

January 09, 2019

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
JANUARY 09, 2019
7:00 P.M.**

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN	-	SUPERVISOR
RICHARD VENTRY	-	COUNCILPERSON
SUSAN WILHELM	-	COUNCILPERSON
MICHAEL BYRNES	-	COUNCILPERSON

TOWN BOARD MEMBERS ABSENT:

GARY SAM	-	COUNCILPERSON
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DEPARTMENT HEADS PRESENT:

Ronald Maggs	-	Superintendent of Highways
Michael Felschow	-	Chief of Police
Joe Hart	-	Eden Fire Chief
Rick Kirst	-	East Eden Fire Chief
Robert Pietrocarlo	-	Chairman Board of Assessors
Amy Porter	-	Recreation Director
Ray Zabron	-	Dog Control Officer

OTHERS PRESENT:

William Trask	-	Town Attorney
Emily Hawkins	-	Town Clerk
Marlene Grunder	-	Administrative Assistant
Lisa Winter	-	Bookkeeper

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:03 P.M.

Pledge of Allegiance:

Supervisor Hartman led the assembly in the Pledge of Allegiance to the flag. A moment of silence was observed for the deceased members of the community for the month of December 2018; Christine Penn, Anne Nagel, Mary Jo Monheim, Eleanor Schlierf, Thelma Eckhart, Matilda Hare, Clayton Wittmeyer, and Mary Lou Schwanz.

Supervisor Hartman recognized Clayton Wittmeyer as a volunteer fireman for the East Eden Fire Department and Mary Lou Schwanz as a retired Eden Town Clerk. Special recognition was given for Eden Central School's Guidance Counselor, Amy Banks, whose sudden December passing was a huge loss for our school and community.

Approval of Minutes:

MOTION was made by Supervisor Hartman to approve the Town Board Minutes of December 12, 2018 as presented; seconded by Councilperson Byrnes; All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of December 12, 2018; there were none.

MOTION was made by Supervisor Hartman to approve the Town Board Minutes of December 26, 2018 as presented; seconded by Councilperson Wilhelm; All "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of December 26, 2018; there were none.

Petitions:

There were none.

Public Comment on Agenda Items Only:

There were none.

Budget Transfers/Amendments:

Supervisor Hartman read the following Budget Transfers/Amendments:

for December 31, 2018

From Account	To Account	Reason for Amendment	Amount
A2115 Planning Fees	A8020.4 Planning - Contractual	Review Of Plans	\$750.00
A7020.4 Recreation Admin-Contractual	A7020.1 Recreation Admin-Personal	Year End Payroll	\$10.00
A1990.4 Contingent Fund	A7110.1 Parks & Grounds - Personal	Year End Payroll	\$625.00
A1990.4 Contingent Fund	A1220.4 Supervisor Contractual	Receipt Books	\$40.00
A1990.4 Contingent Fund	A5010.4 Highway Supt - Contractual	2019 Dues Paid in 2018	\$205.00

MOTION was made by Councilperson Ventry to approve the December Budget Transfers/Amendments as presented; seconded by Councilperson Byrnes; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

for January 9, 2019

SW2140 Wepax Road Revenue	SW8320.401 Maintenance - Wepax Road	Establish Wepax Water Budget Lines	\$3,300.00
SW2140 Wepax Road Revenue	SW.8320.402 Water Contractual - Farnham	Establish Wepax Water Budget Lines	\$1,620.00

MOTION was made by Supervisor Hartman to approve the January Budget Transfers/Amendments as presented; seconded by Councilperson Wilhelm; All “Ayes”; Opposed? - None; Abstain? - None; Motion carried.

Audit Bills:

Supervisor Hartman asked if there were any changes or additions to the “Audit of Bills” which are on file in the Town Clerk’s office. There were none.

2019 Payables

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	908-932	\$28,720.19
Highway Dept. Fund	347-357	\$13,322.28
Fire Dept. Fund	302-306	\$3,783.55
Recreation Dept. Fund	177-182	\$2,200.75
Refuse and Garbage Fund	32	\$42,987.70
Street Lights Fund	34	\$4,758.84

Water Fund	31	\$22.00
Capital Fund H8320.407	14	\$1,094.80

2019

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	1-17	\$28,965.97
Highway Dept. Fund	1-6	\$22,129.59
Fire Dept. Fund	1-3	\$16,019.25
Recreation Dept. Fund	1-3	\$3,242.94
Refuse and Garbage Fund	--	--
Street Lights Fund	--	--
Water Fund	--	--
Trust & Agency Fund	--	--
Capital Fund H8230.405 H8320.406 H8302.407	--	--
Community Development	--	--

MOTION was made by Councilperson Wilhelm to approve the Audit of Bills as presented; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Departmental Reports:

Department reports for the month of December 2018 were presented by Joe Hart, Eden Fire Chief; Rick Kirst, East Eden Fire; Michael Felschow, Eden Police Chief; Lisa Winter for Ray Zabron, Dog Control Officer; Ronald Maggs, Superintendent of Highways; William Trask, Town Attorney; Emily Hawkins, Town Clerk; Jesse Baker, Code Enforcement Officer; Amy Porter, Recreation Director; and Robert Pietrocarlo, Chairman Board of Assessors. All reports are on file in the Town Clerk’s office.

Rick Kirst and Joe Hart requested permission for the calendar year of 2019 to take fire equipment out of the Fire District for mutual aid, repairs, training, funerals and parades at the discretion of the Chief or Officer in charge.

MOTION was made by Supervisor Hartman to approve the request by both the Eden and East Eden Fire Departments as presented; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Joe Hart, Eden Fire Chief requested the approval of the following officers for 2019:

Joseph Hart	Chief	David Cole	President
Mike Hart	1 st Asst. Chief	Jim Salzler	Vice President
Dave Rice	2 nd Asst. Chief	Jack Gavin	Secretary
M. VanKoughnett	Captain	Tom Schreiner	Treasurer
Chris Greeley	1 st Lieutenant	Rich Greeley	Director
Dean Nelipowitz	2 nd Lieutenant	Paul Laing	Director
		Matt Colvin	Director
David Cole	Safety Officer	Vicky Sickau	Director
		Jonathan Agle	Director
		Ron Salzman	Director

MOTION was made by Supervisor Hartman to approve the officers for 2019 as presented; seconded by Councilperson Byrnes; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Joe Hart, requested funds for officer training for the following classes:

- a. Officer Development and Leadership Course – up to \$50 (\$10 per firefighter)
- b. Fire Management Conference at Verona - \$250 plus mileage
- c. Critical Decision making for Complex Coordinated Attacks at the State Preparedness Center (Lodging included with the course) – just mileage

MOTION was made by Supervisor Hartman approve the requested funds as presented; seconded by Councilperson Wilhelm; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Robert Pietrocarlo, Chairman Board of Assessors, noted that the office is still processing Enhanced Star and senior exemption and has enrolled 570 seniors in the income verification program.

Ron Maggs, Highway Superintendent, requested to expend funds for the purchase of a 2019 F-350 1-ton dump truck a piggyback from Onondaga bid #7974 2019, at a cost of \$39,952.28.

MOTION was made by Supervisor Hartman to approve the expenditure of funds as presented; seconded by Councilperson Ventry; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Amy Porter, Recreation Director, announced the following upcoming events:

- Youth Activity Night – Friday, January 11 @ Eden High School 6:30-9PM for students in grades 6-8
- Friday Night Family Swim – Friday January 18th 6:30-8:30 – High School
- Winter Kickball Tournament – March 9, 2019
- Summer Employment Applications – to be available online
- Music Series 2019
- Pedal Party 2019
- Community Fitness Center at the Eden Jr/Sr High School is open starting Jan. 9th running through June 2019 from 5pm-9:30pm Mon-Fri and 8am-12pm Saturday.
Rates: \$15 per Month/\$60 per season - Individual
\$45 per month/\$180 per season – Family
62+ Free

New and Unfinished Business:

1. Comtel Phone System:

Supervisor Hartman stated that the Town Hall is in need of an upgraded and working telephone system. She thanked a committee of people that worked on the process. The upgrades include better security and fiber lines at a lower rate from our current bills.

MOTION was made by Supervisor Hartman to approve the Comtel phone system contract; seconded by Councilperson Byrnes; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

2. Updates to DFT Security System:

Supervisor Hartman stated that part of the phone system upgrades would include the removal of copper lines and the Town Hall’s security system with DFT would also need upgrading as a result.

MOTION was made by Councilperson Byrnes to approve the security system upgrades with DFT; seconded by Councilperson Wilhelm; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

3. Set Public Hearing for Proposed Local Law #1-2019, updating the Standard Schedule of Fees:

MOTION was made by Supervisor Hartman to set the Public Hearing for proposed law #1-2019 to February 13, 2019 at 7:30pm; seconded by Councilperson Ventry; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

4. Mike Damasiewicz for Off-Road Drainage Committee:

MOTION was made by Supervisor Hartman to appoint Mike Damasiewicz to the Off-Road Drainage Committee for a three-year term; seconded by Councilperson Byrnes; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

5. Donald Nowak Jr. for Board of Assessment Review:

MOTION was made by Supervisor Hartman to appoint Donald Nowak Jr. to the Board of Assessment Review; seconded by Councilperson Ventry; “All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

6. Training Through the Association of Towns:

The following correspondence was received by the Town Board:

Melissa Hartman, Teresa Baskerville, and Michael Cooper would like to attend the Association of Towns 2019 Training School and Annual Meeting. It is held in New York City on February 17th-20th, 2019.

Supervisor Hartman noted that Teresa and Mike would be staying the 17th through the 19th and she would be staying the 17th through the 20th as she will be voting as a delegate for the Association of Towns on that day.

MOTION was made by Councilperson Ventry to approve the Association of Towns 2019 Training School and Annual Meeting as presented; seconded by Councilperson Byrnes; “All “Ayes”; Opposed? – None; Abstain? - Supervisor Hartman; Motion carried.

7. Agreement to Spend Town Highway Funds:

Ron Maggs read the following Agreement to Spend Highway Funds:

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended as follows:

1 – General Repairs:

The sum of \$487,000.00 may be expended for general repairs upon 48.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2 – Improvements:

The following sum shall be set aside to be expended for the improvement of town highways:

- A. On any and all roads, a distance of 48.98 miles, there shall be expended not over the sum of \$487,000.00

January 09, 2019

TOWN OF EDEN
HIGHWAY DEPARTMENT
2019
PATCH/SEAL/PAVE LIST

NAME	LENGTH	WIDTH	2019
BLEY	0.66	18	CHIP
COMBS DR.	0.29	18	CHIP
DEPOT ST.	0.2	22	CHIP
EDEN VALLEY N	0.27	22	CHIP
EDEN VALLEY S	0.17	22	CHIP
EDEN/EVANS T/L	0.2	20	CHIP
GREEN	0.16	24	CHIP
HEMLOCK	2.26	18	CHIP
HICKMAN	0.4	20	CHIP
HICKOX	0.78	20	CHIP
KELLER	0.67	20	CHIP
KULP	1.59	20	CHIP
MARY	0.41	20	CHIP
MILL	0.36	18	CHIP
N. BOSTON	1.52	22	CHIP
OLD JENNINGS	0.69	20	CHIP
PAXON	1.53	20	CHIP
RANDALL	0.09	22	CHIP
ROSEDALE	0.12	14	CHIP
SCHREIBER	0.08	24	CHIP
TENNESSEE CIR	0.28	28	CHIP
WEBSTER	0.4	20	CHIP
WELCH	0.14	20	CHIP
WINKELMAN	0.31	18	CHIP
CHIP TOTAL	13.58		
ELIZABETH	0.24	20	PAVE
FIRST	0.25	20	PAVE
FLORENCE	0.24	20	PAVE
HOMER	0.13	20	PAVE
PARK	0.11	20	PAVE
SECOND	0.35	20	PAVE
VIOLET	0.38	20	PAVE
PAVE TOTAL	1.7		

MOTION was made by Supervisor Hartman to approve the Agreement to Spend Town Highway Funds as presented; seconded by Councilperson Wilhelm; “All “Ayes”; Opposed? – None; Abstain? - None; Motion carried.

8. Amend Eden Fire Clerk’s Hours:

MOTION was made by Councilperson Wilhelm to amend the Eden’s Fire Clerk hours from four hours to six hours; seconded by Supervisor Hartman; “All “Ayes”; Opposed? – None; Abstain? - None; Motion carried.

9. LED Conversion Discussion (NY Power Authority Agreement):

Supervisor Hartman began the discussion by stating that at the November Work Session of the Eden Town Board Joe Crimi from the New York Power Authority presented a proposal for LED conversion of street lights. The conversion would include more energy efficiencies and cost savings for the town. The next step is to review and sign the master agreement which will begin the initial steps in conversion. Attorney Trask stated that he had looked it over and he anticipates that once the agreement is signed there will be additional agreements for each step of the process. After discussion, the board tabled the LED conversion until the next town board meeting in order to give them more time to review the agreement.

10. Building Use Request Form:

Emily Hawkins, Town Clerk, submitted the following Building Use Request Form for approval.

Town Hall Requirements and Rules:

Requirements:

- Request for use of the Eden Town Hall is available on a first come, first served basis.
- Only residents, non-profit service organizations, or groups located within the Town of Eden may request use of the Town Hall.
- Governmental meeting will always take priority, the Town reserves the right to revoke an approved request up until the date of the meeting.
- Requests should be submitted at least two weeks in advance.
- New request forms will be required on a yearly basis for any reoccurring event requests.
- Requests will be reviewed and approved by the Town Clerk and the Town Supervisor and a copy of the request form will be returned to the applicant.
- The Town reserves the right to deny building use for private revenue generating and/or profit-making activities and/or activities which may cause harm to persons or property.
- Applicants are solely responsible for insuring the safety of participants and agree to hold the Town of Eden harmless from and against all damage, claims and/or loss resulting from the activity and may be required to provide proof of liability insurance coverage as a condition of such use.

Rules:

- Grounds, building, rooms and common areas must be kept clean, neat and orderly and left in the original condition.
- Garbage should be removed from the room and put in designated receptacles.
- Individuals/Organizations must assume responsibility for keeping order while they are using the facility.
- Use will be limited to the area and times designated.
- All costs resulting from careless use of Town Property, damage to or loss of Town property will be assessed against the individual/organization.
- Failure to abide by the rules and regulations may result in immediate loss of use privileges.

Please contact the Town Hall with any questions:
716-992-3406



Town of Eden
2795 E. Church St.
Eden, NY 14057
716-992-3406

Town Hall Building Use Request Form
*Return to Town Clerk's Office

Name of Group/Organization: _____
 Contact Person: _____ Phone: _____
 Address: _____
 Email: _____
 Estimated Attendance: _____
 Type of Activity: _____
 Profit-making Organization Non-profit Organization
 Room Requested: Auditorium (downstairs) Conference Room (up-stairs)
 Day of Week/Date Requested: _____
 Time In: _____ Time Out: _____
 Reoccurring: Weekly Bi-Weekly Monthly Other: _____
 If Reoccurring: Starting Date: _____ Ending Date: _____
 Additional Information: _____

 The Town Board will hold the applicant responsible for supervision of their group and for any damages to the Town Facilities/Property occurring during and resulting from such use by applicant and/or their group. The undersigned individual attests that he/she has read all the rules associated with this request and agrees to be responsible for his/her group during their use of Town property.
 Applicant Name: _____ Phone: _____
 Applicant Signature: _____ Date: _____
 FOR OFFICE USE ONLY. DO NOT WRITE BELOW THIS LINE.
 Approved Disapproved Town Clerk: _____ Date: _____
 Approved Disapproved Town Supervisor: _____ Date: _____

Councilperson Wilhelm noted a change in the order of requirements which is noted on the form above.

MOTION was made by Supervisor Hartman approve the Building Use Request Form with the revision; seconded by Councilperson Wilhelm; “All “Ayes”; Opposed? – None; Abstain? - None; Motion carried.

11. Authorize Execution of the NY State Main Street Grant Agreement:

MOTION was made by Supervisor Hartman approve the New York Main Street Grant Agreement and allow Melissa M. Hartman to sign; seconded by Councilperson Wilhelm; “All “Ayes”; Opposed? – None; Abstain? – Richard Ventry; Motion carried.

Supervisor’s Report:

- Eden received the Main Street Grant – eligible business owners will receive a letter in the mail. Up-dates can include interior, exterior, or rental space and up to \$50,000 will be matched. Business owners must fill out an application and be selected by a committee. Projects must be finished by November 2020. the owners are responsible for the upfront costs and after completion of the project the grant will reimburse up to 50% of those costs.
- Eden received the Parks Grant for Croop Mill on Bley Street which will supply the town with a feasibility study for preservation and future land use.
- Eden recycled 209 more tons in 2018 than in 2017 as a result of the recycling totes

Councilperson Wilhelm noted that the East Eden Fireman’s chicken BBQ will be held January 20th beginning at 11AM and a basket raffle will be held

Hearing of Visitors:

There were none.

Adjournment:

MOTION was made by Supervisor Hartman to adjourn the Regular Meeting of the Eden Town Board; seconded by Councilperson Wilhelm; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 7:50 P.M.

Respectfully submitted by,
Emily Hawkins, Town Clerk