

CULTIVATE EDEN - NY MAIN STREET GRANT APPLICATION 2021

The Town of Eden received a \$300,000 NY Main Street Program in 2018 & completed building projects and streetscape beautification projects.

EDEN is going to submit another grant application in July 2021. Commercial Property Owners will be able to apply for matching funds to a maximum of \$50,000* to reimburse their commercial building renovation expenses.

NOTE: This is a reimbursement grant, you complete agreed upon scope of work for your project & pay all costs, project is inspected & submit paid invoices & cancelled check copies for reimbursement – NO CASH PAYMENTS REIMBURSED. Reimbursement is typically received within 30-45 days of completion & submittal of paperwork

PRIORITIES FOR FUNDING INCLUDE:

- Improve exterior appearance of Target Area commercial buildings
- Restore historic features on structures that improve the appearance
- Reduce vacant storefronts, create new businesses
- Create new upper floor residential units from unused space
- Having a project ready to go – Scope of work, plans, quotes, financing

GRANT FACTS:

- Commercial Properties only in the Target Area
- What is eligible – exterior façade improvements for commercial properties, storefront systems, signage, lighting, painting as well as interior improvements. Please discuss your project with our Grant Writer Alma Brown
- Proposed work reviewed and approved by State Historic Preservation Office
- Quality & appropriate building materials, no vinyl products are funded
- Building renovations, max match of \$50,000
- Obtain 2 competitive bids for the work from insured contractors - note: *NO requirement for prevailing wages, YES - requirement for outreach to MWBE contractors.*
- Contractor bids to include all materials, Owner purchased materials are not reimbursed
- Contractor bids to include applying for and payment of all necessary permits
- All bids will be submitted to & reviewed by our Grant Administrator – Alma Brown
- You may use your own design consultant
- Agree to maintain the property improvements for 5 years

NEXT STEPS – WE NEED INTERESTED COMMERCIAL PROPERTY OWNERS!

- Attend a Grant Information Session – June 14th at 2pm at the Eden Town Hall, Court Room, 2795 East Church Street, Eden
- Complete a letter of interest & application with scope of work, proof of financial ability (letter from your bank manager)
- Grant is submitted July 20, 2021 – anticipated awards announced in December 2021.

Any Questions?

Contact NYMS Grant Administrator – Alma Brown – 852-2020, almabrown@cbca.email
Program Info can be found at: www.nyshcr.org/Programs/BMSI

Date: _____

Town of Eden Commercial Building Revitalization
Commercial Property Owner - Letter of Interest

I am a property owner in the Town of Eden Commercial Center Target Area. Please accept this letter indicating interest in submitting an application for an improvement project to the property located at

_____ in Eden NY

I understand that the NYMS, if awarded, is a reimbursement matching grant and I will need to pay the project cost in full when the project is completed and then be reimbursed up to 50% of the approved project costs.

I have budgeted \$_____ to complete the following work at the property (attach additional sheets if necessary):

Improvement	Commercial or Residential	Estimated Cost

Building Information

# of Commercial Units	# of Vacant Commercial Units	# of Housing Units	# of Vacant Housing Units

We will use the following funding source and will provide proof of our financial commitment (ie. letter from bank, bank account statement).

Cash/Our Own Funds Bank Loan Other Source of Funding _____

I understand that I will be required to sign an agreement to maintain the grant funded improvements to the property for five (5) years.

Name of Property Owner _____

Signature _____

Business Name _____

Address _____

Phone _____ Email _____

A. APPLICANT INFORMATION*

Name of owner (s): _____

Property Address: _____
Mailing Address
(if different) _____

Email (s) _____

PHONES BUS: CELL: _____

I am the... ___ Building Owner ___ Building Tenant

** If you are a Building Tenant and not the Building Owner, the Building Owner must provide written approval for you to make improvements.*

B. PROJECT INFORMATION – Please provide your Scope of Work Detail

Please indicate all the improvements you wish to make to your building?
List them in priority order beginning with top priority as (a). Attach an
additional page if necessary.

___ Façade ___ Commercial Units ___ Residential Units

Proposed Work is visible from the public right of way ___ Yes ___ No

___ Signage ___ Windows / Doors ___ Interior Renovations

___ Painting ___ Masonry / Repointing ___ Now Vacant Space

___ Awnings ___ Roof ___ Remove false front

___ Lighting ___ HVAC / Energy Upgrades ___ Other

___ Correct Building Code Violations

**C. PROJECT DESCRIPTION – Brief description of what total project entails
(attach additional page if needed)**

Do you have an Architect? _____ Yes _____ No

Name/Contact:

TOTAL EST. PROJECT COST: \$ _____ (Total of bids)

E. BUSINESS & PROPERTY INFORMATION

1. **Address of property:** _____
2. Name of business(es): _____
3. Number of Commercial Units Occupied Vacant

4. Number of Residential Units Occupied Vacant

5. Year Building was built _____
6. Can you provide survey & deed YES NO

7. Are there any Code Violations? _____

Please provide any historic photos of your property if they are available.

G. HELPFUL DOCUMENTS IF YOU HAVE THEM:

- _____ COPY OF SURVEY AND DEED FOR PROPERTY
 - _____ COST ESTIMATES – PROJECT BUDGET
 - _____ COPIES OF ANY QUOTES / BIDS YOU HAVE RECEIVED
 - _____ RENDERINGS, DRAWINGS OF PROPOSED IMPROVEMENTS
 - _____ ANY HISTORIC PHOTOS IF AVAILABLE
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