

March 8, 2017

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
MARCH 8, 2017
7:00 P.M.**

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN	-	SUPERVISOR
RICHARD S. VENTRY	-	COUNCILPERSON
MARY LOU PEW	-	COUNCILPERSON
SUSAN WILHELM	-	COUNCILPERSON
MICHAEL BYRNES	-	COUNCILPERSON

DEPARTMENT HEADS PRESENT:

Stephen Waldvogel	-	Town Engineer
Ronald C. Maggs	-	Superintendent of Highways
Michael J. Felschow	-	Chief of Police
Joe Hart	-	Eden Fire Chief
Robert Pietrocarlo	-	Chairman Board of Assessors
Amy Porter	-	Recreation Director

OTHERS PRESENT:

William Trask	-	Town Attorney (<i>Absent</i>)
Mary Jo Hultquist	-	Town Clerk
Debbie Gregoire	-	Administrative Assistant

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:00 P.M.

Pledge of Allegiance:

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag. A moment of silence was observed for the deceased members of the community for the month of February 2017, Richard Bishop, Geraldine Sessanna, Phyliss Dutchess, Laura Bell, Robert Stroud, Joanne Stone and Bernard Guffner.

Approval of Minutes:

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of February 8, 2017; there were none.

MOTION was made by Councilperson Ventry to approve the Town Board Minutes of February 8, 2017 as presented; seconded by Councilperson Wilhelm; All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Petitions:

There were none.

Budget Transfers/Amendments:

Supervisor Hartman read the following Budget Transfers/Amendments:

Additional Encumbrances/Assignments for 2016

A1110.4 Municipal Court – Contractual	\$81.50 Looseleaf Conservation & Vehicle Traffic Law
A1620.4 – Town Hall Contractual	\$1,210.00 Land-On Spring Sealing of Municipal Lot
D5142.4 – Snow Removal Contractual	\$8,363.61 Compass Minerals America Road Salt

From Account	To Account	Reason for Amendment	Amount
A4540.401 Ambulance-Co Pays	A899.1 Reserve-EMS	Record Co Pay due Reserve	\$20,000.00
A2115 Planning Board Permit Fees	A8020.4 Planning-Contractual	Fees collected for Minor Subdivision Review	\$1,235.00
A2555 Building & Alteration Fees	A8020.4 Planning Contractual	Fees collected for Verizon Tower for Engineering Review	\$5,000.00
SW8320.402 Water Contractual Farnham	SW8320.401 Maintenance Wepax Water	Fees collected for Minor Subdivision Review	\$8.75

MOTION was made by Councilperson Pew to approve the Budget Transfers/Amendments and the Additional Encumbrances/Assignments for 2016 as presented; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Audit Bills:

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

2016 Payables

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	910-913	\$6,523.37

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	78-156	\$106,591.25
Highway Dept. Fund	27-55	\$31,940.32
Fire Dept. Fund	25-50	\$23,233.86
Recreation Dept. Fund	7-15	\$2,114.48
Refuse and Garbage Fund	1-2	\$39,888.33
Street Lights Fund	2-4	\$5,208.25
Water Fund	1-5	\$73,587.32
Trust & Agency Fund	--	--
Capital Fund H8320.405	1	\$28,144.00
Community Development	--	--

MOTION was made by Councilperson Pew to approve the Audit of Bills as presented; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Departmental Reports:

Department reports for the month of February 2017 were presented by Joe Hart, Eden Fire Chief; Supervisor Hartman for Scott Hunter, East Eden Fire Chief; Michael Felschow, Eden Police Chief; Supervisor Hartman for Ray Zabron, Dog Control Officer; Ronald Maggs, Superintendent of Highways; Mary Jo Hultquist, Town Clerk; Supervisor Hartman for Mark Clark, Zoning Code Enforcement Officer; Amy Porter, Recreation Director; and Robert Pietrocarlo, Chairman Board of Assessors. All reports are on file in the Town Clerk’s office.

Joe Hart, Eden Fire Chief requesting the Town Board add Shawn LaMattina of 2960 E. Pleasant Avenue, Eden, NY to the active roster of the Eden Fire Department.

MOTION was made by Supervisor Hartman to add Shawn LaMattina of 2960 E. Pleasant Avenue, Eden, NY to the active roster of the Eden Fire Department, physical and back-ground check have been completed; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Mary Jo Hultquist, Town Clerk, requested permission to attend the annual NYS Town Clerk’s Conference in Rochester, NY from April 23-26, 2017.

MOTION was made by Supervisor Hartman to grant permission to Mary Jo Hultquist, Town Clerk to attend the NYS Town Clerk’s Conference in Rochester, NY from April 23-26, 2017; seconded by Councilperson Wilhelm; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Amy Porter, Recreation Director stated that Summer Recreation Program, normally held at the Eden Elementary School, will be held at the GLP School due to the Capital Project and the Summer Music Series will be held at the Eden Jr./Sr. High School for the 2017 season due to the Capital Project.

New and Unfinished Business:

1. Approval of Recreation Fee changes

Supervisor Hartman read the following fee changes:

Summer Recreation Program	Previous Fee	2017 Fee
Resident:		
1 st Child	\$0.00	\$50.00
Each Additional Child	\$0.00	\$35.00
Family Maximum	\$0.00	\$110.00
* Early Registration by May 31	\$5.00 off first child	\$5.00 off addt'l max of \$20
Non-Resident:		
1 st Child	\$0.00	\$85.00
Each Additional Child	\$0.00	\$60.00
Guest Fee	\$0.00	\$5.00
Mini-Camp:		
M-W-F 9:30 – 11:30 am	\$20.00	\$25.00
T-Th 9:30 – 11:30 am	\$15.00	\$20.00
Pool:		
Resident:		

Swim Lesson	\$10.00	\$25.00
Swim Lesson Family Maximum	\$25.00	\$75.00
Toddler Swim	\$10.00	\$20.00
Individual Pass	\$20.00	\$35.00
Family Pass	\$50.00	\$75.00
Daily Pass	\$5.00	\$5 + \$1.50 each add'l use
Lap Swim	\$10.00	\$20.00
Non-Resident:		
Swim Lesson	\$25.00	\$50.00
Swim Lesson Family Maximum	\$60.00	\$110.00
Toddler Swim	\$10.00	\$20.00
Individual Pass	\$30.00	\$50.00
Family Pass	\$80.00	\$105.00
Daily Pass	\$10.00	\$10 + \$1.50 each add'l use
Lap Swim	\$20.00	\$30.00

MOTION was made by Councilperson Ventry to approve the Recreation Fee changes as read by Supervisor Hartman; seconded by Supervisor Hartman; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

2. Approval of Recreation Department Job Descriptions for Director and Parks and Grounds Maintenance

MOTION was made by Supervisor Hartman to approve the Recreation Department – Director Job Description, as read by Supervisor Hartman; seconded by Councilperson Wilhelm; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

MOTION was made by Supervisor Hartman to approve the Recreation Department – Parks & Grounds Maintenance Job Description, as read by Supervisor Hartman; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

3. Approval of Annual Library Report

MOTION was made by Supervisor Hartman to receive and file the Annual Library Report; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

4. Purchase request from the Town Clerk

Mary Jo Hultquist, Town Clerk obtained 2 quotes for a wall-mount air conditioner for the Town Clerk's office. After much discussion it was decided that the purchase was not a budgeted item and a window air conditioner unit would be purchased at a lessor cost by Scot Christiansen and Ron Maggs.

5. Award Fuel bid

Ron Maggs, Highway Superintendent recommended awarding the 2017 Motor Fuels and Related Services bid to Superior Plus Energy Services, being the only bidder.

The bid results are as follows:

No-Lead Gas \$1.8899

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Diesel Fuel	\$1.9395
Winter Mix	\$1.999
Hourly Rate	\$50.00/per hour

MOTION was made by Supervisor Hartman to award the fuel bid to Superior Plus Energy Services, based on the recommendation of Ron Maggs, Highway Superintendent; seconded by Councilperson Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

6. Award Excavator bid

Ron Maggs, Highway Superintendent, read the following bid results:

Bidder	Amount
Baschmann Services, Inc.	\$88,265.00
George and Swede	\$100,111.53

Ron Maggs, Highway Superintendent recommended awarding the bid to the low bidder, Baschmann Services, Inc. at the amount of \$88,265.00.

MOTION was made by Councilperson Pew to award the bid for the New and Unused 2017 Rubber Tracked Excavator, based on the recommendation of Ron Maggs, Highway Superintendent, to Baschmann Services, Inc. at the amount of \$88,265.00; seconded by Supervisor Hartman; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

7. Request from Recreation Director to purchase a new lawn mower

Supervisor Hartman read the following correspondence from Jack Cuddihy, Chairman of the Recreation Department:

“It is the recommendation of the Eden Recreation Board to approve the purchase of a new Cub Cadet Pro Z154S Lawn Mower from Savilles Outdoor Power Equipment, in Orchard Park, NY, as the low bidder in the amount of \$5,949.99.”

All Bid Prices:

Savilles:	\$5,949.99
Gugino:	\$6,000.00
Lamb & Webster:	\$6,290.00

MOTION was made by Councilperson Wilhelm to approve the purchase of a new lawn mower, specifically a new Cub Cadet Pro Z154S Lawn Mower to Savilles Outdoor Power Equipment in the amount of \$5,949.99, as recommended by the Recreation Board; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

8. Ratification of server location to the Town of Hamburg

Supervisor Hartman read the following correspondence from William Trask, Town Attorney:

The following correspondence was **HAND DELIVERED** to Steven Walters, Supervisor of the Town of Hamburg, NY, 6100 South Park Avenue, Hamburg, NY 14075, by William Trask, Town Attorney.

“I have been authorized by the Eden Town Board to send you this letter confirming that, in consideration for the Town of Hamburg allowing the Town of Eden to locate its personal computer (PC) server at the Town of Hamburg's IT equipment room and providing a power source and surplus IP address at no charge, the Town of Eden agrees to hold the Town of Hamburg harmless from and against all claim of loss or damage to the Town of Eden's server while located at the Hamburg facility.

The Town of Eden is most grateful for this assistance and cooperation from the Town of Hamburg.”

MOTION was made by Supervisor Hartman, to ratify the vote, that was taken by phone on Friday, March 3, 2017 as it was necessary to move the server on that date, to approve the location of the Town of Hamburg for the Town of Eden's personal computer (PC) server, providing a power source and surplus IP address at no charge, and the Town of Eden agrees to hold the Town of Hamburg harmless from and against all claim of loss or damage to the Town of Eden's server while located at the Hamburg facility; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

9. Set Public Hearing for Schreiber & Winkelman, Inc. for Amended Special Use Permit for April 12, 2017

MOTION was made by Councilperson Wilhelm to set the Public Hearing for April 12, 2017 at 7:30 pm for the purpose of 2 (two) additional storage units for Schreiber & Winkelman, to amend the Special Use Permit; seconded by Supervisor Hartman; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

10. Removal of Steve Lominson from the Town Electrical Inspector list

MOTION was made by Councilperson Ventry to remove Steve Lominson from the Town of Eden's Electrical Inspector List; seconded by Councilperson Wilhelm; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

11. Resolution – naming “The Hamburg Sun” as the Town's official newspaper

Supervisor Hartman read the following resolution:

**RESOLUTION OF THE EDEN TOWN BOARD
CHANGING THE OFFICIAL NEWSPAPER FOR THE
TOWN OF EDEN**

WHEREAS, the Eden Town Board declared the official newspaper of the Town of Eden as “The Buffalo Law Journal” at the Town Board Meeting on August 10, 2016 after the closing of “The Sun” newspaper owned by Community Papers of Western New York on July 5, 2016.

WHEREAS, “The Hamburg Sun” newspaper, now produced by The Buffalo News, is back in circulation; and

WHEREAS, the Eden Town Board has re-declared the “Hamburg Sun” as the new official newspaper of the Town of Eden.

NOW, THEREFORE, IT IS RESOLVED, that the Eden Town Board does hereby approve this change, effective March 8, 2017.

MOTION was made by Councilperson Ventry to approve the resolution as presented and name “The Sun” as the official newspaper of the Town of Eden”; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain?- None; Motion carried.

12. Recreation appointments

Supervisor Hartman stated she received the 2017 Seasonal Employee Hires as presented and recommended by the Eden Recreation Advisory Board:

2016	Employee	Hourly Pay Rate
SUPERVISION		
Summer Supervisor	Heather Mardino	Annual Stipend Hourly Rate

PLAYGROUND LEADERS		
Elementary	Margaret Brockman	\$10.50
Gorcica	Sharon Wright	\$12.00
Flower	Deanne Glendenning	\$12.00
Mini Camp	Angela Luther	\$11.00
Arts/Crafts	Brittaney Goodrich	\$9.85
Arts/Crafts/Asst.	Lauren Soda	\$9.85
Arts/Crafts Asst. ½ day	Anne Brockman	\$9.75
PLAYGROUND ASSISTANTS		
Elementary	Christa Greiner	\$10.00
Elementary	Patrick Sullivan	\$9.85
Elementary	Molly Brockman	\$9.85
Elementary	Andrew Bialy	\$9.85
Elementary	Sawyer Overhoff	\$9.85
Elementary	Maureen Bender	\$9.75
Elementary	Mitchell Mason	\$9.85
Elementary	Macy Overhoff	\$9.85
Elementary	Frank Barnack	\$9.85
Elementary	Sam Gaglione	\$9.75
Elementary	Maddie Engle	\$9.75
Gorcica	Emily Popple	\$9.85
Gorcica	Robert Slisz	\$10.00
Flower	Jared Breeden	\$9.85
Flower	Jason Porter	\$9.75
Flower	Kelly Staub	\$10.00
Mini Camp	Demetra Jacobs	\$9.85
Mini Camp	Julia Aleksandrowicz	\$10.00
Mini Camp	Trent Laing	\$9.75
Alternate	Kaitlyn Greely	
Alternate	John Sullivan	
Alternate	Anthony Gombos	
Alternate	Peter Brockman	
Alternate	Drew Hesse	
Alternate	Hayden Bromley	
Alternate	Jordan Gregoire	
Alternate	Jill Murray	
Alternate	Connor Higgins	
Alternate	Aaron Gonzalez	
Alternate	Jenna Jacobs	
Alternate	Alex Koren	
Alternate	Alexis Browning	
TENNIS/SPORTS (2017)		
Leader	Elizabeth Karstedt	\$10.00
Assistant	Bridget Bender	\$9.85
Assistant	Amanda Popple	\$10.00
SPORTS CAMPS		
Leader	Hannah Mardino	\$9.85
Assistant	Joe LoTempio	\$9.75
TOWN POOL STAFF		
Aquatics Director		Annual Stipend
HEAD Lifeguard	Anna Winter	\$11.00
Lifeguard	Evan Kifner	\$9.85
Lifeguard	Cara Hackford	\$9.85
Lifeguard	Elizabeth Kisker	\$9.85

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Lifeguard	Jamie Miller	\$10.00
HEAD Instructor	Elizabeth Benedict	\$11.00
Instructor	Melissa Cataldo	\$10.25
Instructor	Emily Cataldo	\$10.00
Instructor	Nicole Mroz	\$9.85
Instructor	Jacob Schlegel	\$9.85
Instructor	Austin Feasley	\$9.85
Pool C.I.T.	Ivy Schrecengost	\$9.75
Pool C.I.T.	Olivia Berne	\$9.75
Pool C.I.T.	Makayla Scheu	\$9.75
Pool C.I.T.	Maggie Colligan	\$9.75
Pool C.I.T.	Samatha Logan	\$9.75
Alternate	April Mosgeller	
MAINTENANCE		
Supervisor	Scot Christiansen	FT
Assistant	Bradley Palmerton	\$10.00
Assistant	Henry Ohmit	\$9.85
Assistant	Myles Kifner	\$9.85
Assistant	Drew Palmerton	\$9.75
Assistant as Needed	Ken Burgstahler	

MOTION was made by Supervisor Hartman to approve the 2017 Seasonal Employee Hires as presented by Amy Porter, Recreation Director and recommended by the Eden Recreation Advisory Board; seconded by Councilperson Wilhelm; All “Ayes”; Opposed? – None; Abstain? –None; Motion carried.

Supervisor’s Report:

- Supervisor Hartman thanked Ron Maggs and Scot Christiansen for the updates they have made to the Town Hall, painting and sprucing up!
- Supervisor Hartman thanked Ron Maggs and Bob Stickney for their help with electrical issues throughout the Town of Eden.
- Councilperson Pew stated that the Code Review committee has a final draft of the revisions to the Solar Power Project.
- Councilperson Pew stated that the Community Building Advisory Committee met regarding a building to house seniors/youth in the Town of Eden.

Hearing of Visitors:

There were none.

Adjournment:

MOTION was made by Councilperson Ventry to adjourn the Regular Meeting of the Eden Town Board; seconded by Councilperson Pew; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 7:40 P.M.

Executive Session:

Supervisor Hartman adjourned the Executive Session of the Eden Town Board Meeting at 10:15 P.M.

Respectfully submitted by,

Mary Jo Hultquist
Town Clerk

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