

April 28, 2021

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
April 28, 2021
7:00 P.M.**

**Due to the COVID-19 Pandemic this meeting was held in person and virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
RICHARD VENTRY - COUNCILPERSON
SUSAN WILHELM - COUNCILPERSON
MICHAEL BYRNES - COUNCILPERSON
GARY SAM - COUNCILPERSON

DEPARTMENT HEADS PRESENT:

Gregory Savage - Eden Police Chief

OTHERS PRESENT:

Emily Hawkins - Town Clerk
Marlene Grunder - Administrative Assistant
Lisa Winter - Bookkeeper

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 7:00 P.M.

Pledge of Allegiance

New and Unfinished Business:

1. Recreation Staff Appointments:

MOTION was made by Supervisor Hartman to approve Savannah Koszuta as a C.I.T. at the minimum wage rate of \$12.50 per hour; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

*C.I.T: Counselor in Training, for the Town Pool

MOTION was made by Supervisor Hartman to approve Cheryl Dunmire and Hannah Teoro as substitute recreation assistants at the minimum wage rate of \$12.50 per hour; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

2. Recreation Facility, Parks, and Fields Policy/Application:

**TOWN OF EDEN, NEW YORK
Use of Facilities, Parks and Fields Application**

PURPOSE

The Town of Eden and its recreation department encourages and promotes positive youth development and adult recreation as the primary goals of community programs and activities. While ensuring the utilization of our Facilities, Parks and Fields are given to responsible organizations, associations and individuals of the community for appropriate civic, cultural, welfare and recreational activities. The Recreation Director or designee has the right to deny or revoke the use of facilities for such activities that are judged inappropriate.

PRIORITY OF USE

- 1st Priority
 - Any Eden Recreation program, activity or event.
- 2nd Priority
 - Any resident-based Youth Sports Group (Under the age of 18)
 - Roster must contain a minimum of 80% of Eden residents
- 3rd Priority
 - Resident-based Adult Sports Groups (Over the age of 18)
 - Roster must contain a minimum of 50% of Eden residents
- 4th Priority
 - Any other outside group
 - Not-For -Profit/Non-Profit Youth/For Profit Youth
 - Not-For-Profit/Non-Profit Adult/For Profit Ault

GUIDELINES

- 1) All applicants must comply with weather polices or regulations as set by the Recreation Director or designee.
- 2) Applicants are required to police the grounds and parents and fans of the participants; the applicant will be held responsible for all damage and litter.
- 3) Each team must have ready access to a first-aid kit and cell phone in the event of a medical emergency.
- 4) The Recreation Director and its boards members and/or department employee may conduct unannounced field visits to ensure all applicants comply with all requirements.
- 5) All applicants must adhere to all current safety standards and regulations of their perspective leagues/conferences and use proper equipment that is inspected per league/conference recommendations. In addition to all health and safety guidelines provided by the Recreation Department and or any other Town, County or State agency.
- 6) The application is made with full knowledge that the Town of Eden Recreation Department reserves the right to cancel forthwith any or all permits previously granted without prior notice, with or without cause.
- 7) It's the responsibility of the applicant to update the Recreation Director of any material changes or updates to the application.
- 8) The applicant will assume full financial responsibility for all damages done to the Town of Eden's facilities, parks and fields and proof of insurance and/or financial security may be required as a condition of use approval, at the sole option of the Town.
- 9) The applicant's activity shall be restricted to the area for which permission was granted and shall not extend beyond the hours approved in the application.

TOWN OF EDEN, NEW YORK
Use of Facilities, Parks and Fields Application (Processing Fee)
USE FEE STRUCTURE

Priority Group	Type	Fee Per Facility/Park/Field
#1	Facilities/Parks/Fields	\$0.00
#2	Facilities/Parks/Fields	\$0.00
#3	Facilities/Parks/Fields	\$20.00
#4	Facilities/Parks/Fields	\$30.00

Applicant's Information

Name: _____ Date: _____
 Address: _____
 Primary Contact #:(_____) _____ - Secondary Contact #:(_____) _____
 Email Address: _____

Organization's Information

Organizations Name: _____
 President or Chairperson of Organization: _____
 Type of Organization: _____ Priority Group #: _____
 Specific Facility/Park/Field Request: _____
 Start Date: _____ Start Time: _____
 End Date: _____ End Time: _____

I, the undersigned, as representative of the listed league and applicant, agree to defend, indemnify and hold harmless the Town of Eden and The Recreation Department from and against any and all liability, loss, damages, to the extent permissible by law arising out of or in any way connected with the actual purposed or use of the Town of Eden Property, facilities and or services including but not limed to bodily injury to any employee, invitee, guest, contractor or subcontractor of the facility user.

Authorized Represented (print): _____ Title of
 Authorized Representative: Signature of
 Authorized Representative: _____ FOR

OFFICE USE ONLY

Recreation Director Approval/Denial Date: _____
 Date League/Organization Notified: _____
 Total Fee Due _____ Priority Group _____ Date Received _____ Amount Received _____

MOTION was made by Supervisor Hartman to approve Town of Eden, New York, Use of Facilities, Parks and Fields Application; seconded by Councilperson Ventry; Ayes: All; Opposed: None; Abstain: None; Motion carried.

3. Ratify Summer Recreation Prices: Resident, Non-Resident, Late Fees, Early Morning Program:

Resident Fee: \$200 (previously approved)

Non-Resident Fee: \$300

Late Registration Fee: \$25.00 (per participant registering after June 15, 2021)

Early Drop Off Fee: \$7.00/day per participant (\$1.00 increase from 2019 – due to increase in minimum wage)

MOTION was made by Supervisor Hartman to ratify the approval of the Summer Recreation Program rates as presented; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

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4. Declare EMS Fly Car (2010 Expedition) Surplus:

The Eden Emergency Squad requested the 2010 Ford Expedition, VIN # 1FMJUQG58AEB45268 to be declared surplus. They are asking the Town Board to approve the vehicle be donated to the Emergency Squad for auto extrication practice.

After Board discussion the following motion was made.

MOTION was made by Supervisor Hartman to declare the EMS Fly Car VIN #1FMJUQG58AEB45268 surplus and to sell on Auctions Unlimited with a minimum bid amount of \$2,000 and if the minimum is not met to donate back to the EMS; seconded by Councilperson Ventry; Ayes: All; Opposed: None; Abstain: None; Motion carried.

5. Waiver of 30-Day Municipality Notification for Liquor License – Schunk’s West Hill Grill:

The Town Board discussed previously denying other establishments the 30 day waiver to allow the community time to make their views known to the State Liquor Authority. It was noted that Schunk’s has been open and operating with a liquor license for many years and there have been no known issues, they also recently re-opened after being closed for a year due to COVID. It was also noted that the date the notice was sent was April 1, 2021 and the Town received a copy on April 15, 2021 so the 30 day period has almost ended.

MOTION was made by Supervisor Hartman to approve the Request for Waiver of the 30 Day Municipality Notification for Schunk’s West Hill Grill; seconded by Councilperson Byrnes; Ayes: Hartman, Wilhelm, Sam, Byrnes; Opposed: Ventry; Abstain: None; Motion carried.

6. Police Policies:

Chief Savage presented three up-dated policies to the Town Board, Operation of Eden Police Department Vehicles, Use of Force, and Accidents Involving Eden Police Vehicles. After discussion the following motion was offered.

MOTION was made by Supervisor Hartman to approve General Order A-43 Operation of Eden Police Department Vehicles Policy, the Use of Force Policy (with the change to Use of Force-Firearms section “A” from “authorized Range Officer” to “Chief of Police”), and the Accidents Involving Eden Police Vehicles Policy; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Hearing of Visitors: There were none.

MOTION was made by Supervisor Hartman to close the Regular Meeting of the Eden Town Board; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 7:30 P.M.

Respectfully Submitted by:

Emily Hawkins, Town Clerk