

September 14, 2016

**MINUTES**

**REGULAR MEETING – EDEN TOWN BOARD  
2795 EAST CHURCH STREET  
EDEN, NEW YORK  
SEPTEMBER 14, 2016  
7:30 P.M.**

**TOWN BOARD MEMBERS PRESENT:**

MELISSA HARTMAN	-	SUPERVISOR
RICHARD S. VENTRY	-	COUNCILMAN
MARY LOU PEW		COUNCILWOMAN
SUSAN WILHELM	-	COUNCILWOMAN
MICHAEL BYRNES	-	COUNCILMAN

**DEPARTMENT HEADS PRESENT:**

Stephen Waldvogel	-	Town Engineer
Ronald C. Maggs	-	Superintendent of Highways
Michael J. Felschow	-	Chief of Police
Matthew Colvin	-	Eden Fire Chief
Robert Pietrocarlo	-	Chairman Board of Assessors
Ray Zabron	-	Dog Control Officer

**OTHERS PRESENT:**

William Trask	-	Town Attorney
Mary Jo Hultquist	-	Town Clerk
Debbie Gregoire	-	Administrative Assistant

**Call to Order:**

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:30 P.M.

**Pledge of Allegiance:**

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag. A moment of silence was observed for the deceased members of the community for the month of August, 2016.

**Approval of Minutes:**

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of August 10, 2016; there were none.

**MOTION** was made by Councilman Ventry to approve the Town Board Minutes of August 10, 2016 as presented; seconded by Councilman Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Petitions:**

There were none.

**Budget Transfers/Amendments:**

Supervisor Hartman read the following Budget Transfers/Amendments:

<b>From Account</b>	<b>To Account</b>	<b>Reason for Amendment</b>	<b>Amount</b>
A1990.4 Contingent Fund	A1010.4 Town Board Contractual	Over budget	\$70.00
A1990.4 Contingent Fund	A3020.4 Public Safety Communication	Over budget Additional Code Red Fliers	\$200.00
A9060.8 Hospital & Med.	A9040.8 Worker's Comp.	Change in Worker's Comp allocation	\$8,400.00
D9060.8 Hospital & Med.	D9055.8 Disability Insurance	Increase in Disability Ins. Prem.	\$110.00
SF917 Fire Fund Balance	SF3410.2 Fire-Equipment	2 <sup>nd</sup> Installment on Fire Hall Roof	\$6,745.00

**MOTION** was made by Supervisor Hartman to approve the Budget Transfers/Amendments as presented; seconded by Councilwoman Wilhelm; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

**Audit Bills:**

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

<b>DESCRIPTION</b>	<b>VOUCHER NUMBERS</b>	<b>AMOUNT</b>
General Fund	532-604	\$75,353.54
Highway Dept. Fund	210-237	\$141,419.20
Fire Dept. Fund	188-212	\$39,827.25
Recreation Dept. Fund	116-125	\$3,683.45
Refuse and Garbage Fund	16-17	\$38,547.55
Street Lights Fund	22-25	\$4,528.24
Water Fund	29-30	\$437.02
Trust & Agency Fund	--	--
Capital Fund		
H8320.404	1	\$180.00
H8320.405	9-10	\$7,338.00
H8320.406	1	void
Community Development	--	--

**MOTION** was made by Councilwoman Pew to approve the Audit of Bills as presented; seconded by Councilman Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

**Departmental Reports:**

Department reports for the month of August 2016 were presented by Matthew Colvin, Eden Fire Chief; Supervisor Hartman for Scott Hunter, East Eden Fire Chief; Michael Felschow, Eden Police Chief; Ray Zabron, Dog Control Officer; Ronald Maggs, Superintendent of Highways; William Trask, Town Attorney; Mary Jo Hultquist, Town Clerk; Supervisor Hartman for Mark Clark, Zoning Code Enforcement Officer; Supervisor Hartman for Susan Brass, Recreation Director; and Robert Pietrocarlo, Chairman Board of Assessors. All reports are on file in the Town Clerk’s office.

Supervisor Hartman for Scott Hunter, East Eden Fire Chief requested adding Mike Demler to the active roster of the East Eden Fire Company, pending physical and back-ground check.

**MOTION** was made by Supervisor Hartman to add Mike Demler to the active roster of the East Eden Fire Company, pending physical and back-ground check; seconded by Councilman Byrnes; All "Ayes"; Opposed? - None; Abstain? -None; Motion carried.

Matthew Colvin, Eden Fire Chief requested adding Gregory Hart to the active roster of the Eden Fire Department, pending physical and background check.

**MOTION** was made by Councilwoman Pew to add Gregory Hart to the active roster of the Eden Fire Department, pending physical and background check; seconded by Supervisor Hartman; All "Ayes"; Opposed? - None; Abstain? -None; Motion carried.

**New and Unfinished Business:**

**1. Motion authorizing signature of Inter-municipal Cooperation Agreement between the Town of Eden and the Eden Central School District**

**MOTION** was made by Councilman Ventry to authorize Supervisor Hartman to sign the Inter-municipal Cooperation Agreement between the Town of Eden and the Eden Central School District for the year 2016-2017, for the collection of the 2016-2017 School Tax, in the amount of \$12,086 with an additional fee of \$1,150.00 for annual maintenance for the tax software; seconded by Supervisor Hartman; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

**2. Schedule additional Budget Meetings**

Supervisor Hartman stated that the following dates and times have been set aside for discussion of the 2017 Budget:

Tuesday, September 20, 2016 – 7:00 pm – Preliminary Budget Review  
Wednesday, September 21, 2016 – 7:45 pm – Preliminary Budget Review  
Monday, September 26, 2016 – 7:00 pm – Preliminary Budget Review

**3. Approval of Resolution for Town Grant Application**

Supervisor Hartman read the following resolution:

**RESOLUTION AUTHORIZING APPLICATION FOR FUNDS FROM THE 2016-2017 JUSTICE COURT ASSISTANCE PROGRAM**

**RESOLVED**, the Eden Town Board hereby authorizes Town Justice Michael Cooper to file an application for the following items from the New York State Office of Court Administration 2016-2017 Justice Court Assistance Program (JCAP) Grant:

Video Surveillance – (Additional Areas)	\$6,595.00
Blinds for Courtroom	\$3,307.00
Television for the Courtroom	\$ 999.00

**MOTION** was made by Supervisor Hartman to approve the resolution as presented; seconded by Councilwoman Pew; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

**4. Setting of Public Hearing for Fire District Budget – October 18, 2016**

**MOTION** was made by Councilman Ventry to set a Public Hearing for the Fire District Budget for October 18, 2016 at 7:00 pm; seconded by Councilwoman Pew; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

**5. Setting of Public Hearing for General Town Budget – October 26, 2016**

**MOTION** was made by Councilwoman Wilhelm to set a Public Hearing for the General Town Budget for October 26, 2016 at 8:00 pm; seconded by Councilman Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

**6. Public Notice on Agricultural District Annual Enrollment Period**

Supervisor Hartman read the following Public Notice:

**PUBLIC NOTICE  
30-Day Period for Inclusion of  
Predominantly Viable Agricultural Lands  
Into Existing Agricultural Districts**

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors, and Chief Elected Officials for distribution to interested landowners. The application is also available on the DEP website at [www.erie.gov/environment](http://www.erie.gov/environment).

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any questions on this process should be directed to the Erie County Department of Environments and Planning.

A public hearing will also be scheduled at a later date to consider all inclusion requests and the recommendations of the Erie County Agricultural and Farmland Protection Board.

**7. Approval for renewal of Town Insurance**

**MOTION** was made by Councilman Ventry to approve the renewal of the Town Insurance to Selective for 2016-17 for a total of \$84,080, which is a 3.9 % reduction; seconded by Councilman Byrnes; All “Ayes”; Opposed? - None; Abstain? -None; Motion carried.

**8. Setting of Public Hearing for Community Development Block Grant**

**MOTION** was made by Supervisor Hartman to set a Public Hearing for October 12, 2016 at 8:00 pm for the Community Development Block Grant funding; seconded by Councilman Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

**Supervisor’s Report:**

- Supervisor Hartman expressed her thanks to all involved in the shooting of a film in the Town of Eden. \$1,000.00 will be given to each of the following departments for their time and efforts, Police, Fire and EMS, from the filming company.
- Eden/North Collins Pennysaver is looking for events for publication.
- The new Eden web-site will be launched very soon, any stories/announcements may be forwarded to Debbie Gregoire.

**Hearing of Visitors:**

Phil Muck, asked if the new microphones were in place, he is having trouble hearing at the Town Board Meetings. Supervisor Hartman stated that they will be ordered soon.

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Ray Kline, asked if there is a Senior Center planned for the Town of Eden. Supervisor Hartman stated that the town is applying for grants, specifically the Development Block Grant, in anticipation, a Senior Community Center is being planned for the Swartz Field area. Mr. Kline stated that a Senior Center in the downtown area, on Main Street would be a good place.

**Adjournment:**

**MOTION** was made by Councilwoman Pew to adjourn the Regular Meeting of the Eden Town Board; seconded by Councilman Byrnes; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 8:05 P.M.

**Executive Session:**

Supervisor Hartman adjourned the Executive Session of the Eden Town Board Meeting at 10:00 P.M.

Respectfully submitted by,

Mary Jo Hultquist  
Town Clerk