

January 13, 2021

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
January 13, 2021
7:00 P.M.**

**Due to the COVID-19 Pandemic this meeting was held virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN	-	SUPERVISOR
RICHARD VENTRY	-	COUNCILPERSON
SUSAN WILHELM	-	COUNCILPERSON
MICHAEL BYRNES	-	COUNCILPERSON (Absent)
GARY SAM	-	COUNCILPERSON

DEPARTMENT HEADS PRESENT:

Gregory Savage	-	Eden Police Chief
Mike Hart	-	Eden Fire Chief
Rick Kirst	-	East Eden Fire Chief
Robert Pietrocarlo	-	Assessor
Amy Porter	-	Recreation Director
Dave Rice	-	Code Enforcement Officer

OTHERS PRESENT:

Emily Hawkins	-	Town Clerk
Marlene Grunder	-	Administrative Assistant
William Trask	-	Town Attorney
Lisa Winter	-	Bookkeeper

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:00 P.M.

Pledge of Allegiance

Opening Statement:

Due to the State of Emergency and Executive Orders issued by the Governor and the Town of Eden, it allows the Town Board to hold board meetings and work sessions via live stream where the public is allowed to listen in. This conference call allows the Town of Eden to conduct town business with the Board and Town attorney.

Approval of Minutes:

MOTION was made by Supervisor Hartman to approve the Town Board Minutes of December 9, 2020 as presented; seconded by Councilperson Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of December 9, 2020; there were none.

MOTION was made by Supervisor Hartman to approve the Town Board Minutes and Re-Organizational Minutes of December 30, 2020 as presented; seconded by Councilperson Ventry; All “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman asked if there were any additions or corrections to the Town Board Minutes of December 30, 2020; there were none.

Budget Transfers:

For December 31, 2020

From Account	To Account	Reason for Amendment	Amount
D5130.4 Machinery - Contractual	D5130.2 Machinery - Equipment	Unused funds for Assignment for Sweeper Purchase	\$7,963.99
SF878 Restricted Capital Reserve Fire	SF3410.2 Fire - Equipment	Installation of Portable Radios in Rescue 7-1	\$3,287.94
A1990.4 Contingent Fund	A3120.1 Police - Personal	Year End Payroll Accrual Entry	\$225.00
A1990.4 Contingent Fund	A1355.4 Assessor's Contractual	Overbudget	\$90.00
A1990.4 Contingent Fund	A3620.4 Safety Inspection - Contractual	Overbudget	\$102.00
SW8320.4 Water - Contractual	SW1989.4 Tax Refund to County	Budget Adjustment	\$6.00
SW8320.4 Water - Contractual	SW9710.7 Bond - Debt Interest	Budget Adjustment	\$23.00

Encumbrance - for Informational Purpose

A1410.4 \$2525.67 - New Copier for Town Clerk

Assignments

A8540.4 \$3000.00 - 2020 Portion of Drainage Funds for Grant Project

A8540.4 \$2000.00 - Unused Portion of Project 2020-03 Misc. Town Wide Mowing & Hand Clearing

D5110.4 \$100,000.00 - Additional Road Repair work

D5130.2 \$10,000.00 - Future Sweeper Purchase

for January 13, 2021

SF878 Restricted Capital Reserve Fire	SF3410.2 Fire Equipment	Use of Reserve to Purchase 2011 Rescue Truck	\$75,000.00
A3120.1 Police - Personal	A3120.101 Police - Personal SRO	Separate SRO Budget from Police Budget	\$40,637.00
SW2140 Wepax Road Revenue	SW8320.401 Maintenance - Wepax Road	Establish Wepax Water Budget Lines	\$3,300.00
SW2140 Wepax Road Revenue	SW.8320.402 Water Contractual - Farnham	Establish Wepax Water Budget Lines	\$1,620.00

MOTION was made by Supervisor Hartman to approve the Budget Transfers and Assignments from December 31, 2020 as presented; seconded by Councilperson Ventry; All "Ayes"? Opposed? – None; Abstain? – None; Motion carried.

Audit Bills:

January Payables for 2020

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	948-966	\$6,010.49
Highway Dept. Fund	342-347	\$14,219.56
Fire Dept. Fund	298-302	\$3,619.31
Recreation Dept. Fund	115-116	\$64.55

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DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	1-16	\$24,582.95
Highway Dept. Fund	1-7	\$21,269.64
Fire Dept. Fund	1-4	\$85,538.54
Recreation Dept. Fund	1-2	\$60.77
Refuse and Garbage Fund	No Activity	
Street Lights Fund	No Activity	
Water Fund	No Activity	
Capital Fund		
H8230.405	No Activity	
H8320.406	No Activity	
H8302.407	No Activity	
Drainage District SD 4	No Activity	

MOTION was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Departmental Reports:

Department reports for the month of January 2021 were submitted by Rick Kirst, East Eden Fire Chief; Mike Hart, Eden Fire Chief; Robert Pietrocarlo, Chairman Board of Assessors; Greg Savage, Eden Police Chief; Ronald Maggs, Highway Superintendent; Emily Hawkins, Town Clerk; Dave Rice; Code Enforcement Officer; Amy Porter, Recreation Director; and Ray Zabron, Dog Control Officer. All reports are on file in the Town Clerk’s office.

MOTION was made by Supervisor Hartman to give permission to take fire equipment out of the East Eden Fire District for mutual aid, repairs, training, funerals, and parades at the discretion of the chief or officer in charge, for the calendar year of 2021; seconded by Councilperson Ventry; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Supervisor Hartman to give permission to take fire equipment out of the Eden Fire District for mutual aid, repairs, training, funerals, and parades at the discretion of the chief or officer in charge, for the calendar year of 2021; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

MOTION was made by Supervisor Hartman to add Drew Brenner, Joe Haier, Igor Jekic, Brianna Messana, and Paul Winiecki to the active roster of the Eden Fire Department pending background checks and physical exams; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Eden Fire Department member Jack Gavin has taken Life-Inactive status after 43 years of service. Supervisor Hartman and the Town Board acknowledged his departure and thanked him for his many years of service to the Town of Eden.

New and Unfinished Business:

1. Renew Kristin Howie to Code Review Committee:

MOTION was made by Supervisor Hartman to appoint Kristin Howie to the Code Review Committee for a two-year term; seconded by Councilperson Sam; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

2. Ratify Waiving Delinquent Dog Licensing Fees Through January 31, 2021:

The following information was received from Emily Hawkins, Town Clerk on December 11, 2020:

Due to a reporting error in my office the attached delinquent dog licenses have not received a delinquent notice since May/June of 2020. I am requesting that late fees are waived from the last day of notice through January 31, 2021. If the licenses are not paid by January 31st late fees will again start accruing at \$5 per month. I am hopeful this effort will assist these residents to get caught up without incurring additional late charges.

I am requesting the Board please approve this request as soon as possible and the decision can be ratified at the next meeting.

Please note this issue has been addressed and corrected in my office and has been discussed with Bill Trask, Ray Zabron, and Melissa Hartman.

Delinquent Dog Licenses

Months Delinquent @ \$5 per month

Lic #	Due Date	Last notice Sent	1	2	3	4	5	6	7	8	9	10	11	12	Amount of License	Total Due
2249	7/31/2019	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$55.00
1301	2/29/2020	6/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$25.00
2312	1/31/2020	6/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$8.00	\$28.00
1397	8/31/2019	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$50.00
1567	11/30/2020	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$35.00
2299	11/30/2020	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$35.00
2028	11/30/2020	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$35.00
1488	5/31/2019	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$65.00
1831	7/31/2019	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$55.00
2037	1/31/2020	6/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$30.00
1594	10/31/2019	5/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$10.00	\$40.00
1584	1/31/2020	6/1/2020	0	5	10	15	20	25	30	35	40	45	50	55	\$8.00	\$28.00

MOTION was made by Supervisor Hartman to ratify the approval to waive the late fees for the requested dog licenses through January 31, 2021 as presented; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

3. Amend Part Time Police Officer Total Hours from Reorganizational Meeting:

Part-Time Police officers will be paid \$24.00 per hour for day shifts, not to exceed 5,026 hours and \$120,624.00 and \$25.00 per hours for night shifts, not to exceed 2,190 hours and \$54,750.00, not to exceed a total expenditure of \$175,374.00 for all part-time officers for the year to be paid bi-weekly.

MOTION was made by Supervisor Hartman to approve the amended part time police officer total hours as presented; seconded by Councilperson Wilhelm; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

4. Agreement to Spend Highway Funds:

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended as follows:

1. General Repairs:
The sum of \$500,000.00 may be expended for general repairs upon 49.05 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

MOTION was made by Supervisor Hartman to approve the agreement as presented; seconded by Councilperson Ventry; all - “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

5. Training Through Association of Towns:

Yearly training will be done virtually with a variety different classes available to different departments.

MOTION was made by Supervisor Hartman to approve the virtual training through the Association of Towns in the amount of \$100; seconded by Councilperson Wilhelm; all - “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

6. Designate Delegate and Alternate for Annual Business Sessions of the Association of Towns of the State of New York:

MOTION was made by Councilperson Wilhelm to designate Melissa Hartman, Supervisor, as delegate and Richard Ventry, Deputy Supervisor, as alternate for the Annual Business Meeting of the Association

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of Towns; seconded by Councilperson Sam; All “Ayes”? Opposed? – None; Abstain? – None; Motion carried.

Supervisor’s Report:

- Recognized the death of Phil Muck and honored his commitment to the Town of Eden.
- Eden was awarded the Community Development Block Grant in the amount of \$46,000 for sidewalk repair to Welch Lane and Green Street.
- The Town will be handing out one time use masks and information on COVID vaccines on Thursday, January 21, 2021 outside of Sure Fine from 8:30am-11am

Susan Wilhelm: Library Annual Report was submitted and it is available for review in the Town Clerk’s Office.

Hearing of Visitors: There were none.

MOTION was made by Supervisor Hartman to close the Regular Meeting of the Eden Town Board; seconded by Councilperson Wilhelm; All – “Ayes”; Opposed? – None; Abstain? – None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 7:46 P.M.

Executive Session:

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 8:15 P.M.

Respectfully Submitted by:

Emily Hawkins, Town Clerk