December 29, 2021 <u>MINUTES</u> REGULAR & REORGANIZATIONAL MEETING– EDEN TOWN BOARD 2795 East Church Street Eden, NY 14057 December 29, 2021, 10:00 A.M.

**This meeting was held virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

Due to the State of Emergency and Executive Orders issued by the Governor and the Town of Eden, it allows the Town Board to hold board meetings and work sessions via live stream where the public is allowed to listen in and participate. This conference call allows the Town of Eden to conduct town business with the Board and Town attorney.

TOWN BOARD MEMBERS PRESENT:

- - -	SUPERVISOR COUNCILPERSON COUNCILPERSON COUNCILPERSON COUNCILPERSON
-	Town Clerk
-	Administrative Assistant
-	Town Attorney
-	Bookkeeper

Call to Order:

Supervisor Hartman called the Regular Meeting of the Eden Town Board to order at 10:00 A.M.

Pledge of Allegiance

Budget Transfers:

From	То		
Account	Account	Reason for Amendment	Amount
A917	A1410.4	Use of fund balance to finish preservation of last four	\$6,555.60
Fund Balance	Town Clerk - Contractual	older records books	
A4089	A1620.2	Labor and Material for Initial Installation of New UPS	\$3,230.60
Federal Aid - Other	Town Hall Equipment		
A7020.4	A7020.1	Year End Rounding - Personal	\$1.00
Rec Admin - Contractual	Rec Admin - Personal		
A5010.4	A5010.1	Year End Rounding - Personal	\$1.00
Highway Supt - Contractual	Highway Supt - Personal		
D5142.4	D5130.4	Budget Amendment	\$7,000.00
Snow Removal - Contractual	Machinery - Contractual		
A915.6	A1990.4	Correct December 8th Budget Transfer	\$10,000.00
Assigned - Non Rec	Contingent Fund	for Police - Personal	
A915.6	A3120.4	Use of Assigned Funds for Police Overbudget	\$2,500.00
Assigned - Non Rec	Police Contractual		
A8010.4	A8010.1	Overbudget	\$20.00
Zoning - Contractual	Zoning - Personal		
A1990.4	A1620.4	Building Projects	\$4,000.00
Contingent Fund	Town Hall - Contractual		
A915.6	A1680.4 Central Data Processing -	Website & Computer Upgrades	\$1,700.00
Assigned - Non Rec	Contractual		
A1990.4	A3620.4	Overbudget	\$100.00
Contingent Fund	Safety Inspection - Contractual		
A4540.401	A899.1	Ambulance Co-Pays to Revenue Recovery	\$40,000.00
Ambulance - CoPays	Revenue Recovery		
A7150.1	A7150.4	Active Registration Fees	\$200.00
Special Rec - Personal	Special Rec - Contractual		

December 29, 2021					
A1990.4	A8090.4 Environmental Control -	Increase Cost in Lumber for Bluebird Workshop	\$60.00		
	Environmental Control -				
Contingent Fund	Contractual				

MOTION was made by Supervisor Hartman to approve the Budget Transfers from December 29, 2021, as presented; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Audit Bills:

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	806-859	\$29,513.08
Highway Dept. Fund	348-362	\$13,621.16
Fire Dept. Fund	312-329	\$3,522.82
Recreation Dept. Fund	148-153	\$1,292.19
Refuse and Garbage Fund	N/A	\$0
Street Lights Fund	42-44	\$1,512.18

MOTION was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Public Comments on Agenda Items Only: There were none.

New and Unfinished Business:

1. Review Special Use Permit for Crescent Manufacturing:

MOTION was made by Supervisor Hartman to refer the Special Use Permit Application for Crescent Manufacturing to the Planning Board; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Councilperson Wilhelm asked if there was a time frame as to when the remaining vehicles on the property will be removed. This question was referred to Dave Rice, who was not attending the meeting, for further information.

2. Resolution on Erie County and NY State's Covid-19 Emergency Response:

Resolution Opposing Erie County and New York State's COVID-19 Emergency Response

WHEREAS, the Town Board of the Town of Eden, New York (the Town Board) recognizes that the Covid-19 Pandemic virus has become a widespread global endemic disease that will likely never be eradicated due to its mutations and that managing it by declaring a State of Emergency and declaring mandates every time a new variant and/or spike in cases arises must not continue, due to negative impacts on mental and societal health, residents' rights and freedoms, and negative impacts on businesses and schools ability to cope with and manage through what will likely be regular occurrences in the coming months and years; and

WHEREAS, the Town Board recognizes that this virus will continue to be part of our everyday life and must no longer be used to infringe on individual and business owner rights and freedoms as a result of declaring a State of Emergency, vaccine mandates, mask mandates and lockdowns; and

WHEREAS, the Town Board recognizes that actions associated with vaccine mandates in the healthcare field has resulted in decreased capacity, due to job terminations, and severely limits the ability to hire and fill positions due to unvaccinated hiring restrictions, increasing, rather than mitigating, the virus's risk to our community; and

WHEREAS, the Town Board recognizes that a long-term management plan is required to manage the Covid-19 virus and that Erie County and New York State should be proactively addressing hospital capacity issues that impact the health and well-being of our residents instead of suspending certain procedures; and

WHEREAS, the Town Board questions why Erie County is one of the only counties in NY that renewed, every thirty days, the Covid-19 State of Emergency since March 15, 2020. It is our belief that further extensions are not justified; and

WHEREAS, the Town Board supports proposed legislation in the New York State Senate that would require approval by Town, Village and City Governing Boards any County Executive's or County Health Board's extension of a State of Emergency beyond 30 days within their Town, Village or City; and

WHEREAS, the Town Board recognizes that the Covid-19 virus has become a long-term widespread global endemic disease and requests that our town residents, businesses and schools have the right to determine for themselves their unique requirements for mitigating risks and the Town Board respectfully

requests that Erie County not enter the Town of Eden for the purpose of enforcement of their Covid mandates or associated restrictions; and

WHEREAS, the Town Board supports similar concerns from other town and village leaders, such as those serving in Newstead, Grand Island, Williamsville, Marilla and West Seneca, whom are also respectfully requesting Erie County refrain from entering their Towns for the purpose of enforcement of Covid Mandates and/or associated restrictions.

Now Therefore Be It RESOLVED, that the Town Board goes on record opposing any further Erie County vaccine mandates, mask mandates and other Covid-19 restrictions and the Town Board opposes their associated enforcement by outside agencies within the Town of Eden.

And be it Further RESOLVED, that the Eden Town Clerk shall forward certified copies of this resolution to the Governor of the State of New York Kathy Hochul, Senator Patrick M. Gallivan, Assemblyman David DiPietro, County Executive Mark Poloncarz, the Clerk of the Erie County Legislature (for distribution), Legislator John J. Mills and others as deemed necessary and proper.

MOTION was made by Councilperson Sam to approve the Resolution as read; seconded by Councilperson Ventry; Ayes: Sam, Byrnes, Wilhelm, Ventry; Opposed: Hartman; Abstain: None; Motion carried.

Town Board Statements:

Councilperson Wilhelm reiterated that it is important that government advise and not mandate.

Supervisor Hartman stated she adamantly opposes the Resolution due to a significant increased number in cases of the Omicron variant.

Councilperson Ventry stated that is it not the governments job to force and thanked Councilperson Sam for putting together the Resolution.

3. Support for Rural Transit:

MOTION was made by Supervisor Hartman to approve the letter of support of Erie County renewing the contract with Rural Transit for the next five years; seconded by Councilperson Ventry; Ayes: All; Opposed: None; Abstain: None; Motion carried.

4. Strategic Zoning Up-dates:

REFERRAL OF PROPOSED ZONING AMENDMENTS TO THE EDEN PLANNING BOARD FOR THE TOWN OF EDEN, NY

Whereas, the Eden Board is the responsible authority for amendments and changes to the Town Code, including zoning; and

Whereas, an internal Town committee, in conjunction with the Town's Planning Consultant, CPL (the "Consultant"), has developed amendments to the zoning code in accordance with the Town's Comprehensive Plan, **Cultivate Eden**; and

Whereas, the proposed amendments have been developed in line with funding provided by Erie County as part of a 2020 Agricultural Protection program.

Now Therefore Be It Resolved, that the Eden Board hereby accepts the draft zoning amendments from the Consultant and recommends that the amendments be referred to the Planning Board for review and a report pursuant to \$225-48 of the Town Code.

MOTION was made by Supervisor Hartman to approve the Resolution as read; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

5. SEQRA Lead Agency Designation for the Proposed Zoning Amendments:

SEQRA LEAD AGENCY DESIGNATION FOR THE PROPOSED ZONING AMENDMENTS FOR THE TOWN OF EDEN, NY

Whereas, the Eden Board has proposed amendments and changes to the Town Code, specifically Chapter 225, Zoning; Chapter 184, Subdivision; Chapter 172, Solar Energy Systems; and Chapter 217, Wind Energy Conversion Systems; and

Whereas, as the action is a legislative action which entails adoption of a local law; and

Whereas, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the project is determined to be a Type 1 Action; and

Whereas, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the Eden Board intends to serve as Lead Agency for SEQRA review of this Type 1 Action and will determine if the proposed action will have a significant effect on the environment; and

Whereas, the Lead Agency will undertake a coordinated review of this proposed action.

Now Therefore Be It Resolved, that the Eden Board hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the Long Form Environmental Assessment Form and any other supporting documentation to all Involved Agencies. These agencies shall be given 20 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

MOTION was made by Supervisor Hartman to approve the Resolution as read; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Hearing of Visitors: There were none.

MOTION was made by Supervisor Hartman to adjourn the Regular Meeting of the Eden Town Board and enter the Reorganizational meeting; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

REORGANIZATIONAL MEETING FOR THE YEAR 2022 TOWN OF EDEN

Supervisor Hartman began the Re-organizational Meeting by reading the following items:

- 1. Regular meetings of the Eden Town Board will be held on the second Wednesday of each month starting at 7:00 P.M. Additional meetings will be held on the fourth Wednesday of each month as needed.
- 2. The official newspaper of the Town of Eden will be "The Sun" and as an alternate, "The Buffalo News".
- 3. Surety Bonds will be carried as follows:

\$1,116,000.00 – Tax Collector/Clerk \$1,116,000.00 – Supervisor/Deputy Supervisor \$1,116,000.00 – Bookkeeper \$1,116,000.00 – Court Clerk \$50,000.00 – Blanket Employee Dishonesty

- 4. Mileage reimbursement will be \$.56 per mile while using personal vehicles on Town business, authorized in advance.
- 5. Copies of adopted minutes will be on file at the Eden Library, the Town Clerk's office and the Town of Eden Website.
- 6. Appoint Evans Bank, M & T, Key Bank, NYCLASS and Chase Bank and other institutions as deemed appropriate by the Board, as banks for deposits, checking and investments.

MOTION was made by Supervisor Hartman to accept and approve Items Nos. 1 thru 6 as presented; seconded by Councilperson Sam. Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman then read the Salaries of Elected Officials as follows:

Salaries of Elected Officials:

- 1. Town Board Members \$12,358.00 each yearly, to be paid bi-weekly.
- 2. Justices Michael Cooper and Melissa Zittel at \$18,784.00 each yearly, to be paid bi-weekly.
- 3. Supervisor Melissa Hartman at \$51,619.00 yearly, to be paid bi-weekly.
- 4. Town Clerk, Emily Hawkins at \$43,792.00 yearly, to be paid bi-weekly. The Town Clerk will also receive renumeration as school tax collector for the 2022-2023 school year, pursuant to an agreement with the Eden Central School District, in the amount of \$9,067.00.
- 5. Highway Superintendent, Ronald Maggs at \$83,785.00 yearly, to be paid bi-weekly.

MOTION was made by Supervisor Hartman to approve the Elected Official salaries as presented; seconded by Councilperson Byrnes. Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman read the following Appointments and Salaries:

Appoint Sue Johnson as the Sole Appointed Town Assessor at \$32.00 per hour for 19 hours per week, to be paid biweekly.

Appoint Teresa Baskerville full-time Court Clerk at \$49,712.00 yearly, 40 hours per week, to be paid bi-weekly.

Appoint Cindy Henry part-time Court Clerk at \$17.40 per hour for up to 624 hours per year.

The salary of the full-time bookkeeper, Lisa Winter will be \$56,035.00 yearly, for 40 hours per week to be paid biweekly.

The rate of pay for part-time highway employees will be \$16.50 per hour, to be paid bi-weekly.

Re-appoint Dean Nelipowitz Fire Inspector at \$72.00 per occurrence.

The rate of pay for Assistant Code Enforcement Officer, Dave Rice, will be \$32.75 per hour for 40 hours per week, to be paid bi-weekly. Appoint Dean Nelipowitz as Assistant Code Enforcer as needed at \$21.00 per hour.

The rate of pay for Jen Crowe as full-time assistant to the Code Enforcement Officer for 18 hours per week, the Assessor's Office for 18 hours per week and the Supervisors Office for 4 hours per week will be \$22.40 per hour, to be paid bi-weekly.

Appoint Raymond Zabron, part-time Dog Control Officer, at an annual salary of \$18,284.00, to be paid bi-weekly plus \$60.00 per mandatory court session.

MOTION was made by Supervisor Hartman to approve the above appointments as read; seconded by Councilperson Byrnes. Ayes: Hartman, Byrnes, Sam, Wilhelm; Opposed: Ventry; Abstain: None; Motion carried.

Supervisor Hartman read the following Appointments and Salaries:

The Chairman of the Zoning Board of Appeals is to be paid \$500.00 yearly.

The Chairman of the Planning Board is to be paid \$500.00 yearly.

The Chairman of the Assessment Board of Review is to be paid \$125.00 yearly and the other members of the Assessment Board to be compensated \$85.00 each year. A secretary, if needed, will be compensated \$200.00 per year.

Acknowledge the Town Clerk's appointments of Deputy Town Clerk (Part-time) Janet Moot-Cunfer and Deputy Town Clerk (Part-time) Shannon Sam. Janet Moot-Cunfer will be paid \$17.70 per hour and Shannon Sam will be paid \$17.00 per hour both bi-weekly. The total Deputy Town Clerk hours and compensation should not exceed 1456 hours or \$25,444.00 for the year.

Appoint Emily Hawkins Registrar, at a rate of \$4,000.00 yearly, to be paid bi-weekly.

Appoint William Sickau part-time custodian, at a salary of \$9,360.00 yearly, to be paid bi-weekly.

Appoint Amy Porter, Recreation Director at \$25.40 per hour for 19 hours per week to be paid bi-weekly. A contingent additional 10 hours per week to be paid for 18 weeks starting on May 1st and ending on September 3rd, pending the opening of the summer recreation program.

Appoint Scot Christiansen, full-time Recreation Working Crew Chief at \$29.77 per hour for 40 hours per week, to be paid bi-weekly.

The rate of pay for Cindy Kugler as secretary to the Highway Superintendent at \$23.90 per hour for 40 hours per week, to be paid bi-weekly and secretary to the Off-Road Drainage Committee at \$25.00 per meeting.

Appoint Kevin C. Condon, Town Prosecutor, at an annual salary of \$11,000.00, to be paid bi-weekly.

Reappoint Ronald Maggs Chairman of the Off-Road Drainage Committee.

Reappoint Ronald Maggs and reappoint Cindy Kugler as Co-MS4 Officers to be compensated \$1,800.00 and \$1,200.00, respectively, yearly, to be paid bi-weekly.

Appoint William J. Trask Sr. as Counsel to the Town and authorize Supervisor Hartman to accept terms of 2022 engagement with a base annual compensation of \$35,072.00 for general municipal legal services, to be paid bi-weekly, and an hourly rate of \$175.00 for litigation, special district/special project legal services.

Part-time Police Officers will be paid \$25.00 per hour for day shifts, not to exceed 4626 hours and \$115,650.00 and \$26.00 per hour for night shifts, not to exceed 2190 hours and \$56,940.00, not to exceed a total expenditure of \$172,590.00 for all part-time officers for the year to be paid bi-weekly.

Appoint Mark Baltes as Head Part-time Clerk for Eden Police Department at \$19.40 per hour.

Part-time public safety clerks with 1-5 years experience will be paid \$17.03 per hour, with 6-10 years experience \$17.61 per hour and with 11 years the rate will be \$18.20 per hour. All paid bi-weekly.

MOTION was made by Supervisor Hartman to approve the above appointments as read; seconded by Councilperson Wilhelm. Ayes: Wilhelm, Sam, Byrnes, Hartman; Opposed: Ventry; Abstain: None; Motion carried.

The following appointments were read by Supervisor Hartman:

Appoint Jen Crowe Planning Board Secretary at \$110.00 per occasion.

Appoint Jen Crowe Zoning Board Secretary at the rate of \$100.00 per hearing plus \$15.00 per hour for reconvened hearings.

Appoint Jen Crowe as Code Review Committee Secretary at the rate of \$110.00 per meeting.

Appoint the Police Chief the inspection official for games of chance at no pay.

Appoint the Town Clerk as Affirmative Action and Fair Housing Officer at no pay.

The Eden and East Eden Fire Chiefs will receive an annual stipend of \$2,000.00 each.

Appoint William Laing part-time Eden Fire Clerk at \$18.15 per hour, not to exceed 6 hours per week, to be paid biweekly and Val Ziminsky as part-time E. Eden Clerk at \$18.15 per hour, not to exceed 4 hours per week, to be paid biweekly.

MOTION was made by Supervisor Hartman to approve the above appointments and salaries as read; seconded by Ventry. Ayes: All; Opposed: None; Abstain: None; Motion carried.

Appointments of the Supervisor:

Supervisor Hartman read the following appointments:

Appoint Marlene Grunder, Administrative Assistant and Confidential Secretary to the Supervisor at \$23.90 per hour for up to 38 hours per week, to be paid bi-weekly.

Appoint Rich Ventry as Deputy Town Supervisor at a \$1,500.00 yearly stipend to be paid bi-weekly.

MOTION was made by Supervisor Hartman to approve the salaries of the above appointments as read; seconded by Sam. Ayes: All; Opposed: None; Abstain: None; Motion carried.

Additional Appointments:

Appoint Sue Minekime Town Historian at \$2,380.00 annually.

Appoint Supervisor Melissa Hartman Director of Civil Defense at no salary.

Appoint Brian Burgstahler as Emergency Coordinator and will receive an annual stipend of \$2,000.00.

Appoint Town Supervisor, Police Chief, Highway Superintendent to the Work Place Violence/Sexual Harassment Team and Town Clerk to serve as an alternate.

Appoint Chief Gregory Savage as Records Access Officer for the Police Department.

Appoint Joseph Flynn Captain of the Reserve Police at no salary.

MOTION was made by Supervisor Hartman to approve the additional appointments as read; seconded by Councilperson Ventry. Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman made the following appointments as Town Board Liaisons to the various Town Boards/Committees:

Michael Byrnes	Code Review Committee
Gary Sam	Recreation Advisory Board
Gary Sam	Eden Chamber of Commerce
Susan Wilhelm	Historic Preservation Board/Local History Comm.
Rich Ventry&	Master Plan Implementation Committee/Economic
Melissa Hartman	Development
Michael Byrnes	Conservation Advisory Board
Gary Sam	Zoning Board of Appeals
Susan Wilhelm	Library Board
Susan Wilhelm & Gary Sam	Emergency and Rescue Squad
Michael Byrnes	Street Light Committee
Susan Wilhelm & Rich Ventry	Planning Board
Gary Sam & Michael Byrnes	Fire Departments
Rich Ventry	Assessment Board of Review

Susan Wilhelm Rich Ventry Melissa Hartman Melissa Hartman & Rich Ventry Melissa Hartman Susan Wilhelm Melissa Hartman Melissa Hartman Rich Ventry December 29, 2021 Agricultural Advisory Board Drainage Committee Technology Committee Emergency Preparedness Committee Association of Erie County Governments NEST – Solid Waste Community Development Block Grant Rural Transit Service Advisory Board Southtowns Community Enhancement Coalition

MOTION was made by Supervisor Hartman to approve the Town Board Liaison appointments; seconded by Councilperson Byrnes. Ayes: All; Opposed: None; Abstain: None; Motion carried

Advisory Board Appointments/Reappointments:

Bill Mahoney will be appointed to the Planning Board for a 7-year term and will be appointed as the Planning Board Chair.

Dave Brodzinski will be appointed to the Planning Board to fill the remainder of Anthony Weiss's for one year ending December 31, 2022.

Andrew Tarasek will be appointed to the Planning Board as an alternate for a 1-year term Marc Timblin will be appointed to the Planning Board as an alternate for a 1-year term Kristin Kent will be re-appointed to the Zoning Board of Appeals as Chair for a 1-year term Larry Dibble will be appointed to the Zoning Board of Appeals as an alternate for a 1-year Candice Pineau will be re-appointed to the Zoning Board of Appeals as an alternate for a 1-year term Joe Winiecki will be re-appointed to the Recreation Board for a 5-year term. Andrew Reidel will be re-appointed to the Recreation Board for a 5-year term.

The Conservation Board does not meet until January, appointments will be made after that.

MOTION was made by Supervisor Hartman to approve the Advisory Board appointments; seconded by Councilperson Byrnes. Ayes: All; Opposed: None; Abstain: None; Motion carried

Renewal of Independent Service Providers Contracts:

MOTION was made by Supervisor Hartman to enter into a contract with Joseph Ghosen, to serve as GIS Consultant for 2022 at \$6,924.00 yearly, to be reimbursed \$577.00 per month. Seconded by Councilperson Wilhelm. Ayes: All; Opposed: None; Abstain: None; Motion carried

MOTION was made by Supervisor Hartman to designate Lisa Winter, Bookkeeper, to oversee the services provided to the Town by Drescher and Malecki. Seconded by Councilperson Wilhelm. None; Abstain: None; Motion carried

MOTION was made by Supervisor Hartman that the daily meal allowance for the Association of Towns Meeting held in New York City will be \$76.00 a day and the hotel stay limited to three nights for this annual meeting. Attendance at this meeting to be approved in advance by the Town Board. Seconded by Councilperson Sam. Ayes: Hartman, Sam, Wilhelm, Byrnes; Opposed: Ventry; Abstain: None; Motion carried

MOTION was made by Councilperson Wilhelm to appoint CPL Team as our engineering and planning firm of record, providing retainer services with a not-to-exceed amount of \$15,000 for general engineering and planning services and to authorize Supervisor Melissa Hartman to execute said contract as prepared by CPL. Seconded by Councilperson Byrnes. Ayes: All; Opposed: None; Abstain: None; Motion carried

Reaffirmation of the Town's Procurement and Investment Policies:

MOTION was made by Supervisor Hartman to adopt the Procurement Policy as amended February 10, 2021 and to adopt the Investment Policies and Guidelines of the Town of Eden as amended on December 29, 2020. Both are on file in the Town Clerk's office. Seconded by Councilperson Wilhelm. All; Opposed: None; Abstain: None; Motion carried

Councilperson Byrnes requested information on removal of the barricades at 8544 N Main St. and inquired if there were any measures the Town can take for immediate removal.

Jen Crowe updated that there was no fence permit applied for and a letter of violation had been sent to the owner. If there is not response to the letter a court date will be set.

Bill Trask added that the Town must follow the due process as outlined in Town Code.

Adjournment:

MOTION was made by Supervisor Hartman to adjourn the Re-organizational Meeting of the Eden Town Board at 10: 58 A.M., seconded by Councilperson Wilhelm. Ayes: All; Opposed: None; Abstain: None; Motion carried

Respectfully Submitted by:

Emily Hawkins, Town Clerk