

January 13, 2016

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
JANUARY 13, 2016
7:30 P.M.**

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN	-	SUPERVISOR
RICHARD S. VENTRY	-	COUNCILMAN
MARY LOU PEW	-	COUNCILWOMAN
SUSAN WILHELM	-	COUNCILWOMAN
MICHAEL BYRNES	-	COUNCILMAN

DEPARTMENT HEADS PRESENT:

Stephen Waldvogel	-	Town Engineer
Ronald C. Maggs	-	Superintendent of Highways
Michael J. Felschow	-	Chief of Police
Scott Hunter	-	East Eden Fire Chief
Robert Pietrocarlo	-	Chairman Board of Assessors
Ray Zabron	-	Dog Control Officer

OTHERS PRESENT:

William Trask	-	Town Attorney
Mary Jo Hultquist	-	Town Clerk
Cynthia Ciesielski	-	Administrative Assistant
Lisa Winter	-	Bookkeeper

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:30 P.M.

Pledge of Allegiance:

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag.

Approval of Minutes:

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of December 29, 2015; there were none.

MOTION was made by Councilman Ventry to approve the Town Board Minutes of December 29, 2015 as presented; seconded by Councilwoman Pew; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of January 5, 2016; there were none.

MOTION was made by Councilwoman Pew to approve the Town Board Minutes of January 5, 2016 as presented; seconded by Councilman Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Note: A resolution will be presented with changes to the Reorganizational Meeting later in this meeting.

Petitions:

There were none.

Budget Transfers/Amendments:

Supervisor Hartman read the following Budget Transfers/Amendments:

From Account	To Account	Reason for Amendment	Amount
A1990.4 Contingent Fund	A1680.40 Central Data Processing	Correction of Dec. 29 th Budget Transfer for bank fees	\$2,000.00
A4540.1 Ambulance Personal	A4540.4 Ambulance Contractual	Unused portion of personal for contractual use	\$1,072.00
A899.1 Restricted fund Balance – EMS	A4540.4 Ambulance – Contractual	Over-budget	\$2,000.00
SR917 Refuse Fund Balance	SR8160.4 Refuse Contractual	Extra cost of brush resulting from November snow	\$4,000.00

Additional Encumbrances

A3120.4 Police Contractual New Phone Extension & Phone \$476.00

MOTION was made by Councilwoman Pew to approve the Budget Transfers/Amendments and Additional Encumbrances as presented; seconded by Councilman Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Audit Bills:

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

2015 Payables

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	913-928	\$7,139.96
Highway Dept. Fund	375-381	\$10,830.10
Fire Dept. Fund	289-298	\$10,799.39
Recreation Dept. Fund	167-168	\$351.48
Refuse and Garbage Fund	22	\$38,436.58
Street Lights Fund	35	\$4,693.06
Water Fund	39	\$441.92
Trust & Agency Fund	--	--
Capital Fund		
H3410.2		
H8320.402		
H8302.403		
H8302.404	27	\$1,939.00
H8320.405	4	\$27,380.00
Community Development	--	--

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	1-20	\$30,803.79
Highway Dept. Fund	1-9	\$7,040.12
Fire Dept. Fund	1-2	\$69.93

Recreation Dept. Fund	--	--
Refuse and Garbage Fund	--	--
Street Lights Fund	--	--
Water Fund	--	--
Trust & Agency Fund		
Capital Fund H3410.2 H8320.402 H8302.403		
Community Development	--	--

MOTION was made by Councilman Ventry to approve the Audit of Bills as presented; seconded by Councilwoman Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Departmental Reports:

Department reports for the month of December 2015 were presented by Councilman Ventry for Matthew Colvin, Eden Fire Chief; Scott Hunter, East Eden Fire Chief; Michael Felschow, Eden Police Chief; Ray Zabron, Dog Control Officer; Ronald Maggs, Superintendent of Highways; William Trask, Town Attorney; Mary Jo Hultquist, Town Clerk; Supervisor Hartman for Mark Clark, Zoning Code Enforcement Officer; Supervisor Hartman for Susan Brass, Recreation Director; Robert Pietrocarlo, Chairman Board of Assessors and Supervisor Hartman for Joe Ghosen, GIS Consultant. All reports are on file in the Town Clerk’s office.

Scott Hunter, East Eden Fire Chief requested permission to pursue a matching funds grant to replace all of their packs, masks and two thermal imaging cameras. The deadline is January 15, 2016 to complete the paperwork. The town of Eden would have matching funds of 10%, if the grant is approved.

MOTION was made by Councilwoman Pew to approve permission for the East Eden Fire Department to apply for a FEMA grant to purchase packs, masks and two thermal imaging cameras, and if the grant is approved the town of Eden would match 10% of the total cost of the grant; seconded by Councilman Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Councilman Ventry read the following requests from Matthew Colvin, Eden Fire Chief in his absence:

Request the approval of the following officers for 2016:

Matthew Colvin	Chief	Jonathan Agle	President
Charles Mohr	1 st Asst. Chief	David A. Cole	Vice President
Joseph Hart	2 nd Asst. Chief	Jack Gavin	Secretary
Michael Hart	Captain	Tom Schreiner	Treasurer
Jeremy Kunch	1 st Lieutenant	Rich Greeley	Director
Sean Higgins	2 nd Lieutenant	Jack Rigley	Director
Ronald Salzman	Safety Officer	David Cole	Director
William Henry	Safety Officer	Vicky Sickau	Director
David Cole	Safety Officer	Robert Stickney	Director
Christopher Colvin	Training Officer	Ron Salzman	Director

MOTION was made by Councilman Ventry to approve the officers for 2016 as presented; seconded by Councilwoman Pew; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Matthew Colvin, Eden Fire Chief and Scott Hunter, East Eden Fire Chief requested permission to take fire equipment out of the fire district for mutual aid, repairs, training, funerals and parades at the discretion of the Chief or Officer in charge for the Eden Fire Department.

MOTION was made by Councilwoman Pew to grant permission to take fire equipment out of the fire district for mutual aid, repairs, training, funerals and parades at the discretion of the Chief or Officer in charge for the Eden Fire Department; seconded by Councilman Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried

Matthew Colvin, Eden Fire Chief requested the removal of Fred Sickau from the active roster of the Eden Fire Department.

MOTION was made by Councilman Ventry to remove Fred Sickau from the active roster of the Eden Fire Department with thanks and appreciation; seconded by Councilman Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Matthew Colvin, Eden Fire Chief requesting adding Diana Henry to the active roster of the Eden Fire Department pending her firefighter physical and background check.

MOTION was made by Councilman Ventry to add Diana Henry to the active roster of the Eden Fire Department, pending her firefighter physical and background check; seconded by Councilwoman Wilhelm; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Stephen Waldvogel, Town Engineer reported that three projects are on-going, the roof replacement at the Eden Fire Department, the consolidation with Erie County Water Authority, final report and paperwork has been submitted and the Water Improvement Project, Memo of Understanding is in progress.

William Trask, Town Attorney reported that there was a court appearance on Monday, January 11, 2016 and that papers were submitted regarding the group home on Jennings Road.

New and Unfinished Business:

1. Approval of Travel to NYC Conference

MOTION was made by Councilman Ventry to approve the attendees to the Association of Towns Meeting to be held at the Marriott Marquis, New York City, February 14-17, 2016 as Melissa Hartman, Susan Wilhelm and Michael Byrnes; and Melissa Hartman as Voting Delegate and Susan Wilhelm as Alternate Voting Delegate; seconded by Councilwoman Pew; All “Ayes”; Opposed? - None, Abstain?- None, Motion carried.

MOTION was made by Councilman Ventry to approve travel to NYC for the Association of Towns for Judge Michael Cooper and Court Clerk Teresa Baskerville from February 14 through February 17, 2016; seconded by Councilwoman Pew; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

2. Highway request for approval to spend

Ron Maggs, Highway Superintendent requested the Town Board approve the “Agreement to Spend” with general repairs in the amount of \$450,000.00 for 48.98 miles of Town Highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

The improvements on any and all town roads, a distance of 48.98 miles not over the sum of \$450,000.00.

MOTION was made by Councilwoman Wilhelm to approve the “Amendment to Spend” as presented with a signed copy to be filed in the Town Clerk’s office; seconded by Councilman Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

3. Year-End Report – Senior Citizen Transportation

Supervisor Hartman read the 2015 Senior Citizen Transportation Report, a total of 205 calls then listed and thanked Diane Herzog and the following drivers for 2015:

David Sully	Gene Herzog	Marcia Sully	Ann Shaefer
Linda Meyer	Marty Doherty	Linda Nellis	Robert Wood
Fran Campagna	Robert Clancey	Thomas Lewis	Thomas E. Thomas

The Senior Transportation Department would also like to thank Frank Miller, Thomas Zelasko, Walter Henry and Donald Dole for their volunteer time for the Town of Eden Seniors.

4. Resolution

Supervisor Hartman read the following resolution:

**RESOLUTIONS OF EDEN TOWN BOARD
DATED JANUARY 13, 2016
CORRECTING CERTAIN ACTIONS TAKEN AT
JANUARY 5, 2015
REORGANIZATIONAL MEETING**

WHEREAS, at the January 5, 2015 Reorganizational Meeting, certain actions were taken which require correcting or clarifying resolutions:

NOW, THEREFORE, it is hereby

1. **RESOLVED,** that the Eden Town Board does hereby acknowledge the following appointments of Supervisor Hartman and authorizes compensation as stated:
 - Cindy Ciesielski is appointed Administrative Assistant and Confidential Secretary to the Supervisor at \$35,100.00 yearly, to be paid bi-weekly.
 - Sue Minikime is appointed Town Historian at \$2,287.00 annually.
 - Councilman Rich Ventry is appointed Deputy Supervisor at no salary.
 - Supervisor Hartman, Director of Civil Defense at no salary.

MOTION was made by Councilwoman Wilhelm to approve the resolution as presented; seconded by Councilman Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

2. **RESOLVED,** that the following appointments are hereby authorized:

- Diane Herzog, part-time Secretary/Clerk to the Supervisor at \$13.60 per hour for 5 hours per week, to be paid bi-weekly.
- Ray Zabron, part-time Dog Control Officer, at an annual salary of \$3,245.00 to be paid bi-weekly.
- Robert Pietrocarlo, Head Assessor.
- Joseph Flynn, Captain of the Reserve Police at no salary.

MOTION was made by Councilwoman Pew to approve the resolution as presented; seconded by Councilman Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor’s Report:

- Supervisor Hartman reported that the Town of Eden Court received a court grant in the amount of \$9, 295 for supplies and security. Supervisor Hartman thanked Teresa Baskerville for applying for and obtaining the grant.

January 13, 2016

- Supervisor Hartman reported that out of 29 towns that applied, the Town of Eden was one of twelve towns to receive grant funds for Rural Transit in the amount of \$270,000.00 from the Community Development Block Grant Funds.
- Supervisor Hartman also stated that, going forward, under the Supervisor's report there would be an opportunity for the Town Board members to report as well.

Hearing of Visitors:

There were none.

Adjournment:

MOTION was made by Councilwoman Pew to adjourn the Regular Meeting of the Eden Town Board; seconded by Councilman Byrnes; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 8:20 P.M.

Executive Session:

Supervisor Hartman adjourned the Executive Session of the Eden Town Board Meeting at 10:25 P.M.

Respectfully submitted by,

Mary Jo Hultquist
Town Clerk