

MINUTES

**WORK SESSION MEETING – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
DECEMBER 27, 2000
7:30 P.M.**

TOWN BOARD MEMBERS PRESENT:

GLENN R. NELLIS	-	SUPERVISOR
EDWARD C. KRYCIA, JR.	-	COUNCILMAN (Deputy Supervisor)
MARY LOU PEW	-	COUNCILWOMAN
VINCENT V. VACCO	-	COUNCILMAN
GEORGE F. ZITTEL	-	COUNCILMAN

OTHERS PRESENT:

Mary Jo Hultquist	-	Town Clerk
DianaRae Walker	-	Deputy Town Clerk
Ann Knack	-	Administrative Assistant

Call To Order:

Supervisor Nellis called the Work Session of the Eden Town Board to order at 7:40 P.M.

Pledge of Allegiance:

Supervisor Nellis led the assembly in the Pledge of Allegiance to the flag followed by a moment of silence as we end the year and look forward to the coming year.

Supervisor Nellis welcomed everyone in attendance and stated that this was the regular work session of the Town Board along with the Re-organizational meeting for the year 2001.

Budget Transfers:

Supervisor Nellis read the following Budget Transfers and Additional Budget Transfers for 2000.

Highway Fund Transfers

General Fund Transfers

Additional Budget Transfers – December 27, 2000

Transfer \$16,000.00 from SR909 Garbage Fund Balance to SR8160.4 Garbage Contractual.

Transfer \$2,500.00 from SF909 Fire Fund Balance to SF3410.4 Contractual Expenses.

Transfer \$45.82 from SF909 Fire Fund Balance to SF9030.8 Social Security.

MOTION was made by Councilman Zittel to accept the Highway Fund Transfers, General Fund Transfers and Additional Budget Transfers as read by Supervisor Nellis; seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Encumbrances:

Supervisor Nellis read the following 2000 Encumbrances:

2000 ENCUMBRANCES

DESCRIPTION	ACCOUNT	AMOUNT	ESTIMATED
Police Car	A3120.2	\$8,046.07	
Ski Transportation (Laidlaw)	A7150.4	\$4,400.00	
Eden Dolphin Swim Awards	A7140.4	\$130.00	
Eden Pennysaver	A7310.4	\$142.50	
Eden Athletic Assoc. Coaches Clinic	A7310.4	\$450.00	
Laux Sporting Goods Baseball equipment bid	A7310.4	\$2,420.70	
Fisher Bus Service Celebrate Eden	A7310.4	\$215.00	
Jenny Migliore/Mary Bolo Guards Celebrate Eden	A7150.1	\$100.00	
Medical Supplies	A4540.4	\$1,000.00	
Radio Repairs	A3020.4	-	\$1,762.90
RD Murray Thermal Relief Valve	SF3410.4	\$954.00	
Schreiber’s Plowing	SF3410.4	\$500.00	

MOTION was made by Councilman Krycia to accept the 2000 Encumbrances as presented by Supervisor Nellis; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Audit of Bills:

Supervisor Nellis asked that two items be added to the General Fund Abstract, they were as follows:

Voucher #	Claimant Name	Description of Service	Amount	Appr. Acct.
799	Blue Cross & Blue Shield	Insurance	\$3,700.07	A9060.8
800	Eden Veterinary Clinic	Year 2000 Vet Services	\$3,500.00	A3510.4

December 2000A

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	763 – 800	\$25,107.65
Highway Dept. Fund	315 – 324	\$30,058.67
Fire Dept. Fund	276 – 295	\$6,143.15
Recreation Dept. Fund	216 – 220	\$1,088.41
Refuse and Garbage Fund	34	\$11,308.38
Street Lights Fund	19	\$20.72
Water Fund	-	\$0
Trust & Agency Fund	-	\$0
Capital Fund	-	\$0
Community Development	-	\$0

MOTION was made by Councilwoman Pew to approve the Abstract Audit of Bills with the additions on the General Fund as presented by Supervisor Nellis; seconded by Councilman Krycia. Before being put to vote, Councilman Vacco asked for clarification on Voucher #216 on the Recreation Fund. Supervisor Nellis explained that it was for repairs and parts on the Recreation tractor that were performed back in the summer and the claimant just turned in their voucher for payment. After the brief discussion the Motion was put to vote; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

New and Unfinished Business:

1.) Working Agreement – Eden Police Club

Supervisor Nellis state that the Town has a working agreement with the Eden Police Club with a 3% pay raise included. Councilman Zittel stated that the labor negotiations went well and that the contract is ready to be approved.

MOTION was made by Councilman Vacco to accept the working agreement between the Police Club and the Eden Town Board; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

2.) Niagara Mohawk – Lighting Agreement – Schoolview crosswalk

Councilman Vacco stated that he received a proposal from Niagara Mohawk pertaining to lighting in a crosswalk area on Schoolview. Niagara Mohawk proposed that they would erect a new pole near the crosswalk and move a light from the existing pole that is about 55 feet away currently from the crosswalk. The annual fee would be \$97.06 for the new pole. Councilman Vacco explained that currently students use the crosswalk in the early mornings and evenings and it is difficult to see anyone in the crosswalk.

MOTION was made by Councilman Vacco to accept the proposal from Niagara Mohawk to erect a new pole near the crosswalk on Schoolview and install an existing light at an annual fee of \$97.06; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

3.) Special Use Permits Renewals

Supervisor Nellis stated that there are four Special Use Permits that are reviewed at this time of year and they are Norman Brenner Gravel Pit, Cazenovia Recovery Resources, St. John’s Church/EdenKinderCare and Sprint Spectrum – Mammoser – Telecommunications Tower. Supervisor Nellis stated that to date the proper paperwork has not been received from Sprint SpectrumTelecommunications Tower.

Supervisor Nellis then stated the following:

1.) Cazenovia Recovery Resources

i. Conditions of the 1992 Special Use Permit to remain in effect, also amendments to those conditions which include:

- Maximum capacity not to exceed 21 residents
- Cazenovia Recovery Resources will continue to make payment in lieu of taxes to the Town equal to full value assessment.

2.) St. John's Church/EdenKinderCare

- i. Existing Conditions to remain in effect:
- Maximum capacity of Day Care no to exceed 70.

3.) Norman Brenner Gravel Pit

- i. Existing Conditions to remain in effect:
- Owner must keep current a NYS Dept. of Conservation Mining Permit with a copy on file in the Town Clerk's office.
 - The most westerly driveway of the property will not be used for ingress or egress of the gravel pit operation, *changed to*
 - "The most westerly driveway of the property must be water down if necessary during any dry season for ingress or egress of the gravel pit operation".

Supervisor Nellis also stated that at the public hearing Mr. Brenner requested that the second existing condition "The most westerly driveway of the property will not be used for ingress or egress of the gravel pit operation" be removed. Supervisor Nellis suggested that the second condition be changed to "The most westerly driveway of the property must be water down if necessary during any dry season for ingress or egress of the gravel pit operation".

MOTION was made by Councilman Zittel to approve the Norman Brenner Gravel Pit Special Use Permit with the existing conditions as stated by Supervisor Nellis; seconded by Councilwoman Pew; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilwoman Pew to approve the Cazenovia Recovery Resources Special Use Permit with the existing conditions as stated by Supervisor Nellis; seconded by Councilman Krycia; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilman Krycia to approve the St. John's Church/Eden KinderCare Special Use Permit with the existing conditions as stated by Supervisor Nellis; seconded by Councilman Zittel; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis stated that when the proper paperwork is received from Sprint Spectrum Telecommunications Tower the Town Board would discuss their permit at that time.

4.) Reschedule January 10th public hearings to January 24th

(Right To Farm Law – 8:00 P.M. & Moratorium on Ponds – 8:30 P.M.)

Supervisor Nellis stated that since the proper notice was not given to “The Sun” for the public hearings that were schedule for January 10, 2001 Supervisor Nellis requested that the public hearings be reschedule for January 24, 2001, Right To Farm Law – 8:00 P.M. and the Moratorium on Ponds – 8:30 P.M.

MOTION was made by Councilman Krycia to reschedule the public hearings for the Right To Farm Law at 8:00 P.M. and the Moratorium on Ponds at 8:30 P.M on January 24, 2001; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor’s Report:

Supervisor Nellis reported that Eckerd Drugs will have their Grand Opening Thursday, December 28, 2000 at 9:00 A.M. and that the records have been transferred back from Derby to Eden.

Supervisor Nellis also reported that an invitation from Town of Amherst Supervisor, Susan Grelick to attend a summit at the Amherst Pepsi Center on January 18, 2001 from 7:00P.M. – 9:00P.M. on opportunities for governments on what they can provide and to discuss how new technology can be used in communications among governments and in governments. Supervisor Nellis stated that he would be attending as well as Councilwoman Pew. Councilwoman Pew stated that she would advise the Technology Committee of the summit so they too could attend.

Lastly Supervisor Nellis stated that applications are coming in for the Recreation Crew Chief position and the deadline for applications is January 12, 2001, and that interviews would most likely be January 15 – January 26, 2001 and any Town Board members are welcomed to sit in on interviews.

Hearing of Visitors:

Charles Gojmerac of 8905 Jennings Road
Ruth Szalasny of 3048 Belknap Road

Adjournment:

MOTION was made by Councilman Krycia to adjourn the Work Session of the Eden Town Board and go into the Re-organizational meeting; seconded Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis adjourned the Work Session of the Eden Town Board at 8:12P.M.

MOTION was made by Councilman Krycia to reconvene for purpose of the Reorganizational Meeting for the year 2001, seconded by Councilman Vacco; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis opened the Reorganizational Meeting of the Town Eden for the year 2001 at 8:12 P.M.

**REORGANIZATIONAL MEETING
TOWN OF EDEN
FOR THE YEAR 2001**

Supervisor Nellis began the Re-organizational Meeting by reading the following items:

1. Regular meetings of the Eden Town Board will be held on the second Wednesday of each month starting at 7:30 P.M. Additional meetings will be held on the fourth Wednesday of each month as needed.
2. The official newspaper of the Town of Eden will be “The Sun” located in Hamburg, New York.
3. Surety Bonds will be carried as follows:

\$490,000.00 – Tax Collector
\$40,000.00 Supervisor
\$24,000.00 – All Others
4. Mileage reimbursement will be \$.30 per mile while using personal vehicles on Town business, authorized in advance.
5. Copies of adopted minutes will be on file at the Eden Library and the Town Clerk’s office.
6. Appoint HSBC, M & T, Evans National & Fleet Bank and other institutions as deemed appropriate by the Board, as banks for deposits, checking and investments.

MOTION was made by Councilman Vacco to accept and approve Items Nos. 1 thru 6 as presented; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Councilman Krycia then read the Salaries of Elected Officials as followed:

Salaries of Elected Officials:

1. Town Board Members \$7,366.00 yearly to be paid quarterly.
2. Justices Michael Cooper and Colin Campbell at \$11,029.00 each yearly to be paid monthly.
3. Supervisor Glenn R. Nellis at \$27,100.00 yearly to be paid bi-weekly.
4. Head Assessor (Ferris Randall) \$13,128.00 yearly, to be paid monthly and the other two assessors \$10,213.00 each yearly, to be paid monthly.
5. Town Clerk, Mary Jo Hultquist \$25,716.00 yearly, to be paid bi-weekly.
6. Highway Superintendent, Ronald Maggs at \$49,196.00 yearly, to be paid bi-weekly.

MOTION was made by Councilman Zittel to approve the above salaries; seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis then read the Appointments and Salaries as followed:

Appointments and Salaries:

Appoint Jayne Cohoon full-time Court Clerk at \$23,457.00 yearly to be paid bi-weekly.

Appoint Betty Ann Neifer part-time Court Clerk at \$10.38/hr. for up to 150 hours per year.

Appoint Paula Thurston part-time Court Clerk at \$8.11/hr. for 10 hours per week.

Appoint Scott Henry full-time Building Inspector at \$42,584.00 yearly, to be paid bi-weekly.

Appoint William Laing Fire Inspector for structural fires at \$60.00 per occurrence.

Appoint Kathleen McCarthy part-time secretary to the Building Inspector for five (5) hours per week at \$8.30/hr. to be paid bi-weekly.

MOTION was by Councilman Vacco to approve the above appointments as stated by Supervisor Nellis; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Appoint Joan Doctor part-time secretary to the Assessor for 19 hours per week at the rate of \$9.90/hr., to be paid bi-weekly.

The Chairman of the Assessment Board of Review is to be paid \$100.00 yearly and the other members of the Assessment Board to be compensated \$60.00 each yearly. A secretary, if needed, will be compensated \$200.00 per year.

Deputy Town Clerks will be paid \$8.30 per hour, not to exceed a total of 1,350 hours for the year.

The Town Clerk is authorized to appoint a stenographer for Town meetings at \$50.13 per session.

Appoint Mary Jo Hultquist, Registrar, at a rate of \$2,446.00 yearly, to be paid quarterly.

Appoint Martin Szal, Caretaker for the Town Hall, at \$12,376.00 yearly, to be paid monthly.

Appoint William Sickau and Thomas Ford part-time custodians at 40 hours each per month at \$10.25/hr. to be paid monthly.

Appoint Katherine Czaster as Senior Citizen Transportation Coordinator at \$6.59/hr. for 19 hours per week, to be paid bi-weekly.

Appoint Raymond Zabron, part-time Dog Control Officer, at an annual salary of \$10,026.00, to be paid monthly.

Appoint Barbara Caffery, part-time Dog Control Officer's secretary at an annual salary of \$2,549.00, to be paid monthly.

Appoint Susan Brass, Recreation Director at \$15,062.00 yearly, to be paid monthly.

Appoint Cynthia Kugler, part-time secretary to the Highway Superintendent at \$8.37 per hour for 19 hours per week, to be paid bi-weekly.

Appoint Timothy J. Walker, Town Prosecutor, at annual salary of \$4,233.00, to be paid monthly.

Appoint Shaw & Shaw (William Trask, Town Attorney) to provide legal services for the Town at an annual compensation of \$19,200.00, to be paid monthly.

The Police Chief and full-time patrolmen will be compensated per the 2000-2001 Agreement between the Town of Eden and the Eden Police Club.

Part-time Police Officers will be paid \$10.50 per hour, not to exceed a total expenditure of \$29,085.00 for the year.

Part-time dispatchers will be paid \$7.50 per hour, not to exceed the budgeted authorization of \$25,350.00 per year.

Appoint Thomas Jones, Robert Brueggeman, Jennifer Mills, Terry Blaszczyk, Darci Cooper, Seth Howard and Jane Henry part-time Police Dispatchers; Joseph Flynn, Charles Privitera, Mark Baltes, Mike Rakiecki, Re' Biastre, Ray Zabron and Rob Ellis part-time Police Officers, not to exceed sixteen (16) hours per week each.

MOTION was made by Councilman Krycia to approve the above appointments and salaries as stated by Supervisor Nellis; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Councilman Krycia read the following appointments:

Appoint Kathleen McCarthy, Planning Board Secretary at \$55.00 per occasion.

Appoint Stacey Callinan secretary to the Historic Review Board to be compensated \$57.93 per meeting and Zoning Board secretary at the rate of \$60.16 per hearing plus \$9.12/hr. for reconvened hearings.

Appoint Police Chief Patrick Howard the inspection official for games of chance at no pay.

Appoint Jack Kolb, Bingo Inspector at \$56.65 per session (for 40 sessions, not to exceed \$2,266.00).

Appoint the Town Clerk as Affirmative Action Officer at no pay.

MOTION was by Councilman Vacco to approve the above appointments and salaries as stated by Councilman Krycia; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Appointments of the Supervisor:

Councilman Krycia read the following appointments of the Supervisor:

Appoint Anne Mae Knack, Administrative Assistant and Confidential Secretary to the Supervisor at \$34,004.00 yearly, to be paid bi-weekly.

Appoint Laura Krolewics, Bookkeeper at \$23,175.00 yearly, to be paid bi-weekly.

Appoint Kathleen McCarthy, part-time secretary to the Supervisor at \$8.30 per hour for 14 hours per week, to be paid bi-weekly.

Appoint Dorothea Meyer, Town Historian at \$1,759.00 for the year.

Appoint Glenn Nellis, Director of Civil Defense, at no salary.

Appoint Joseph Flynn, Captain of the Reserve Police at no salary.

MOTION was made by Councilwoman Pew to approve the appointments and salaries as stated by Councilman Krycia: seconded by Supervisor Nellis; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis read the following appointments:

Appoint Edward Krycia, Jr. Deputy Town Supervisor at no salary.

Appoint R.Ferris Randall Head Assessor.

MOTION was made by Councilwoman Pew to approve the appointments as stated by Supervisor Nellis; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Councilman Zittel that the rate of pay for election inspectors will be:

Primary	\$100.00 per day
Election	\$100.00 per day
Training School	\$ 20.00 per day (no mileage)
Special Election	\$ 65.00 per day (specific hours to be set for each election)

Seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Glenn Nellis made the following appointments as Town Board Liaisons to the various Town Boards/Committees:

Glenn R. Nellis/Vincent V. Vacco	Recreation Advisory Board
Mary Lou Pew/Vincent V. Vacco	Eden Chamber of Commerce
Glenn R. Nellis	Historic Preservation Board
Edward Krycia, Jr.	Economic Development Committee
Mary Lou Pew	Conservation Advisory Board
Mary Lou Pew	Zoning Board of Appeals
Edward Krycia, Jr.	Library Board
George F. Zittel	Emergency Squad
Vincent V. Vacco	Street Lights
George F. Zittel	Planning Board
George F. Zittel	Fire Departments
George F. Zittel	Assessment Board of Review

George F. Zittel/Vincent V. Vacco
Vincent V. Vacco/Glenn R. Nellis
Mary Lou Pew
Glenn R. Nellis
Mary Lou Pew
Edward Krycia, Jr./Mary Lou Pew
Glenn R. Nellis/George F. Zittel
Glenn R. Nellis/Mary Lou Pew

Agricultural Advisory Board
Drainage Committee
Technology Committee
Records Management Advisory Board
Emergency Preparedness Committee
Comprehensive Plan Implementation Committee
Hamlet Revitalization Committee
Project Impact Steering Committee

MOTION was made by Councilman Krycia to approve the appointments of Town Board Liaisons as stated by Supervisor Nellis; seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Councilman Krycia read the following reappointments:

Reappointment of Wendel Duchscherer as Town Engineer at an annual retainer of \$6,000.00, to be paid monthly.

MOTION was made by Supervisor Nellis to approve the reappointment as stated by Supervisor Nellis; seconded by Councilwoman Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Advisory Board Appointments/Reappointments:

Supervisor Nellis stated all Committee/Board members whose terms were due to expire December 31, 2000 were notified and requested to fill out a new application if they wished to be considered for reappointment. Board Chairs were also asked to supply a recommendation for reappointment and appointments to their various boards. Based on the recommendations made December 27, 2000:

Reappointment of Lamont Beers, Kathleen Hughes and Linda Steele to two-year terms on the Conservation Advisory Board.

Appoint Robert Hazard to a five-year term on the Eden Library Board.

MOTION was made by Councilwoman Pew to approve the Advisory Board reappointments/appointments as stated by Supervisor Nellis; seconded by Councilman Zittel; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Reaffirmation of the Town’s Procurement and Investment Polices:

MOTION was made by Councilman Krycia to reaffirm the Procurement Policy adopted August 14, 1996, unchanged and to reaffirm the Investment Policies and Guidelines of the Town of Eden, both are on file in the Town Clerk's office; seconded by Councilman Vacco; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Reaffirm daily meal allowance for annual Association of Towns Meeting held in New York City at \$35.00 a day.

MOTION was made by Councilman Krycia to reaffirm the daily meal allowance for annual Association of Towns Meeting held in New York City at \$35.00 a day; seconded by Councilman Zittel; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Adjournment:

MOTION was made by Councilman Zittel to adjourn the Re-organizational Meeting of the Eden Town Board; seconded by Councilwoman Pew; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Nellis adjourned the Reorganizational Meeting of the Eden Town Board at 8:32 P.M.

Respectfully submitted by,

Mary Jo Hultquist
Town Clerk