

December 30, 2019

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 EAST CHURCH STREET
EDEN, NEW YORK
December 30, 2019
4:00 P.M.**

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
RICHARD VENTRY - COUNCILPERSON
SUSAN WILHELM - COUNCILPERSON
MICHAEL BYRNES - COUNCILPERSON
GARY SAM - COUNCILPERSON

OTHERS PRESENT:

William Trask - Town Attorney
Emily Hawkins - Town Clerk
Lisa Winter - Bookkeeper
Marlene Grunder - Administrative Assistant

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 4:00 P.M.

Pledge of Allegiance

Budget Transfers/Amendments:

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From Account	To Account	Reason for Amendment	Amount
D5142.4 Snow Removal Contractual	D5110.4 Roads - Contractual	Budget Adjustment	\$13,000.00
D2665 Sale of Equipment	D878.2 Highway Equipment Reserve	Transfer Funds from Sale of Highway Trucks into Equipment Reserve	\$10,900.00
SF915.3 Assigned - Fire Gear	SF3410.2 Fire - Equipment	Use of Assigned Funds for Gear to Purchase 7 sets of gear - Eden	\$21,558.60
SW8320.401 Maintenance Wepax Rd	SW8320.402 Water Contractual - Farnham	Budget Adjustment for Wepax Water	\$235.00
A1990.4 Contingent Fund	A1220.4 Supervisor Contractual	Over Budget	\$110.00
A1355.1 Assessors Personal	A1355.4 Assessors Contractual	Budget Adjustment	\$581.00
A1620.2 Town Hall Equipment	A1410.4 Town Clerk - Contractual	Money/Counterfeit Machine	\$800.00
A1990.4 Contingent Fund	A1410.4 Town Clerk - Contractual	Money/Counterfeit Machine	\$680.00
A1670.4 Central Printing & Mailing	A1680.4 Central Data Processing	Additional amounts needed for phone upgrades	\$2,000.00
A1990.4 Contingent Fund	A1910.4 Unallocated Insurance	Additional Insurance for new Vehicles	\$490.00
A915.6 Assigned Non Rec	A3120.2 Police - Equipment	Additional Equipment/Decal Transfer for Police Truck	\$700.00
A3120.4 Police Contractual	A3120.1 Police Personal	Budget Adjustment	\$5,000.00
A1620.4 Town Hall Contractual	A1410.4 Safety Inspection-Contractual	File Cabinets as part of Remodel Project	\$500.00

A3640.4 Civil Defense	A3989.40 Other Public Safety	Budget Adjustment	\$150.00
A4540.401 Ambulance Co-Pays	A899.1 EMS -Reserve	CoPays to EMS Revenue Recovery as per contract	\$40,000.00
A1990.4 Contingent Fund	A6989.4 Other Economic Assistance	Balance Engineer/Planner Fees Community Center Study	\$9,210.00

MOTION was made by Supervisor Hartman to approve the Budget Transfers/Amendments as presented; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Audit Bills:

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DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	890-940	\$36,462.30
Highway Dept. Fund	355-370	\$22,963.25
Fire Dept. Fund	274-286	\$26,020.04
Recreation Dept. Fund	180-186	\$1,230.22
Refuse and Garbage Fund	29	\$29,795.00
Street Lights Fund	33-35	\$5,612.30
Water Fund	50	\$11.00
Capital Fund H8230.405 H8320.406 H8302.407	No Activity No Activity No Activity	

MOTION was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Public Comment on Agenda Items Only: There were none

New and Unfinished Business:

1. Adjustment Rate of Pay for Recreation Employees:

MOTION was made by Supervisor Hartman to adjust the rate of pay for those employees that fall below the minimum wage increase to \$11.80 per hour effective on 1/1/2020; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

2. Amend Police Chief Contract:

MOTION was made by Supervisor Hartman amend Article 2; Section 2.2 of the 2020 Police Contract as written; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

3. Special Use Permit Approval: Schreiber & Winkelman, Inc. 8750 N. Main St., Eden – Mini Self-Storage Facility and Contractor’s Plaza

MOTION was made by Supervisor Hartman to approve the Special Use Permit for Schreiber & Winkelman Inc. located at 8750 N. Main Street for a mini self-storage facility and contractor’s plaza; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

4. License Event Notification Services – Approval of Employee Agreement:

MOTION was made by Councilperson Wilhelm to approve the New York State Department of Motor Vehicle License Event Notification Services (LENS) Program; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

5. Drescher and Malecki Agreement as Town Auditors:

MOTION was made by Councilperson Wilhelm to approve Drescher and Malecki as Town Auditors; seconded by Councilperson Sam; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

6. Pitney Bowes Contract Approval:

MOTION was made by Supervisor Hartman to approve the postage meter contract with Pitney Bowes in the amount of \$56.14 per month; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

7. Amend Waste Management Agreement:

WHEREAS, Town entered into an Agreement for services with Contractor commencing January 1, 2018; and

WHEREAS, Town and Contractor desire to amend the Contract as set forth herein.

NOW, THEREFORE, the parties agree as follows:

1. BID SPECIFICATIONS, 11. CONTRACT SCOPE, Page 12. YARD WASTES, BULKY WASTES AND CONSTRUCTION AND DEMOLITION DEBRIS AND WHITE GOODS - shall be revised to add a fourth paragraph as follows:

“For a one year period beginning January 1, 2020 through December 31, 2020, the collection limits for monthly collection in the months of June and October shall be revised to allow for one (1) White Good and nine (9) containers or bundles of Yard Wastes, Bulky Wastes, and Construction and Demolition Debris.”

2. PROPOSAL FORM. PRICING - Effective January 1, 2020, the cost to reflect the increased item limits in Item 1 above shall be \$2.31 annually per unit, plus \$52 per ton for any tonnage over 12 tons of material collected in the additional item limit months of June and October. This pricing is in addition to the previously contracted rates.
3. This Amendment will be effective for calendar year 2020, and may be extended upon mutual agreement, subject to price increases.

MOTION was made by Supervisor Hartman to approve the amendments at the Waste Management Agreement as read; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

8. Firefighter Cancer Insurance Renewal:

Tabled

9. Resolution on New York State Criminal Justice Reform:

WHEREAS, protecting the people from harm by enforcing the rule of law is the foundational role of government.

County governments are vested by the State of New York with the responsibility to protect the most vulnerable among us, including the socioeconomically disadvantaged, the disabled, the elderly and children. No group is more vulnerable than the victims of crime, and a just society demands that crime victims should be recognized as key participants within the criminal justice system and be treated with dignity, fairness, and respect;

WHEREAS, for the past twenty-five years the State of New York has committed itself to reducing crime, and has succeeded as evidenced by official U.S. Department of Justice Uniform Crime Reporting Statistics showing that New York transformed from the second most dangerous state in America in the early 1990s to the safest large state in America by the early 2000s; and

WHEREAS, in the final stages of adopting its FY 2020 budget, the State of New York enacted sweeping criminal justice reforms including the elimination of cash bail for many specific enumerated crimes and the imposition of stringent discovery mandates on police and prosecutors; and under bail reform, beginning January 1, 2020, judges will be stripped of their discretion to set bail for many specific enumerated crimes, which means those suspected of committing these crimes can no longer be held in jail after their arrest, regardless of the strength of the case against these defendants, or the length of the potential sentence faced by these defendants, or the extent of the harm allegedly caused by these defendants, and instead these defendants will be released back into the general public; and

WHEREAS, these crimes include those that result in the deaths of innocent people, including several subcategories of homicide and manslaughter, resulting in those responsible for these deaths being released back into the community of grieving families. These crimes include Making a Terroristic Threat

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and Money Laundering in Support of Terrorism in the Third and Fourth degree, resulting in those alleged to have supported terrorism in this manner, or who have threatened to commit acts of terrorism, being released immediately from police custody; and

WHEREAS, these crimes include Promoting an Obscene Sexual Performance by a Child; Possessing an Obscene Sexual Performance by a Child; Failure to Register as a Sex Offender; and Patronizing a Person for Prostitution in a School Zone, resulting in suspected child predators being released and returning into our community. They also include Aggravated Assault Upon a Person Less than Eleven Years Old; Reckless Assault of a Child by a Daycare Provider; Criminal Sale of a Controlled Substance to a Child; Abandonment of a Child; and Criminal Possession of a Weapon on School Grounds, resulting in those suspected to have physically harmed or endangered children in this manner being free from custody; and

WHEREAS, these crimes include Endangering the Welfare of a Vulnerable Elderly Person or an Incompetent or Physically Disabled Person, resulting in the potential for further endangerment of seniors and these defenseless individuals and Aggravated Cruelty to Animals, Torturing Animals and Injuring Animals, resulting in the immediate release of those suspected of deliberately injuring, torturing and killing animals; and

WHEREAS, these crimes include Assault in the Third Degree, Aggravated Vehicular Assault, and other crimes of physical violence against people; and also include Burglary of a Residence, resulting in the immediate release of these individuals back into the neighborhoods they are suspected of targeting. Bail Jumping and Unlawfully Fleeing a Police Officer in a Motor Vehicle, resulting in release on recognizance of the very individuals who have demonstrated a propensity to evade the law; and

WHEREAS, all of the offenders mentioned heretofore are at risk of not showing up for court, thereby placing a burden on public employees who, under this law, are required to send multiple court appearance reminders to these offenders, as well as police officers and District Attorneys who must commit resources to tracking and pursuing those who evade prosecution; and

WHEREAS, all offenders who are currently being held in custody for non-qualifying crimes including those mentioned heretofore will be eligible for release from custody on January 1, 2020; and the discovery mandates imposed by the State of New York will require police and District Attorneys, beginning January 1, 2020, to turn over voluminous trial-related materials to defense attorneys within 15 days, creating a mandate that will inevitably not be achieved in some cases and may result in the inability of the People to properly prosecute cases against criminal defendants; and

WHEREAS, discovery reform will also result in an opportunity for defendants to gain access to crime scenes that may include a victim's residence, thereby giving defendants accused of burglaries, assaults, rapes and other crimes committed in victims' homes the right to return to those same homes; and the issues mentioned heretofore will undeniably impact past, present and future victims of crime in a negative manner, and in so doing, the bail and discovery reforms adopted by the State of New York will themselves further victimize these innocent individuals; and

WHEREAS, these bail and discovery laws, in their current form, represent a clear and present danger to society, will tilt the scales of justice in favor of suspected criminals and away from innocent crime victims, and risk reversing decades of bipartisan progress made by the State of New York in reducing crime; and the fundamental responsibility of governments to protect the vulnerable in society demands that the shortcomings of these laws be remedied prior to their effective date of January 1, 2020,

BE IT RESOLVED, that the Town of Eden hereby supports legislation (S.6853) introduced by Senator Chris Jacobs and implores the State of New York to immediately amend or otherwise delay implementation of these laws by convening an emergency session of the State Legislature, or by emergency executive authority, or by any other means deemed possible by the State, and to do so before December 31, 2019; and

BE IT FURTHER RESOLVED, that the Town of Eden asks all towns in New York State to urge their state representatives to take immediate action on the foregoing issues, and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Attorney General Letitia James, Governor Andrew Cuomo, Lieutenant Governor Kathy Hochul, Senator Charles Schumer, Senator Kirsten Gillibrand, Honorable Speaker of the Assembly Carl E. Heastie, Honorable Senate Majority Leader Andrea Stewart-Cousins, Honorable Republican Minority Leader John Flanagan, Honorable Majority Leader of the Assembly Crystal D'Amico-Stokes, Honorable Minority Leader of the Assembly Brian Kolb, the Western New York Delegation and Erie County Executive Mark Poloncarz and the Erie County Legislature. The New York State Association of Counties, the New York State Sheriffs' Association, the New York State Association of Chiefs of Police, the District Attorneys Association of New York, the New York State Defenders Association, the New York State Probation Officers Association, the New York

Council of Probation Administrators, the Association of Justices of the Supreme Court of the State of New York, the New York State Association of City Court Judges, the County Judges Association of the State of New York, and the County Attorneys' Association of the State of New York, The Association of Towns and NYCOM.

MOTION was made by Supervisor Hartman to approve the Resolution as read; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

10. Direct Service Agreement with Erie County Water:

RESOLUTION OF EDEN TOWN BOARD

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WHEREAS, pursuant to Town Law § 198, the Town of Eden (Town) has created water districts, acquired property and constructed facilities for the purpose of delivering water for domestic and commercial usage and for fire protection;

WHEREAS, the Erie County Water Authority (“Authority”) has been supplying water services to the Town pursuant to a Lease Management Agreement, dated October 16, 1997, and amended on January 26, 2005 and August 18, 2011; and

WHEREAS, pursuant to Article 17-A of the General Municipal Law and other applicable provisions of state law, the Town has consolidated its water districts into a single district known as Consolidated Water District No. 2 (“CWD”); and

WHEREAS, the Town has determined it would be in the best interests of its residents and businesses to convey the property and facilities of its water supply and distribution system to the Authority and that the Authority provides direct service to these water customers; and

WHEREAS, pursuant to Public Authorities Law § 1054 and other applicable provisions of state law, the Authority is authorized to acquire the property and facilities of a town water supply and distribution system; and

WHEREAS, the Authority and the Town have approved, and authorized the execution of the Memoranda of Understanding, on or about September 27, 2017 and October 4, 2019, in contemplation of the sale and conveyance of the Town’s water supply and distribution system (the “System”) to the Authority; and

WHEREAS, pursuant to Town Law § 198(12)(b), the residents of the CWD approved, at a mandatory referendum held on September 6, 2019, the conveyance of the System, except for the Wepax Road Service Area, to the Authority in consideration for direct water service being provided by the Authority; and

WHEREAS, the Authority approved and authorized execution of the Direct Service Agreement with the Town at its meeting on December 26, 2019;

NOW, THEREFORE, the Eden Town Board does hereby approve the Direct Service Agreement with the Authority and authorizes Eden Town Supervisor Melissa M. Hartman to execute the Direct Service Agreement and all other documents required to enter into direct service with the Authority and to effectuate the transfer of CWD assets to the Authority pursuant to the Direct Service Agreement.

MOTION was made by Councilperson Ventry to approve the Resolution as presented; seconded by Councilperson Byrnes; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

11. Set Fire Commissioner Meetings for 2020:

January 22nd, May 27th, and September 23rd

12. Abolish Town Attorney Position:

Supervisor Hartman stated that removal of the town attorney position is a procedural measure as the town appoints an attorney through the Reorganizational meeting and no formal position exists.

MOTION was made by Supervisor Hartman to abolish the position of Town Attorney; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Hearing of Visitors: There were none.

MOTION was made by Supervisor Hartman to close the Meeting of the Eden Town Board and enter the Reorganizational Meeting for the year 2020; seconded by Councilperson Wilhelm; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

The Reorganizational Meeting was opened at 4:32 P.M.

REORGANIZATIONAL MEETING
FOR THE YEAR 2020
TOWN OF EDEN

Supervisor Hartman began the Re-organizational Meeting by reading the following items:

1. Regular meetings of the Eden Town Board will be held on the second Wednesday of each month starting at 7:00 P.M. Additional meetings will be held on the fourth Wednesday of each month as needed.
2. The official newspaper of the Town of Eden will be "The Sun" and as an alternate, "The Buffalo News".
3. Surety Bonds will be carried as follows:

\$1,116,000.00 – Tax Collector/Clerk
\$1,116,000.00 – Supervisor/Deputy Supervisor
\$1,116,000.00 – Bookkeeper
\$1,116,000.00 – Court Clerk
\$ 50,000.00 – Blanket Employee Dishonesty
4. Mileage reimbursement will be \$.58 per mile while using personal vehicles on Town business, authorized in advance.
5. Copies of adopted minutes will be on file at the Eden Library, the Town Clerk's office and the Town of Eden Website.

Appoint Evans Bank, M & T, Key Bank, New York Class and Chase Bank and other institutions as deemed appropriate by the Board, as banks for deposits, checking and investments.

MOTION was made by Councilperson Ventry to accept and approve item numbers 1-6 as presented; seconded by Councilperson Wilhelm; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman then read the Salaries of Elected Officials as follows:

Salaries of Elected Officials:

1. Town Board Members \$11,706.00 each yearly, to be paid bi-weekly.
2. Justices Michael Cooper and Melissa Zittel at \$17,792.00 each yearly, to be paid bi-weekly.
3. Supervisor Melissa Hartman at \$43,068.00 yearly, to be paid bi-weekly.
4. The Chair of the Board of Assessor will receive \$21,178.00 yearly, to be paid bi-weekly and the other two assessors \$16,479.00 each yearly, to be paid bi-weekly.
5. Town Clerk, Emily Hawkins at \$41,480.00 yearly, to be paid bi-weekly. The Town Clerk will also receive remuneration as school tax collector for the 2020-2021 school year, pursuant to an agreement with the Eden Central School District, in the amount of \$8,890.00.
6. Highway Superintendent, Ronald Maggs at \$79,360.00 yearly, to be paid bi-weekly.

MOTION was made by Councilperson Wilhelm to approve the salaries for elected officials as presented; seconded by Councilperson Byrnes; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman read the following Appointments and Salaries:

Appoint Teresa Baskerville full-time Court Clerk at \$42,879.00 yearly, 38 hours per week, to be paid bi-weekly.

Appoint Cindy Henry part-time Court Clerk at \$15.20 per hour for up to 19 hours per week.

The rate of pay for David Rice the Part-time Assistant Code Enforcement Officer will be \$21.75 for up to 4 hours per week to be paid bi-weekly.

The salary of the full-time bookkeeper, Lisa Winter will be \$51,376.00 yearly, for 40 hours per week to be paid bi-weekly.

The rate of pay for part-time highway employees will be \$14.50 per hour, to be paid bi-weekly.

Re-appoint Dave Rice Fire Inspector at \$72.00 per occurrence.

Appoint Jen Crowe full-time secretary to the Code Enforcement Officer for 18 hours per week, the Assessor's Office for 18 hours per week and the Supervisors Office for 4 hours per week at \$18.00 per hour, to be paid bi-weekly.

MOTION was made by Councilperson Byrnes to approve the appointments and salaries as presented; seconded by Councilperson Byrnes; All – "Ayes"; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman read the following Appointments and Salaries:

Appoint Robert Pietrocarlo Chair of the Board of Assessors.

The Chairman of the Zoning Board of Appeals is to be paid \$500.00 yearly.

The Chairman of the Planning Board is to be paid \$500.00 yearly.

The Chairman of the Assessment Board of Review is to be paid \$125.00 yearly and the other members of the Assessment Board to be compensated \$85.00 each year. A secretary, if needed, will be compensated \$200.00 per year.

Acknowledge the Town Clerk's appointments of Deputy Town Clerk (Part-time) Janet Moot-Cunfer and Deputy Town Clerk (Part-time) Shannon Sam. Janet Moot-Cunfer will be paid \$15.50 per hour and Shannon Sam will be paid \$14.70 per hour both bi-weekly. The total Deputy Town Clerk hours and compensation should not exceed 1456 hours or \$22,194.00 for the year.

Appoint Emily Hawkins Registrar, at a rate of \$4,000.00 yearly, to be paid bi-weekly.

Appoint William Sickau part-time custodian, at a salary of \$8,304.00 yearly, to be paid bi-weekly.

Appoint Raymond Zabron, part-time Dog Control Officer, at an annual salary of \$17,318.00, to be paid bi-weekly plus \$60.00 per mandatory court session.

Appoint Maureen Zabron, part-time Dog Control Officer's secretary at an annual salary of \$3,547.00, to be paid bi-weekly.

Appoint Amy Porter, Recreation Director at \$23.20 per hour for 19 hours per week for 34 weeks and 29 hours per week for 18 weeks, to be paid bi-weekly.

Appoint Scot Christiansen, full-time Recreation Working Crew Chief at \$27.45 per hour, to be paid bi-weekly.

Appoint Jim Schintzius, Cemetery Caretaker at \$17.50 per hour plus \$75.00 for Saturday burials, paid bi-weekly as needed.

Appoint Cindy Kugler secretary to the Highway Superintendent at \$21.70 per hour for 40 hours per week, to be paid bi-weekly and secretary to the Off-Road Drainage Committee at \$25.00 per meeting.

Appoint Kevin C. Condon, Town Prosecutor, at an annual salary of \$9,000.00, to be paid bi-weekly.

Reappoint Ronald Maggs Chairman of the Off-Road Drainage Committee.

Reappoint Ronald Maggs and reappoint Cindy Kugler as Co-MS4 Officers to be compensated \$1,800.00 and \$1,200.00, respectively, yearly, to be paid bi-weekly.

Appoint William J. Trask Sr. as Counsel to the Town and authorize Supervisor Hartman to accept terms of 2020 engagement with a base annual compensation of \$33,220.00 for general municipal legal services, to be paid monthly, and an hourly rate of \$175.00 for litigation, special district/special project legal services.

Kim Soda, Full-time Police Clerk, will be compensated \$50,918.00 yearly for 40 hours per week to be paid bi-weekly.

Part-time Police Officers will be paid \$23.00 per hour for day shifts, not to exceed 3250 hours and \$74,750.00 and \$24.00 per hour for night shifts, not to exceed 2190 hours and \$52,560.00, not to exceed a total expenditure of \$127,310.00 for all part-time officers for the year to be paid bi-weekly.

Part-time public safety dispatchers with 1-5 years of experience will be paid \$14.83 per hour, with 6-10 years of experience \$15.41 per hour and with 11 years the rate will be \$16.00 per hour. All paid bi-weekly.

MOTION was made by Councilperson Wilhelm to approve the appointments and salaries as presented; seconded by Councilperson Byrnes; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman read the following appointments:

Appoint Jen Crowe Planning Board Secretary at \$110.00 per occasion.

Appoint Jen Crowe Zoning Board secretary at the rate of \$100.00 per hearing plus \$15.00 per hour for reconvened hearings.

Appoint the Police Chief the inspection official for games of chance at no pay.

Appoint the Town Clerk as Affirmative Action Officer at no pay.

The Eden and East Eden Fire Chiefs will receive an annual stipend of \$1,500.00 each.

Appoint William Laing part-time Eden Fire Clerk at \$15.95 per hour, not to exceed 6 hours per week, to be paid bi-weekly and Scott Crowe as part-time E. Eden Clerk at \$15.95 per hour, not to exceed 4 hours per week, to be paid bi-weekly.

The Director of Operations for the Eden Emergency and Rescue Squad will receive an annual stipend of \$1,500.00.

MOTION was made by Councilperson Sam to approve the appointments and salaries as presented; seconded by Councilperson Ventry; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Appointments of the Supervisor:

Supervisor Hartman read the following appointments:

Appoint Marlene Grunder, Administrative Assistant and Confidential Secretary to the Supervisor at \$21.70 per hour for 36 hours per week, to be paid bi-weekly.

Appoint Rich Ventry as Deputy Town Supervisor at a \$1,500.00 yearly stipend to be paid bi-weekly.

MOTION was made by Councilperson Sam to approve the appointments and salaries as presented; seconded by Councilperson Wilhelm; “Ayes” Hartman, Byrnes, Wilhelm, Sam; Opposed? – None; Abstain? – Ventry; Motion carried.

Additional Appointments:

Appoint Sue Minekime Town Historian at \$2,380.00 annually.

Appoint Supervisor Melissa Hartman Director of Civil Defense at no salary.

Appoint Brian Burgstahler as Emergency Coordinator and will receive an annual stipend of \$1,500.00.

Appoint Town Supervisor, Police Chief, Highway Superintendent to the Work Place Violence/Sexual Harassment Team and Town Clerk to serve as an alternate.

Appoint Joseph Flynn Captain of the Reserve Police at no salary.

Appoint Robert Pietrocarlo Head Assessor.

Appoint the following as Officer of the Eden Fire Department:

Fire Chief, Michael Hart

1st Assistant Chief, Malcolm VanKoughnett
2nd Assistant Chief, Joe Hart
Captain, Christopher Greeley
1st Lieutenant, Dean Nelipowitz
2nd Lieutenant, Christopher Doyle-Brown

MOTION was made by Councilperson Wilhelm to approve the appointments and salaries as presented; seconded by Supervisor Hartman; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman made the following appointments as Town Board Liaisons to the various Town Boards/Committees:

Michael Byrnes	Code Review Committee
Gary Sam	Recreation Advisory Board
Gary Sam	Eden Chamber of Commerce
Susan Wilhelm	Historic Preservation Board/Local History Comm.
Rich Ventry & Melissa Hartman	Master Plan Implementation Committee/Economic Development
Michael Byrnes	Conservation Advisory Board
Gary Sam	Zoning Board of Appeals
Susan Wilhelm	Library Board
Susan Wilhelm & Gary Sam	Emergency and Rescue Squad
Michael Byrnes	Street Light Committee
Susan Wilhelm & Rich Ventry	Planning Board
Gary Sam & Michael Byrnes	Fire Departments
Rich Ventry	Assessment Board of Review
Susan Wilhelm	Agricultural Advisory Board
Rich Ventry	Drainage Committee
Melissa Hartman	Technology Committee
Melissa Hartman & Rich Ventry	Emergency Preparedness Committee
Melissa Hartman	Association of Erie County Governments
Susan Wilhelm	NEST – Solid Waste
Melissa Hartman	Community Development Block Grant
Melissa Hartman	Rural Transit Service Advisory Board
Rich Ventry	Southtowns Community Enhancement Coalition

MOTION was made by Councilperson Sam to acknowledge the Supervisor’s appointments of Town Board Liaisons; seconded by Councilperson Wilhelm; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Advisory Board Appointments/Reappointments:

James Agle will be re-appointed to the Library Board for a 5-year term.
Brian Reed will be re-appointed to the Planning Board for a 7-year term.
Scott Green will be re-appointed to the Planning Board as an alternate for a 1-year term.
Bethany Fancher-Herbert will be re-appointed to the Planning Board as an alternate for a 1-year term.
Kristin Kent will be re-appointed as the Zoning Board Chair for a 1-year term.
Doug Scheu will be appointed to the Zoning Board for a 5-year term.
Phillip Muck will be appointed to the Zoning Board as an alternate for a 1-year term.
Candice Pineau will be re-appointed to the Zoning Board as an alternate for a 1-year term.
Drew Reidel will be re-appointed to the Code Review Committee for a 1-year term.
Bob Stickney will be re-appointed to the Code Review Committee for a 1-year term.
Kristin Howie will be re-appointed to the Code Review Committee for a 1-year term.
David Rice will be re-appointed to the Code Review Committee for a 1-year term.
Franklin Meyer will be appointed to the Code Review Committee Chair for a 2-year term.
Bethany Fancher-Herbert will be appointed to the Code Review Committee for a 2-year term.
Todd Schlegel will be appointed to the Code Review Committee for a 2-year term.
Tim Ebersole will be appointed to the Code Review Committee for a 2-year term.
Sarah Buchanan will be appointed to the Code Review Committee for a 2-year term.
Karyn Sullivan will be re-appointed to the Agricultural Advisory Committee for a 2-year term.

The Conservation Board does not meet until January, appointments will be made after that.

MOTION was made by Supervisor Hartman approve the appointments; seconded by Councilperson Ventry; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Renewal of Independent Service Providers Contracts:

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MOTION was made by Supervisor Hartman to enter into a contract with Joseph Ghosen, to serve as GIS Consultant for 2020 at \$6,552.00 yearly, to be reimbursed \$546.00 per month. Seconded by Ventry. All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Supervisor Hartman to designate Lisa Winter, Bookkeeper, to oversee the services provided to the Town by Drescher and Malecki. Seconded by Councilperson Wilhelm. All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Supervisor Hartman to set the daily meal allowance for the Association of Towns Meeting held in New York City to \$76.00 a day and the hotel stay limited to three nights for this annual meeting. Attendance at this meeting to be approved in advance by the Town Board. Seconded by Councilperson Byrnes. “Ayes” – Hartman, Byrnes, Wilhelm, Sam; Opposed? – Ventry; Abstain? – None; Motion carried.

MOTION was made by Supervisor Hartman to appoint CPL Team as our engineering and planning firm of record, providing retainer services with a not-to-exceed amount of \$15,000 for general engineering and planning services and to authorize Supervisor Melissa Hartman to execute said contract as prepared by CPL. Seconded by Councilperson Ventry. All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Reaffirmation of the Town’s Procurement and Investment Policies:

MOTION was made by Supervisor Hartman to adopt the Procurement Policy as amended on December 29, 2010 and to adopt the Investment Policies and Guidelines of the Town of Eden as amended on December 29, 2010. Both are on file in the Town Clerk’s office. Seconded by Councilperson Wilhelm. All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Adjournment:

MOTION was made by Supervisor Hartman to adjourn the Re-organizational Meeting of the Eden Town Board at 4:50 P.M., seconded by Councilperson Byrnes. All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Respectfully submitted by,

Emily Hawkins, Town Clerk