

**MINUTES**

**TOWN BOARD MEETING  
2795 EAST CHURCH STREET  
EDEN, NEW YORK  
DECEMBER 26, 2018  
4:00 P.M.**

**TOWN BOARD MEMBERS PRESENT:**

MELISSA HARTMAN - SUPERVISOR  
RICHARD VENTRY - COUNCILPERSON  
MICHAEL BYRNES - COUNCILPERSON  
GARY SAM - COUNCILPERSON

**TOWN BOARD MEMBERS ABSENT:**

SUSAN WILHELM - COUNCILPERSON

**OTHERS PRESENT:**

Emily Hawkins - Town Clerk  
Marlene Grunder - Administrative Assistant  
Lisa Winter - Bookkeeper

**Call to Order:**

Supervisor Hartman called the Work Session Meeting of the Eden Town Board to order at 4:00 P.M.

**Pledge of Allegiance:**

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag.

**Budget Transfers/Amendments:**

Supervisor Hartman read the following Budget Transfers/Amendments:

<b>From Account</b>	<b>To Account</b>	<b>Reason for Amendment</b>	<b>Amount</b>
SW9710.7 Bond Debt Interest	SW9730.7 BAN Interest	Reclassify Bond Interest to BAN Interest	\$138,517.76
A1010.4 Town Board Contractual	A1010.1 Town Board Personal	Police Officers for Town Board Mtg. in March	\$118.69
A2001 Park & Recreation Fees	A7140.4 Playground & Rec Centers Contractual	Surplus from Slow Roll to be Assigned to 2019	\$1,500.00
A915.4 Police Sick Pay	A3120.1 Police Personal	Sick Time Payout	\$57,202.00
A3120.4 Police Contractual	A3120.1 Police Personal	Unexpected Retirement Payout	\$10,000.00
A1289 Other Govt Income	A3120.1 Police Personal	SRO Budget	\$20,000.00
A1990.4 Contingent Fund	A1220.4 Supervisor - Contractual	Overbudget	\$100.00
A5010.4 Highway Supt Contractual	A5010.1 Highway Supt Personal	Payroll Accrual Est	\$10.00
A1990.4 Contingent Fund	A1910.4 Unallocated Insurance	Overbudget	\$435.00
SF915.3 Assigned for Gear	SF3410.2 Fire - Equipment	Use of Assigned for Gear to Purchase Air Bottles	\$7,860.00
SF915.2 Assigned Building	SF3410.4 Fire - Equipment	Use of Assigned for Building for Repairs/Updates	\$14,560.00

A1990.4 Contingent Fund	A7550.4 Celebrations	Overbudget	\$65.00
A7150.4 Special Rec-Contractual	A7140.4 Playground Rec Centers - Contractual	Year End Supplies Order	\$650.00
A7150.4 Special Rec-Contractual	A7020.4 Recreation Admin - Contractual	Mileage	\$100.00
A7150.4 Special Rec-Contractual	A7110.4 Parks & Grounds Contractual	Assign for Field Marking Machine	\$1,800.00
A7310.4 Youth Program Contractual	A7110.4 Parks & Grounds Contractual	Assign for Field Marking Machine (1800.00) and Flammable Cabinet (570.00)	\$2,370.00
A1990.4 Contingent Fund	A8090.4 Environmental - Contractual	Extra Ad for Blue Bird Workshop	\$31.00
D2770 Unclassified Revenue	D5110.4 Roads	Payment for Road Work done on Hammond as Part of Water Project	\$27,587.56
D5120.4 Bridges - Contractual	D5110.4 Roads	Budget Adjustment	\$1,000.00
SR917 Refuse Fund Balance	SR8160.4 Refuse - Contractual	Overbudget	\$11,000.00

**MOTION** was made by Supervisor Hartman to approve the Budget Transfers as presented; seconded by Councilperson Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried

**MOTION** was made by Supervisor Hartman to close the meeting of the Eden Town Board and open the Public Hearing for the Special Use Permit for 2679 Hemlock Road; seconded by Councilperson Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman opened the Public Hearing at 4:06 PM

**LEGAL NOTICE  
TOWN OF EDEN, NEW YORK  
PUBLIC HEARING**

Pursuant to a resolution of the Town Board of the Town of Eden, County of Erie and State of New York, adopted on December 8, 2004, NOTICE IS HEREBY GIVEN of a PUBLIC HEARING to be held by the Eden Town Board at the Eden Town Hall, 2795 East Church Street, Eden, New York at 4:00 PM on the 26<sup>th</sup> Day of December, 2018. The purpose of the said Public Hearing is to consider the issuance of a special use permit to the applicant, Rachel Ricey, allowing the building at 2679 Hemlock Road to be used as a dwelling unit to be used by a caretaker or watchman of the properties located at the site. All interested parties may attend and be heard.

The following residents made comments regarding the Dissolution Plan:

There were none.

All persons desiring to be heard, having been heard, Supervisor Hartman closed the Public Hearing at 4:07 PM

**MOTION** was made by Supervisor Hartman to close the Public Hearing for the Special Use Permit for 2679 Hemlock Road and open the Work Session; seconded by Councilperson Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Encumbrances:**

Supervisor Hartman read the following encumbrances:

D5142.4	Snow Removal Contractual	\$6,500.00	Road Salt -American Rock Salt
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December 26, 2018

A1620.4	Town Hall Contractual	\$3,100.00	Generator Exhaust Stack - Fox Construction
A1640.4	Central Garage - Contractual	\$7,700.00	House of Steel - Assign for Lean to - Spring Project
A3120.4	Police Contractual	\$110.99	Galls - Uniforms
		\$393.56	Sewing Technology - Uniforms
A7110.4	Parks & Grounds - Contractual	\$3,102.94	BSN Field Marker & Aluminum Benches
		\$504.12	Assign for Tent Canopy Replacement Parts
		\$567.37	12 gallon flammable Cabinet from Grainger
		\$6,500.00	Assign for Field Marking Machine
A7140.4	Playgrounds & Rec Centers - Contractual	\$1,500.00	Assign for Slow Roll 2019
		\$648.74	S&S - Playground Supplies
A8540.4	Drainage - Contractual	\$4,562.50	Grant Project \$3000.0 2018-01
			Hand Clearing \$500.00 2018-05
			Misc Mowing \$1062.50 2018-03
SF3410.2	Fire - Equipment	\$770.85	Eliza Co - 3 pair boots
		\$2,209.25	MES - One Set Turnout Gear
		\$7,000.00	Eliza Co - Gear
SF3410.4	Fire - Contractual	\$3,535.50	PD Mechanical -Truck Generator Repair
		\$4,010.00	Empire Laundry Machinery - East Eden Gear Washer

**MOTION** was made by Supervisor Hartman to approve the Encumbrances as presented; seconded by Councilperson Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried

**Audit Bills:**

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

An additional voucher #906 was added to the abstract for the US Postal Service in the amount of \$2,000.

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	862-907	\$14,558.63
Highway Dept. Fund	327-346	\$26,225.58
Fire Dept. Fund	289-301	\$4,730.88
Recreation Dept. Fund	174-176	\$128.07
Refuse and Garbage Fund	30-31	\$2,885.56
Street Lights Fund	32-33	\$890.06
Water Fund	28-30	5,961.63
<u>Capital Fund</u>		
H8320.405	14-15	\$15,076.53
H8320.406	7	\$1,150.47
H8320.407	12-13	\$5,097.69

**MOTION** was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

**Public Comment on Agenda Items only:**

There were none.

**New and Unfinished Business:**

**1. Accept Resignation of Police Officer Daniel Honer:**

The Town Board acknowledged the resignation of Police Officer Daniel Honer as of December 1, 2018.

**2. Approve Surplus of Electronics:**

Supervisor Hartman stated that the Town has an inventory of electronics that are out of date and no longer working. A list of those electronics has been compiled and the Town will work with a company to have them removed.

Councilperson Ventry asked Ron Maggs about the radios that the Highway Department wished to dispose. Ron Maggs replied that the radios were no longer working and did not meet the FCC’s standards of compatibility, which makes them illegal to use.

Surplus Electronics Inventory is as follows:

QTY.	DESCRIPTION	REFERENCE #
1	HP Office Jet Printer (black)	CN42RFVIRR
1	HP Laser Jet Printer (white)	CNBJN32692
1	Dell Laser Printer (black)	93RZSG1
1	Bearcat Scanner	75009351
1	Dell Docking Station	38972502
1	In Focus Projector	7KW21300
5	Dell Keyboard (black)	56M041D
		44F08N6
		27U0992
		2BP3010
		56K0254
1	Gateway Laptop	BC699322169
1	Gateway Keyboard	B049200
1	Cisco Router	12A10603283834
1	Brother Fax	U61325H9N135982
	HIGHWAY :	
15	Mobile Radios	
3	Portable Radios	
	TOWN CLERK:	
1	HP Printer	JPHMC64219

**MOTION** was made by Supervisor Hartman to approve the surplus list as presented; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

**3. Approval of Special Use Permit for 2679 Hemlock Road:**

The following recommendation was received by the Eden Town Board:

### **Recommendation from the Eden Planning Board**

The Planning Board of the Town of Eden did its due diligence and reviewed the application and questioned the applicant regarding their intentions at our November 7, 2018 meeting. The planning board has been informed that the Special Use Permit that was in place from the past owner has expired and can't be reinstated due to the duration of time. The applicant is not changing the property, altering the buildings or changing the use from the previous use including a care takers apartment. The Site Plan Waiver Committee also determined that the Site Plan should be waived due to no changes. Based on this fact the Planning Board would like to recommend the Town Board approve the Special Use Permit for 2679 Hemlock Road.

**MOTION** was made by Supervisor Hartman to approve the Special Use Permit for 2679 Hemlock Road; seconded by Councilperson Byrnes; All "Ayes"? Opposed? – None; Abstain? – None; Motion carried

#### **4. Approval of Firefighter Cancer Insurance:**

The following rates for the Cancer Coverage for the Eden and East Eden Volunteer Fire Department were received from the Evans Agency.

VFIS/Chubb Program:

Basic Benefit \$137 based on 44 FF is \$6,028

Enhanced Benefit \$188 based on 44 FF is \$8272

Association/Hartford Program:

Basic Benefit \$156 based on 44 FF is \$6,864

Enhanced Benefit \$199 based on 44 FF is \$8,756

Supervisor Hartman stated that she, Joe Hart (Eden Fire Chief), and Ron Miller (Evans Agency) met with the insurance companies to review their policies and she asked Joe to review them and make a recommendation to the Town Board. Joe made a recommendation to the Town Board to move forward with the Hartford Insurance Policy enhanced coverage. The enhanced coverage from Hartford came recommended by other Fire Departments and associations and includes more detail in their coverage as a whole.

After discussion the following Motion was offered:

**MOTION** was made by Supervisor Hartman to approve the Cancer Insurance with Hartford for \$199 based on 44 firefights in a total amount of \$8,756.00; seconded by Councilperson Byrnes; All "Ayes"? Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman noted that this amount is less than what was originally budgeted for.

#### **Hearing of Visitors:**

There were none.

#### **Adjournment:**

**MOTION** was made by Supervisor Hartman to adjourn the Work Session of the Eden Town Board and open the Reorganizational Meeting; seconded by Councilperson Ventry; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 4:18 PM

**REORGANIZATIONAL MEETING**

**FOR THE YEAR 2019**

## TOWN OF EDEN

Supervisor Hartman began the Re-organizational Meeting by reading the following items:

1. Regular meetings of the Eden Town Board will be held on the second Wednesday of each month starting at 7:00 P.M. Additional meetings will be held on the fourth Wednesday of each month as needed.
2. The official newspaper of the Town of Eden will be "The Sun" and as an alternate, "The Buffalo News".
3. Surety Bonds will be carried as follows:  
  
\$1,116,000.00 – Tax Collector/Clerk  
\$1,116,000.00 – Supervisor/Deputy Supervisor  
\$1,116,000.00 – Bookkeeper  
\$1,116,000.00 – Court Clerk  
\$ 50,000.00 – Blanket Employee Dishonesty
4. Mileage reimbursement will be \$.54 per mile while using personal vehicles on Town business, authorized in advance.
5. Copies of adopted minutes will be on file at the Eden Library, the Town Clerk's office and the Town of Eden Website.

Appoint Evans Bank, M & T, Key Bank and Chase Bank and other institutions as deemed appropriate by the Board, as banks for deposits, checking and investments.

**MOTION** was made by Councilperson Ventry to accept and approve Items Nos. 1 thru 6 as presented; seconded by Councilperson Byrnes. On the Vote: All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman then read the Salaries of Elected Officials as follows:

### Salaries of Elected Officials:

1. Town Board Members \$11,476.00 each yearly, to be paid bi-weekly.
2. Justices Michael Cooper and Melissa Zittel at \$17,443.00 each yearly, to be paid bi-weekly.
3. Supervisor Melissa Hartman at \$42,224.00 yearly, to be paid bi-weekly.
4. The Chair of the Board of Assessor will receive \$20,763.00 yearly, to be paid bi-weekly and the other two assessors \$16,156.00 each yearly, to be paid bi-weekly.
5. Town Clerk, Emily Hawkins at \$40,667.00 yearly, to be paid bi-weekly. The Town Clerk will also receive remuneration as school tax collector for the 2019-2020 school year, pursuant to an agreement with the Eden Central School District, in the amount To Be Determined.
6. Highway Superintendent, Ronald Maggs at \$77,804.00 yearly, to be paid bi-weekly.

**MOTION** was made by Councilperson Byrnes to approve the above salaries; seconded by Councilperson Sam. On the Vote: All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman read the following Appointments and Salaries:

December 26, 2018

Appoint Teresa Baskerville full-time Court Clerk at \$41,496.00 yearly, 38 hours per week, to be paid bi-weekly.

Appoint Bettyann Neifer part-time Court Clerk at \$15.79 per hour for up to 50 hours per year and Cindy Henry part-time Court Clerk at \$14.50 per hour for up to 17 hours per week.

The rate of pay for Jesse Baker full-time Code Enforcement Officer for the year 2019 will be \$22.50 per hour for 37.5 hours per week, to be paid bi-weekly.

The rate of pay for David Rice the Part-time Assistant Code Enforcement Officer will be \$21.05 for up to 4 hours per week to be paid bi-weekly.

The salary of the full-time bookkeeper, Lisa Winter will be \$49,920.00 yearly, for 40 hours per week to be paid bi-weekly.

The rate of pay for part-time highway employees will be \$14.00 per hour, to be paid bi-weekly.

Re-appoint Dave Rice Fire Inspector at \$72.00 per occurrence.

Appoint Diane Herzog part-time secretary to the Code Enforcement Officer for 19 hours per week at \$16.10 per hour, to be paid bi-weekly.

**MOTION** was made by Councilperson Ventry to approve the above appointments; seconded by Councilperson Byrnes. On the Vote: All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman read the following Appointments and Salaries:

Appoint Robert Pietrocarlo Chair of the Board of Assessors.

The Chairman of the Zoning Board of Appeals is to be paid \$500.00 yearly.  
The Chairman of the Planning Board is to be paid \$500.00 yearly.

The Chairman of the Assessment Board of Review is to be paid \$125.00 yearly and the other members of the Assessment Board to be compensated \$85.00 each year. A secretary, if needed, will be compensated \$200.00 per year.

Acknowledge the Town Clerk's appointments of Deputy Town Clerk (Part-time) Janet Moot-Confer and Deputy Town Clerk (Part-time) Shannon Sam. Janet Moot-Confer will be paid \$14.50 per hour and Shannon Sam will be paid \$14.00 per hour both bi-weekly. The total Deputy Town Clerk hours and compensation should not exceed 1404 hours or \$20,150.00 for the year.

Appoint Emily Hawkins Registrar, at a rate of \$4,000.00 yearly, to be paid bi-weekly.

Appoint William Sickau part-time custodian, at a salary of \$7,963.00 yearly, to be paid bi-weekly.

Appoint Raymond Zabron, part-time Dog Control Officer, at an annual salary of \$16,978.00, to be paid bi-weekly plus \$60.00 per mandatory court session.

Appoint Maureen Zabron, part-time Dog Control Officer's secretary at an annual salary of \$3,477.00, to be paid bi-weekly.

Appoint Amy Porter, Recreation Director at \$22.50 per hour for 19 hours per week for 34 weeks and 25 hours per week for 18 weeks, to be paid bi-weekly.

Appoint Scot Christiansen, full-time Recreation Working Crew Chief at \$26.75 per hour, to be paid bi-weekly.

Appoint Jim Schintzius, Cemetery Caretaker at \$17.50 per hour plus \$75.00 for Saturday burials, paid bi-weekly as needed.

Appoint Cindy Kugler secretary to the Highway Superintendent at \$21.00 per hour for 40 hours per week, to be paid bi-weekly and secretary to the Off-Road Drainage Committee at \$25.00 per meeting.

Appoint Kevin C. Condon, Town Prosecutor, at an annual salary of \$6,897.00, to be paid bi-weekly.

Reappoint Ronald Maggs Chairman of the Off-Road Drainage Committee.

Reappoint Ronald Maggs and reappoint Cindy Kugler as Co-MS4 Officers to be compensated \$1,800.00 and \$1,200.00, respectively, yearly, to be paid bi-weekly.

Appoint William J. Trask Sr. Town Attorney (Counsel to the Town) and authorize Supervisor Hartman to accept terms of 2019 engagement with a base annual compensation of \$32,569.00 for general municipal legal services, to be paid monthly, and an hourly rate of \$175.00 for litigation, special district/special project legal services.

Kim Soda, Full-time Police Clerk, will be compensated \$49,462.00 yearly for 40 hours per week to be paid bi-weekly.

Part-time Police Officers will be paid \$22.00 per hour for day shifts, not to exceed 2352 hours and \$51,744.00 and \$23.00 per hour for night shifts, not to exceed 2912 hours and \$66,976.00, not to exceed a total expenditure of \$118,720.00 for all part-time officers for the year to be paid bi-weekly.

Part-time public safety dispatchers with 1-5 years experience will be paid \$14.13 per hour, with 6-10 years experience \$14.71 per hour and with 11 years the rate will be \$15.30 per hour. All paid bi-weekly.

Appoint the following persons as part-time police officers: Joseph Alessi, George Avery, Shawn Bishop, Tim Blovsky, Brian Burgstahler, Robert Braeuner, Matt Cross, Joseph Flynn, Cori Kowalski, Jason Schiedel, Adam Tucker

Appoint the following persons as part-time public safety dispatchers: Marie Armstrong, Mark Baltés, Rachael Baltés, Julie Boedo, Kim Geniti, Stan Janus, Thomas Jones, Rose Nadrich

**MOTION** was made by Councilperson Ventry to approve the above appointments and salaries as stated; seconded by Councilperson Sam. On the Vote: All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

The following appointments were read by Supervisor Hartman:

Appoint Diane Herzog Planning Board Secretary at \$110.00 per occasion.

Appoint Diane Herzog Zoning Board secretary at the rate of \$100.00 per hearing plus \$15.00 per hour for reconvened hearings.

Appoint the Police Chief the inspection official for games of chance at no pay.

Appoint the Town Clerk as Affirmative Action Officer at no pay.

The Eden and East Eden Fire Chiefs will receive an annual stipend of \$1,500.00 each.

Appoint William Laing part-time Eden Fire Clerk at \$14.75 per hour, not to exceed 4 hours per week, to be paid bi-weekly and Scott Crowe as part-time E. Eden Clerk at \$14.75 per hour, not to exceed 4 hours per week, to be paid bi-weekly.



The Director of Operations for the Eden Emergency and Rescue Squad will receive an annual stipend of \$1,500.00.

**MOTION** was made by Supervisor Hartman to approve the above appointments and salaries; seconded by Councilperson Byrnes. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Appointments of the Supervisor:**

Supervisor Hartman read the following appointments:

Appoint Marlene Grunder, Administrative Assistant and Confidential Secretary to the Supervisor at \$21.00 per hour for 36 hours per week, to be paid bi-weekly.

Appoint Rich Ventry as Deputy Town Supervisor at a \$1,500.00 yearly stipend to be paid bi-weekly.

**MOTION** was made Supervisor Hartman, seconded by Councilperson Byrnes to acknowledge the Supervisor’s appointments and approve the salaries as stated. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Additional Appointments:**

Appoint Jen Crowe part-time clerk to the Supervisor at \$14.00 per hour for 19 hours per week, to be paid bi-weekly.

Appoint Sue Minekime Town Historian at \$2,380.00 annually.

Appoint Supervisor Melissa Hartman Director of Civil Defense at no salary.

Appoint Robert Stickney as Emergency Coordinator and will receive an annual stipend of \$1,500.00.

Appoint Town Supervisor, Police Chief, Highway Superintendent to the Work Place Violence/Sexual Harassment Team and Town Clerk to serve as an alternate.

Appoint Joseph Flynn Captain of the Reserve Police at no salary.

Appoint Robert Pietrocarlo Head Assessor.

**MOTION** was made by Councilperson Byrnes, seconded by Supervisor Hartman to acknowledge the Supervisor’s appointments and approve the salaries as stated. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman made the following appointments as Town Board Liaisons to the various Town Boards/Committees:

Michael Byrnes	Code Review Committee
Susan Wilhelm	Recreation Advisory Board
Gary Sam	Eden Chamber of Commerce
Susan Wilhelm	Historic Preservation Board/Local History Comm.
Rich Ventry&	Master Plan Implementation Committee/Economic
Missy Hartman	Development
Michael Byrnes	Conservation Advisory Board
Gary Sam	Zoning Board of Appeals
Susan Wilhelm	Library Board
Susan Wilhelm & Gary Sam	Emergency and Rescue Squad
Michael Byrnes	Street Light Committee
Susan Wilhelm & Rich Ventry	Planning Board
Gary Sam & Rich Ventry	Fire Departments
Rich Ventry	Assessment Board of Review
Susan Wilhelm	Agricultural Advisory Board

Rich Ventry	Drainage Committee
Missy Hartman	Technology Committee
Missy Hartman & Rich Ventry	Emergency Preparedness Committee
Missy Hartman	Association of Erie County Governments
Susan Wilhelm	NEST – Solid Waste
Missy Hartman	Community Development Block Grant
Missy Hartman	Rural Transit Service Advisory Board
Rich Ventry	Southdown’s Community Enhancement Coalition
Rich Ventry	Speed Limit Review Committee

**MOTION** was made by Supervisor Hartman to acknowledge the Supervisor’s appointments of Town Board Liaisons; seconded by Councilperson Sam. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Advisory Board Appointments/Reappointments:**

Bettyann Neifer will be re-appointed to the Library Advisory Board for a 5-year term.  
David Zittel will be re-appointed to the Agricultural Advisory Committee for a 2-year term  
Gerald Mammoser will be re-appointed to the Agricultural Advisory Committee for a 2-year term  
Paul Laing will be re-appointed to the Agricultural Advisory Committee for a 2-year term  
Ron Maggs will be re-appointed to the Off-Road Drainage Committee for a 3-year term  
William Feasley will be re-appointed to the Off-Road Drainage Committee for a 3-year term  
Gary Eye will be re-appointed to the Local History Committee for a 2-year term  
Scott Green will be re-appointed to the Planning Board as an alternate for a 1-year term.  
David Johnson will be re-appointed to the Planning Board as an alternate for a 1-year term.  
Kristin Kent will be re-appointed as the Zoning Board Chair for a 1-year term.  
Doug Scheu will be re-appointed to the Zoning Board as an alternate for a 1-year term.  
Candice Pineau will be re-appointed to the Zoning Board as an alternate for a 1-year term.

Millie Blaszc-Achtyl has resigned from the Assessment Review Board

The Conservation Board does not meet until January, appointments will be made after that.

**MOTION** was made by Supervisor Hartman to acknowledge the appointments of the Advisory Boards; seconded by Councilperson Byrnes. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Renewal of Independent Service Providers Contracts:**

**MOTION** was made by Supervisor Hartman to enter into a contract with Joseph Ghosen, to serve as GIS Consultant for 2019 at \$6,420.00 yearly, to be reimbursed \$535.00 per month. Seconded by Councilperson Ventry. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**MOTION** was made by Supervisor Hartman to designate Lisa Winter, Bookkeeper, to oversee the services provided to the Town by Drescher and Malecki. Seconded by Councilperson Sam. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**MOTION** was made by Supervisor Hartman that the daily meal allowance for the Association of Towns Meeting held in New York City will be \$76.00 a day and the hotel stay limited to three nights for this annual meeting. Attendance at this meeting to be approved in advance by the Town Board. Seconded by Councilperson Byrnes. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

December 26, 2018

**MOTION** was made by Supervisor Hartman to appoint CPL Team as our engineering and planning firm of record, providing retainer services with a not-to-exceed amount of \$15,000 for general engineering and planning services and to authorize Supervisor Melissa Hartman to execute said contract as prepared by CPL Team. Seconded by Councilperson Byrnes. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Reaffirmation of the Town’s Procurement and Investment Policies:

**MOTION** was made by Supervisor Hartman to adopt the Procurement Policy as amended December 29, 2010 and to adopt the Investment Policies and Guidelines of the Town of Eden as amended on December 29, 2010. Both are on file in the Town Clerk’s office. Seconded by Councilperson Byrnes. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

**Adjournment:**

**MOTION** was made by Supervisor Hartman to adjourn the Re-organizational Meeting of the Eden Town Board at 4:37 P.M., seconded by Councilperson Byrnes. On the Vote: All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman closed the Reorganization Meeting of the Eden Town Board at 4:37 PM

Respectfully submitted by,

Emily Hawkins  
Deputy Clerk