

April 12, 2017

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
APRIL 12, 2017
7:00 P.M.**

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
RICHARD S. VENTRY - COUNCILPERSON
MARY LOU PEW - COUNCILPERSON
SUSAN WILHELM - COUNCILPERSON (*Absent*)
MICHAEL BYRNES - COUNCILPERSON

DEPARTMENT HEADS PRESENT:

Michael Quinn - Town Engineer
Ronald C. Maggs - Superintendent of Highways
Michael J. Felschow - Chief of Police
Joe Hart - Eden Fire Chief
Scott Hunter - East Eden Fire Chief

OTHERS PRESENT:

William Trask - Town Attorney
Mary Jo Hultquist - Town Clerk
Lisa Winter - Bookkeeper

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:00 P.M.

Pledge of Allegiance:

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag. A moment of silence was observed for the deceased members of the community for the month of March 2017, Stanislava Nowak, Dorothy Mackey, Joseph Caparco, Michael Anderson, Margaret Sawicki, Robert Klein and Barbara Polasik.

Approval of Minutes:

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of March 8, 2017; there were none.

MOTION was made by Supervisor Hartman to approve the Town Board Minutes of March 8, 2017 as presented; seconded by Councilperson Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Petitions:

There were none.

Budget Transfers/Amendments:

Supervisor Hartman read the following Budget Transfers/Amendments:

| From Account | To Account | Reason for Amendment | Amount |
|----------------------------|-------------------------------|-------------------------------|---------------|
| A2192 Cemetery Services | A8810.3 Cemery-Contractual | Burial fees for Grave Opening | \$445.00 |

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| | | | |
|-------------------------------------|-------------------------------|--|------------|
| A3021 Court Facilities (JCAP) | A1110.4 Court- contractual | JCAP Grant for add'l surveillance and blinds for Aud | \$8,695.00 |
|-------------------------------------|-------------------------------|--|------------|

MOTION was made by Supervisor Hartman to approve the Budget Transfers/Amendments as presented; seconded by Councilman Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Audit Bills:

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

| DESCRIPTION | VOUCHER NUMBERS | AMOUNT |
|-------------------------|-----------------|--------------|
| General Fund | 157-232 | \$108,684.07 |
| Highway Dept. Fund | 56-91 | \$60,285.52 |
| Fire Dept. Fund | 51-75 | \$22,342.31 |
| Recreation Dept. Fund | 16-33 | \$9,322.37 |
| Refuse and Garbage Fund | 3-4 | \$39,357.73 |
| Street Lights Fund | 5-7 | \$5,129.76 |
| Water Fund | 6-9 | \$20,495.92 |
| Trust & Agency Fund | -- | -- |
| Capital Fund | | |
| H8320.405 | 2-4 | \$14,665.62 |
| H8302.406 | 3 | \$10,687.50 |
| Community Development | -- | -- |

MOTION was made by Councilperson Ventry to approve the Audit of Bills as presented; seconded by Supervisor Hartman; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Departmental Reports:

Department reports for the month of March 2017 were presented by Supervisor Hartman for Scott Hultquist, Director Eden EMS, Joe Hart, Eden Fire Chief; Scott Hunter, East Eden Fire Chief; Michael Felschow, Eden Police Chief; Supervisor Hartman for Ray Zabron, Dog Control Officer; Ronald Maggs, Superintendent of Highways; William Trask, Town Attorney; Mary Jo Hultquist, Town Clerk; Supervisor Hartman for Mark Clark, Zoning Code Enforcement Officer; Supervisor Hartman for Amy Porter, Recreation Director; Supervisor Hartman for Robert Pietrocarlo, Chairman Board of Assessors and Supervisor Hartman for Joe Ghosen, GIS Consultant. All reports are on file in the Town Clerk’s office.

Joe Hart, Eden Fire Chief and Scott Hunter, East Eden Fire Chief requested permission for Eden and East Eden Fire Department to advertise the Request for Proposals for Itemized Miscellaneous Fire Equipment with the bid opening date of Friday, April 28, 2017 at 3:30 pm.

MOTION was made by Supervisor Hartman to set the bid opening date for April 28, 2017 at 3:30 pm. in the Town Clerk Office for the Request for Proposals for Itemized Miscellaneous Fire Equipment for Eden and East Eden Fire Department; seconded by Councilperson Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Joe Hart, Eden Fire Chief requested that Matthew VanKoughnett, Victoria Schreiner, Caitlin Sickau and Justin Ludwig be added to the active roster of the Eden Fire Department No. 1, pending physicals and background checks.

MOTION was made by Supervisor Hartman to add Matthew VanKoughnett, Victoria Schreiner, Caitlin Sickau and Justin Ludwig to the active roster of the Eden Fire

Department No. 1, pending physicals and background checks; seconded by Councilperson Pew; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Joe Hart, Eden Fire Chief requested that William Henry be removed from the active roster. Bill has served as an active member of their department for 45 years.

MOTION was made by Councilperson Pew to removed William Henry from the active roster after 45 years of service, with thanks and appreciation; seconded by Councilperson Byrnes; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Joe Hart, Eden Fire Chief requested that the Eden and East Eden Fire Departments enter into a contract with Lexipol LLC to furnish them with NFPA compliant policies. The contract includes training and compliancy tracking. Cost if \$3,836 for a 12-month contract for both fire departments.

MOTION was made by Councilperson Pew to approve the contract with Lexipol LLC for Eden and East Eden Fire Departments at a cost of \$3,836 for a 12-month contract, pending review by William Trask, Town Attorney; seconded by Councilperson Byrnes; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Scott Hunter, East Eden Fire Chief requested the Town Board accept the resignation of Aaron Brind'Amour from the 1st Assistant Chief position.

MOTION was made by Councilperson Pew to accept the resignation of Aaron Brind'Amour from the 1st Assistant Chief position, with thanks and appreciation; seconded by Councilperson Ventry; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Scott Hunter, East Eden Fire Chief requested that the Town Board accept the promotion of Matt Blaszc to the 1st Assistant Chief position for the 2017 Officer's roster.

MOTION was made by Councilperson Pew to accept the promotion of Matt Blaszc to the 1st Assistant Chief position for the 2017 Officer's roster; seconded by Councilperson Byrnes; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Scott Hunter, East Eden Fire Chief requested that Jennifer Cilka and Zack Blaszc be added to the East Eden Fire Company, pending the background checks.

MOTION was made by Councilperson Pew to add Jennifer Cilka and Zack Blaszc to the active roster of the Eden Eden Fire Company, pending background checks; seconded by Supervisor Hartman; All "Ayes"; Opposed? - None; Abstain? -None; Motion carried.

New and Unfinished Business:

1. Presentation by Drescher & Malecki

Luke R. Malecki, CPA, Partner Drescher & Malecki and Erica M. Handley, CPA, Manager Drescher & Malecki gave a presentation describing the process of the Town of Eden audit ending December 31, 2016. Copies of the financial statements are available in the Town Clerk's office during normal business hours.

2. Approval of Code Enforcement Officer training

MOTION was made by Supervisor Hartman to approve Code Enforcement Officer training for David Rice, Fire Inspector and Mark Clark, Code Enforcement Officer to be held September 11,12 and 13, 2017; seconded by Councilperson Pew; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

3. Approve contract with Cascade for garbage carts

Supervisor Hartman stated that after many hours of research, the following quotes were received:

| Cascade Engineering | Rehrig Pacific Company |
|----------------------------|-------------------------------|
| \$309,760.00 | \$330,484.00 |

Supervisor Hartman stated that the Refuse/Recycling contract expires on 12/31/17 and this purchase would be made this year. The financing is already approved with the increase in refuse in the 2017 budget for the totes. By using the totes, the hauling costs would see a decrease and recycling would be picked up every other week. Replacement cost for a resident would be \$54.00 per bin, if damaged by homeowner.

After much discussion, it was decided to table this item, as Councilperson Wilhelm was absent/on vacation.

4. Authorize Renewal Quote for Vodavi XTS Telephone System

MOTION was made by Supervisor Hartman to renew the contract with Frontrunner Network Systems for Vodavi XTS, the current telephone system at the town hall; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

* Note – Frontrunner stated that they are unable, at this time, to cover the parts to replace the Talkpath Voicemail. This voicemail is getting harder to locate and they do not have any replacement units in stock.

5. Ratification of contract with Nick Miller

MOTION was made by Supervisor Hartman to ratify the contract with Nick Miller, IT Person for the Town of Eden, at a salary of \$15,642.00/year; seconded by Councilperson Byrnes; “Ayes”; Hartman, Ventry, Byrnes; Opposed? - Pew; Abstain? - None; Motion carried.

6. Approve IT Project cost

MOTION was made by Supervisor Hartman to approve the IT Project cost to the Town of Eden at a cost not to exceed \$19,000; seconded by Councilperson Ventry; “Ayes”; Hartman, Ventry, Byrnes; Opposed? - Pew; Abstain? - None; Motion carried.

7. Appoint Anthony Zolnowski as a part-time Police Officer

MOTION was made by Councilperson Pew to appoint Anthony Zolnowski as a part-time Police Officer at a rate of pay of \$19.39/hour; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

8. Resolution awarding Waterline Improvement Project bid

**RESOLUTION
TOWN OF EDEN, EDEN TOWN BOARD
APRIL 12, 2017
AWARDING BID ON CONTRACT FOR
WATERLINE IMPROVEMENTS**

WHEREAS, the Eden Town Board previously authorized advertising for competitive bids for the increase and improvement of facilities of the Town of Eden Consolidated Water District and Extensions consisting of the construction of certain waterline improvements to the Town of Eden Water Distribution, and

WHEREAS, sealed bids for such project were duly received and opened on Monday, April 3, 2017, and

WHEREAS, such bids have been reviewed by project engineers, GHD Consulting Services, Inc. (GHD) and GHD has determined that New Frontier Excavating & Paving,

Inc. (“New Frontier”) was the low, responsible bidder at a bid of \$2,833,376.00 and GHD has recommended awarding the bid and contract to New Frontier.

NOW, THEREFORE, it is hereby

RESOLVED, that the Eden Town Board does hereby award the Waterline Improvements Contract to New Frontier at the bid price of \$2,833,376.00 and it is further

RESOLVED, that Town Supervisor Melissa Hartman is hereby authorized to enter into a contract with New Frontier subject to New Frontier complying with all pre-contract conditions.

MOTION was made by Supervisor Hartman to approve the resolution as presented; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

9. Approval for Ron Maggs, Highway Superintendent to attend Highway School

Ron Maggs, Highway Superintendent, requested permission to attend Highway School in Ithaca, NY on June 12-14, 2017.

MOTION was made by Supervisor Hartman to grant permission to Ron Maggs, Highway Superintendent to attend Highway School in Ithaca, NY on June 12-14, 2017; seconded by Councilperson Pew; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

10. Declare Kamatsu PC60 surplus

MOTION was made by Councilperson Pew to declare the 1999 Komatsu PC60-7 Ser #56333 surplus and sell to North Collins for \$15,000.00, as recommended by Ron Maggs, Highway Superintendent; seconded by Supervisor Hartman; All “Ayes”; Opposed? - None; Abstain? -None; Motion carried.

11. Public Safety Dispatcher experience rate adjustment

MOTION was made by Councilperson Pew to adjust the rate of pay for Stan Janus to the second tier, \$12.95, as he has been dispatching for over 5 years and increase Rose Nadrich to third tier, \$13.53, as she has over 20 years experience dispatching; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

12. Approve Portable Sanitation Facilities for 2017

Supervisor Hartman read correspondence from Jack Cuddihy, Recreation Chairman, regarding quotes received for the Portable Sanitation Services for the 2017 season. The Eden Recreation Advisory Board received the following two quotes:

| | |
|-------------------------------|------------|
| Modern Portable Toilets, Inc. | \$2,061.25 |
| Ball Toilet & Septic Services | \$1,959.98 |

The Recreation Advisory Board is requesting the Town Board award Ball Toilets & Septic Services, which was the low quote at \$1,959.98.

MOTION was made by Councilperson Ventry to award the bid to Ball Toilets & Septic Services in the amount of \$1,959.98 seconded by Councilperson Byrnes; All “Ayes”; Opposed? – None; Abstain? - None; Motion carried.

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Supervisor's Report:

- Supervisor Hartman recognized Donald Winkelman and Maury Dole for their 50 years of service to the East Eden Fire Department.
- Supervisor Hartman recognized Robert Stickney and Ron Salzman for their 55 years of service to the Eden Fire Department.
- Supervisor Hartman recognized Juanita Majewski for her 39 years on the Planning Board.
- Supervisor Hartman thanked Charles Dias for his years as the Town of Eden's IT person.
- The Eden PTA is sponsoring a shoe drive, new or gently used shoes.
- Eden EMS is looking for volunteers – visit their website to get the contact information.
- Master Plan Committee will be holding an informational meeting on 5-11-2017 at the Eden Jr./Sr. High School, all invited to attend and get involved.
- Councilperson Byrnes publicly thanked Eden Police/EMS for their quick response to a call at his family home on Derby Road.
- Councilperson Pew stated that the Code Review Committee will be giving a proposal to the Town Board regarding the Solar Project.
- Councilperson Pew stated that the Community Advisory Committee is meeting on April 19th between 6 and 7 pm – all invited to attend.

Hearing of Visitors:

Don Williams, Jennings Road, regarding the proposed garbage/recycling tote proposal.

Robin & Chris Morano, Shadagee Road, regarding rodeo events at their property.

Adjournment:

MOTION was made by Supervisor Hartman to adjourn the Regular Meeting of the Eden Town Board; seconded by Councilperson Byrnes; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 8:35 pm.

Executive Session:

Supervisor Hartman adjourned the Executive Session of the Eden Town Board Meeting at 9:30 pm.

Respectfully submitted by,

Mary Jo Hultquist
Town Clerk