

MINUTES

**TOWN BOARD MEETING
2795 EAST CHURCH STREET
EDEN, NEW YORK
DECEMBER 27, 2017
11:00 A.M.**

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
RICHARD VENTRY - COUNCILPERSON
MARY LOU PEW - COUNCILPERSON
SUSAN WILHELM - COUNCILPERSON
MICHAEL BYRNES - COUNCILPERSON

OTHERS PRESENT:

Mary Jo Hultquist - Town Clerk
Lisa Winter - Bookkeeper

Call To Order:

Supervisor Hartman called the Work Session of the Eden Town Board to order at 11:00 A.M.

Pledge of Allegiance:

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag.

New and Unfinished Business:

1. Budget Transfers

Supervisor Hartman read the following Budget Transfers:

From Account	To Account	Reason for Amendment	Amount
A1990.4 Contingent Fund	A1220.1 Supervisor-Personal	Insurance Stipend Adjustment	\$500.00
A1990.4 Contingent Fund	A5010.1 Supervisor-Personal	Insurance Stipend Adjustment	\$500.00
A2665 Sale of Equipment	A878.4 Reserve for Recreation Equip.	Put proceeds from Sale of Kubota Lawn Tractor into Reserve for Recreation Equip	\$1,425.00
A7140.1 Playgrounds & Rec. Centers-Personal	A7140.4 Playgrounds & Rec. Centers-Contractual	Budget Transfer for Pickleball Supplies	\$5,000.00
A7150.1 Special Rec.Facilities Personal	A7110.1 Parks & Grounds Personal	Budget Adjustment for End of Year est. Payroll due to weather	\$1,000.00
A1990.4 Contingent Fund	A1930.4 Judgment & Claims	Cost of Reports for Insurance Dispute	\$425.00
A917 Unassigned Fund Balance	A1440.4 Engineering Contractual	Use of fund balance for Engineering Svcs. For Hoffman Building – Payback from building owner through charge on	

		2018 property taxes	\$1,200.00
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MOTION was made by Councilperson Ventry to approve the Budget Transfers/Amendments as presented with the exception of the first 2 items, pending approval of agenda item #4; seconded by Councilperson Pew; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Supervisor Hartman read the following Highway Budget Transfers/Amendments:

From Account	To Account	Reason for Amendment	Amount
DO5120.2 Bridges Construction	DO5110.4 General Repairs Contractual Expenses	Budget Adjustment for Road Work	\$6,000.00
DO5120.4 Bridges Contractual Expenses	DO5110.4 General Repairs Contractual Expenses	Budget Adjustment for Road Work	\$4,581.40
D2770 Unclassified Rev. (Rec'd from Pipe Permits)	DO5110.4 General Repairs Contractual Expenses	Budget Adjustment for Road Work	\$11,729.65
DO5130.2 Machinery Equipment Purchase	DO5130.4 Machinery Contractual Expenses	Budget Adjustment	\$3,800.00

MOTION was made by Councilperson Pew to approve the Highway Budget Transfers/Amendments as presented; seconded by Councilperson Ventry; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Supervisor Hartman read the following Encumbrances Assignments 2017:

D5110.4 Maintenance of Roads-Contractual	\$99,275.00 or Balance in account Spring Road Work
D5142.4 Snow Removal-Contractual	\$11,000.00 American Rock Salt
SF3410.4 Fire -Contractual	\$ 190.00 Saia- Pager Repair \$ 793.05 MES Boots \$ 964.60 MES-Helmets \$ 769.85 MES-Boots/Helmets \$ 482.20 MES-Helmet Fronts
A1410.4 Town Clerk-Contractual	\$ 1,350.00 Clerk-Sys. Maintenance
A3120.4 Police -Contractual	\$ 400.00 Galls-Misc. Uniform \$ 1,092.80 Sewing Tech-Uniform \$ 550.00 Saia-Pager Repair
A7140.4 Playgrounds & Rec. Contractual	\$ 2,620.74 BSN-Benches/Balls \$ 539.54 S & S – Supplies \$ 7,135.57 Pickleball Central Assigned Funds – Supplies
A7150.4 Special Rec. Fac. - Contractual	\$ 900.00 Paint for Pool Assigned Funds-Spring Order
A8540.4 Drainage Contractual	\$ 1,633.50 Project 2016-06

Assigned Funds-Misc. Hand
Clearing/Mowing

MOTION was made by Councilperson Ventry to approve the Encumbrances Assignments 2017 as presented; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

2. Audit of Bills

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	743-744 & 825-858	\$16,307.21
Highway Dept. Fund	263-305	\$135,843.91
Fire Dept. Fund	259-267	\$1,266.87
Recreation Dept. Fund	187-191	\$602.26
Refuse and Garbage Fund	--	--
Street Lights Fund	31-33	\$1,137.02
Water Fund	28	\$11.00
Trust & Agency Fund	--	--
Capital Fund H3410.405 H8320.406 H8302.407		
Community Development	--	--

MOTION was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

3. East Eden Fire Chief Delegation

Supervisor Hartman read the following:

EAST EDEN FIRE DEPARTMENT

To Whom It May Concern:

By means of this letter, I, Scott Hunter, delegate the authority herein described to the East Eden Fire Chief, on the following terms and conditions:

1. The First and Second assistant chiefs may review and execute, on my behalf, contracts in an amount and duration not to exceed current spending allocations set forth by the Town Board of Eden and until my replacement has been elected.
2. The contracts subject to this delegation are those relating to purchasing gear, vehicles, and equipment.
3. The effective date of this delegation is 1 January 2018 and shall run until a person is elected to replace my exiting position as East Eden Fire Chief.
4. The authority delegated is subject to sub-delegation without my prior and express written consent based on the aforementioned replacements of First and Second assistant chief's roles.

Signed, Scott Hunter, East Eden Fire Chief, Dated, 12/22/17

MOTION was made by Councilperson Pew to approve the letter as presented; seconded by Supervisor Hartman; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

4. Insurance Stipend

After some discussion the following Motion was offered:

MOTION was made by Councilperson Pew to change stipend amount for eligible employees who are not a part of a bargaining unit and who are not on town's insurance from \$1,000 to \$1,500 to be consistent with bargaining units, effective immediately; seconded by Councilperson Wilhelm; All "Ayes"; Opposed? - None; Abstain? - None; Motion carried.

Adjournment:

MOTION was made by Supervisor Hartman to adjourn the Work Session Meeting of the Eden Town Board; seconded by Councilperson Pew; All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Work Session Meeting of the Eden Town Board at 11:26 A.M..

Respectfully submitted by,

Mary Jo Hultquist
Town Clerk