to send certified copies of this resolution to Erie County Legislator John Mills, Erie County Commissioner of Public Works William Geary and Erie County Executive Mark Poloncarz.

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RESOLUTION  
TOWN OF EDEN, EDEN TOWN BOARD  
SEPTEMBER 26, 2018  
AMENDMENT FOR ENGINEERING  
SERVICES  
WATERLINE IMPROVEMENTS PROJECT

WHEREAS, as a requirement of the consolidation of the Town of Eden (Town) Water System with the Erie County Water Authority, the Town was required to complete a number of improvements to the water system infrastructure including waterline replacement, and

WHEREAS, the Eden Town Board has contracted the services of GHD Consulting Services, Inc. (GHD) to prepare plans and specifications and administer the construction phase of the project including providing resident engineering services, and

WHEREAS, the project construction duration has exceeded that which was anticipated and an winter shutdown period did not occur, this requiring additional engineering services to be incurred in the amount of \$70,000.

NOW, THEREFORE, it is hereby

RESOLVED, that the Town Board approve an amendment in the amount of \$70,000 to the current contract for construction administration and resident engineering services with GHD consulting Services Inc.

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RESOLUTION  
TOWN OF EDEN, EDEN TOWN BOARD JULY 25, 2018  
ENGINEERING SERVICES AMENDMENT  
VIOLET PARKWAY WATER STORAGE TANK  
IMPROVEMENTS

WHEREAS, on July 25, 2018 the Town of Eden (Town) awarded a construction project for the replacement of the Violet Parkway Water Storage Tank roof dome, and

WHEREAS, the contractor, Amstar of Western New York, Inc. is preparing to begin construction; and

WHEREAS, the Town is requesting that the project's design engineer GHD Consulting Services, Inc. (GHD) provide construction administration and part time resident engineering services for the project; and

WHEREAS, GHD has estimated a not to exceed fee of \$20,000.00 for these services.

NOW, THEREFORE, it is hereby

RESOLVED, that the Town Board amend the current contract for design services for the Violet Parkway Water Storage Tank roof dome replacement with GHD in not to exceed amount of \$20,000.00.

REQUEST FOR PROPOSALS  
PROFESSIONAL ENGINEERING AND PLANNING SERVICES

TOWN OF EDEN  
2795 E. CHURCH STREET  
EDEN, NY 14057

1. General: The Town of Eden seeks proposals from qualified engineering firms to provide professional engineering and planning services. The complete Request for Proposals is available at the Town of Eden Town Hall, 2795 E. Church Street, Eden, NY 14057, between the hours of 8am-4pm, Monday, Tuesday, Thursday, and Friday, and 9am-12pm on Wednesday, and online at [www.edenny.gov](http://www.edenny.gov).
2. Scope of Services: The Town of Eden seeks professional engineering services to assist with general engineering and planning consultation services as outlined on the attached pages. Projects may be any that are within the scope of professional engineering and planning.
3. Term of Contract: The Town of Eden shall enter into a one-year term contract with the selected engineering firm. The contract may be renewed, at the discretion of the Town, for up to three (3) successive additional one-year terms.
4. Contents of Proposals: Each firm which wishes to submit a proposal in response to this Request for Proposals (RFP) must submit five (5) copies of the company's proposal. Submissions are limited to no more than 25 pages (single sided) inclusive of all cover sheets, dividers, text and graphics. Responses to the RFP must be submitted in a format that provides for a straightforward, concise presentation.

Submissions must include at a minimum the following:

- a. Organization chart showing both key engineering and planning personnel who will be working with the Town of Eden.
- b. Resumes of key personnel including educational qualifications and professional experience and accomplishments.
- c. Demonstrate the ability, experience, and expertise to provide the engineering and planning services outlined on the attached pages. Candidates are encouraged to include additional services not listed which would be available to the Town. The Town reserves the right to select which services shall be provided on an "as needed" basis.
- d. Provide a list of representative clients, including at least three (3) municipalities with whom in the last 3 years have provided professional engineering services. Please provide contact information for each reference.
- e. Provide a list of representative clients, including at least two (2) municipalities with whom in the last 3 years have provided professional planning services. Please provide contact information for each reference.

- f. Responses to this RFP shall be in a “menu” or spreadsheet format showing the cost for the possible engineering and planning services listed as well as for additional services not listed which would be available to the Town. Costs will be identified as hourly rates or as fixed fees, as applicable. Proposals shall disclose cost increases, if any, for the additional 3years which are at the sole option of the Town.

A cover letter may also be submitted if not more than two pages.

5. Rejection of Proposals: The Town of Eden reserves the right to reject any or all proposals received, as it, in its sole discretion, deems appropriate.
6. Evaluation of Proposals: The Town of Eden Town Board shall evaluate all RFP’s provided and make a selection based upon qualifications provided. Final fees will be negotiated with the most qualified firm and shall be based upon a scope of services mutually agreed upon between the Town of Eden and the selected firm.
7. **Deadline**: Five (5) copies of the written proposal shall be submitted by **October 29, 2018 at 10am**. Proposals shall be mailed or delivered to the Town of Eden Town Clerk, and should be addressed to: Town of Eden, 2795 E. Church Street, Eden, NY 14057, Attention: Emily Hawkins, Town Clerk. All proposals will be time and date stamped, and no proposals received after the deadline shall be considered.
8. Information: Any questions should be addressed to:  
Supervisor Melissa Hartman  
Town of Eden  
2795 E. Church Street, Eden, NY 14057  
Phone: 716-992-3408  
Email: [mhartman@edenny.gov](mailto:mhartman@edenny.gov)

### **Sample of Possible Engineering Services**

- a. Representation by a licensed professional engineer at regular monthly Town Board meetings, and regular monthly Town Board Work Sessions as needed.
- b. Provide the Town of Eden, its departments, boards, agents and employees general engineering services. General engineering services shall include being available during normal working hours by phone, and coming to the Town as necessary in connection therewith.
- c. Attend Planning Board and Zoning Board of Appeals meetings as necessary and consult for site plan review.
- d. Annual Budget Review with the Supervisor and Town Board.
- e. Attend informational meetings of Federal, State and County agencies as necessary, and communicate with the Town and its agents relative to events, decisions, and activities that have an effect on the Town.
- f. Follow aid programs and advise the Town of programs that may benefit the Town.
- g. Perform engineering services for minor projects being conducted by the Town including:
  - i. Preparation of preliminary reports which detail the scope of needed services, engineering sketches.
  - ii. Review of draft specifications prepared by the Town.
  - iii. Necessary conferences with Town and its agents and employees and consultation during the construction or implementation of projects performed by Town forces.
  - iv. Such other engineering services as may be required to enable the Town to complete the project in the manner contemplated by the Town, with Town work forces. These minor projects are not intended to require the services of an engineering design team but may require detailed consultation or review by an engineer.
- h. Perform Public Improvement Project Plan review and inspections as necessary.
- i. Provide consultation and supporting documentation, in cooperation with the Town attorney, for SEQRA proceedings.

- j. Provide design or consultation for regulatory agency approvals of actions or projects, design of capital improvement for public bid or bid in accordance with the Town procurement policy if public bids are required.
- k. Provide assistance with grant applications and supporting documentation as requested by the Town.
- l. Attend Public Information meetings, Regulatory meetings, or other specific purpose meetings, requiring the presence or input of the engineer as determined by the Town.
- m. Provide engineering feasibility reports, studies, schematic designs for the operation, maintenance or improvement of Town infrastructure, including preventive maintenance consultation.
- n. Prepare rate studies as requested by the Town.
- o. Provide engineering expertise for the Town to support negotiation of contracts identified by the Town and Town Attorney.
- p. Provide professional design or consultation services such as, but not necessarily limited to civil, environmental, mechanical, electrical and structural engineering, architecture, land surveying, planning, geographic information systems, energy management, or other such services desired by the Town.
- q. Provide consultation and design services for parks, highway, drainage and building improvements as identified by the Town.
- r. Provide engineering services during construction as requested by the Town.
- s. Such other engineering services as may be requested by the Town from time to time.
- t. Prepare the annual MS4 Stormwater Annual Report.

### **Sample of Possible Planning Services**

- a. Representation by a licensed professional planner at regular monthly planning board meetings and work sessions, as requested.
- b. Coordinate activities with planning board chairman.
- c. Review applications for completeness and compliance with SEQR, Town Code, and other procedures and regulatory agencies. Assist Town with SEQR processes, mailings and notifications.
- d. Assist the Town with the review of subdivision, site plan and rezoning requests.
- e. Assist Town with preparation of necessary referrals and resolutions for planning projects.
- f. Provide consultation for the Town, its departments, boards or agents relative to general municipal planning services.