

June 24, 2020

MINUTES

**SPECIAL MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
June 24, 2020
10:00 A.M.**

**Due to the COVID-19 Pandemic this meeting was held virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting in order to listen or observe.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN	-	SUPERVISOR
RICHARD VENTRY	-	COUNCILPERSON
SUSAN WILHELM	-	COUNCILPERSON
MICHAEL BYRNES	-	COUNCILPERSON
GARY SAM	-	COUNCILPERSON

OTHERS PRESENT:

Emily Hawkins	-	Town Clerk
Marlene Grunder	-	Administrative Assistant
Lisa Winter	-	Bookkeeper

Call to Order: Supervisor Hartman called the Special Meeting to order at 10:00 A.M.

Pledge of Allegiance

Opening Statement:

Due to the State of Emergency and Executive Orders issued by the Governor and the Town of Eden, it allows the Town Board to hold this board meetings and work sessions via live stream where the public is allowed to listen in only.

This conference call allows me to conduct town business with the Board and Town attorney and will suspend privilege of the floor at this time. I am advising all public participants to mute your phones, including board members. Only Board Members or Town Attorney can unmute themselves for reply/comment. Should public participants not adhere to the request I will ask one additional time that you mute your phone, if the disruption continues, I will be forced to remove you from the call. I also suggest because this meeting has to provide a verbatim transcription, I am asking the councilmembers and attorney to state your name each time you make a comment and to keep the comments brief and on point.

New and Unfinished Business:

1. **Set Public Hearing for Town Garbage Code:** -Tabled
2. **Set Public Hearing for changes in Town Code for Building Permits and Minor Subdivisions:**

Supervisor Hartman set the Public Hearing for August 12, 2020 at 7:30 PM.

3. **Declare East Eden Fire Tanker Surplus:**

MOTION was made by Supervisor Hartman to declare East Eden Fire Tanker, 1987 Ford F8000, VIN #1FDYK87U6HVA59309 surplus and to be sold at auction; seconded by Councilperson Sam; All "Ayes"? Opposed? – None; Abstain? – None; Motion carried.

4. **Review Solicitor Permit Fee:**

Documentation was submitted by Town Clerk, Emily Hawkins, to increase the fee for the Solicitor Permit from \$10 to \$100 for a 60-day period and add to the Schedule of Fees. The fee increase will help cover administrative costs associated with applying and obtaining the permit and is similar to fees charged in surrounding towns.

5. **Cummins Generator Maintenance Agreement:**

MOTION was made by Supervisor Hartman to approve Cummins Sales and Service Planned Equipment (Generator) Maintenance Agreement for a 5-year contract in the amount of \$14,527.23; seconded by Councilperson Wilhelm; All "Ayes"? Opposed? – None; Abstain? – None; Motion carried.

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Supervisor Hartman stated that one additional company in the area that provides the same service however the Town has not had a good experience using them and found they were not completing the necessary inspections.

6. Declare Dell 233od (Serial #CN-0FN877-48730-99N-0M0J) surplus and to be recycled:

MOTION was made by Supervisor Hartman declare the Dell 233od printer, serial #CN-0FN877-48730-99N-0M0J as surplus and to be recycled; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

7. Drescher & Malecki Contract Extension:

Drescher & Malecki LLP
1083 William Street, Suite 5
Buffalo, New York 14227
Telephone: 716.565.2299
Fax: 716.565.2201



Certified Public Accountants

June 15, 2020

Supervisor Melissa M. Hartman
Town of Eden
2795 East Church Street
Eden, New York 14057

Dear Supervisor Hartman:

Knowledge of the Town, its business operations, and the environment it operates in are essential to audit quality and continuity. It is clearly in the Town’s and the public’s interest to keep the most qualified firm as your external auditors. We value our relationship with the Town and propose to extend our contract to provide external audit services for each of the five subsequent years.

Drescher & Malecki LLP is committed to continue its exemplary service to the Town. We formally request the Town to extend our audit engagement through the fiscal years ending December 31, 2020, 2021, 2022, 2023 and 2024 at the following proposed fees:

	2020	2021	2022	2023	2024
Audit	\$ 15,450	\$ 15,600	\$ 15,760	\$ 15,920	\$ 16,080
Departmental audits (3)	2,640	2,670	2,700	2,730	2,760
Annual Update Documents to NYS	1,090	1,100	1,110	1,120	1,130

Recognizing the budgetary pressures that the Town faces, we have kept our proposed audit fees for the subsequent years at only a 1% increase for each year.

If the proposed fees and terms discussed above are agreeable to the Town, please sign in the space provided and return it to us. Further, a copy has been provided for your records.

Yours truly,

Drescher & Malecki LLP
Accepted and agreed to by
the Town of Eden, New York

By: _____
Title: Supervisor

Date: _____

MOTION was made by Supervisor Hartman to approve the 5-year contract extension with Drescher & Malecki as auditors as presented; seconded by Councilperson Sam; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Hearing of Visitors: The public was asked to submit information prior to the meeting. No information was received.

Supervisor’s Report:

- Up-date on Parade for 2020 Graduates held on June 23rd, 2020
- Town Board Meeting for July 8, 2020 at 7:00 PM will take place in the Town Hall and will be streamed live by Go To Meetings.

MOTION was made by Supervisor Hartman to close the Special Meeting of the Eden Town Board and open Executive Session for contractual; seconded by Councilperson Sam; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 10:18 A.M.

Executive Session ended at 11:57 AM.

Respectfully Submitted by:

Emily Hawkins, Town Clerk

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