

February 8, 2023

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
February 8, 2023 7:00 P.M.**

This meeting was held in-person and virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
RICHARD VENTRY - COUNCILPERSON
SUSAN WILHELM - COUNCILPERSON
MICHAEL BYRNES - COUNCILPERSON
GARY SAM - COUNCILPERSON

OTHERS PRESENT:

Emily Hawkins - Town Clerk
Dave Rice - Code Enforcement Officer
Marlene Grunder - Administrative Assistant
Ron Maggs - Highway Superintendent
Malcolm VanKoughnett - Eden Fire Chief

Supervisor Hartman called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Approval of Minutes:

#18-2023: **MOTION** was made by Supervisor Hartman to approve the Town Board Minutes of January 11, 2023 as presented; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman asked if there were any additions or corrections; there were none.

Petitions: There were none.

Budget Transfers:

December 31, 2022

From Account	To Account	Reason for Amendment	Amount
A3989.4 Other Public Safety	A3020.4 Public Safety Communication	Repair of Antenna at Town Hall Damaged in the Storm	\$1,148.96
A1220.4 Supervisor - Contractual	A7550.4 Celebrations Contractual	Employee Dinner	\$150.00
A7110.4 Parks & Grounds - Contractual	A7110.2 Parks & Grounds Equipment	Additions to 2022 Rec Truck	\$370.00
SF915.3 Gear Fund	SF3410.4 Fire - Contractual	Use of Gear Fund for 5 Sets Interior Turnout Gear-Eden	\$16,926.00
SF915.3 Gear Fund	SF3410.4 Fire - Contractual	Use of Gear Fund for Two Sets Turnout Gear - East Eden	\$5,932.80
A1440.4 Engineering Contractual	A1620.4 Town Hall - Contractual	Town Hall Projects-Roof Repair Elevator Phone	\$2,200.00
A899.1 Restricted - EMS	A4540.4 Ambulance - Contractual	Revenue Recovery for EMS Budget	\$5,505.00
A7150.1 Special Rec Facilities - Personal	A7150.4 Special Rec Facilities - Contractual	Higher Utilities and Pool Chemicals	\$100.00
SW2140 Wepax Road Revenue	SW8320.401 Parks & Grounds Equipment	Water Fees collected for Wepax	\$130.00

February 8, 2023

#19-2023: MOTION was made by Councilperson Wilhelm to approve the Budget Transfers from December 31, 2022 as presented; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Encumbrance

D5130.2 \$9814.00 Fleet Maintenance V#12

SF3410.2 Witmer \$3385.20

SF3410.4 Conway Shield \$80.48

SF3410.4 Conway Shield \$268.44

SF3410.4 NYS Association of Fire Chiefs - Training
\$760.00

February 2023

SF915.3 Gear Fund	SF3410.4 Fire - Contractual	Use of Reserve for Gear Fund	\$1,794.00
D878.2 Restricted - Highway Equipment	D5130.2 Machinery - Equipment	Use of Reserve per Permissive Referendum for Main Line Truck	\$161,620.00
A878.4 Recreation Equipment Reserve	A7110.2 Machinery - Equipment	Use of Reserve per Permissive Referendum for Plow on Recreation Truck	\$6,180.00

#20-2023: MOTION was made by Councilperson Ventry to approve the Budget Transfers from February 8, 2023 as presented; seconded by Supervisor Hartman; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Audit Bills:

DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	21-81	\$49,099.90
Fire Dept. Fund	6-25	\$9,317.28
Recreation Fund	6-24	\$11,006.51
Water Fund	NA	
Street Lights Fund	1-2	\$1,111.81
Refuse Fund	NA	
Highway Fund	8-26	\$194,142.06

#21-2023: MOTION was made by Councilperson Ventry to approve the Audit of Bills as presented; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Departmental Reports:

Department reports for the month of February 2023 were submitted by Scott Crowe, East Eden Fire Chief; Malcolm VanKoughnett, Eden Fire Chief; Susan Johnson, Assessor; Greg Savage, Eden Police Chief; Emily Hawkins, Town Clerk; Dave Rice, Code Enforcement Officer; Amy Porter, Recreation Director; Nick Blaszczyk, Dog Control Officer, & Joseph Ghosen. All reports are on file in the Town Clerk's office.

Chief VanKoughnett requested that Howard Winkler and Igor Jekic be removed from the active roster of the Eden Fire Department. Supervisor Hartman recognized the request with gratitude for their service.

Public Comment on Agenda Items Only: There were none.

New and Unfinished Business:

1. Extension of Tax Collector's Notice:

#22-2023: MOTION was made by Supervisor Hartman to extend the time to collect the taxes remaining unpaid to June 20, 2023; seconded by Councilperson Ventry; Ayes: All; Opposed: None; Abstain: None; Motion carried.

2. Reappoint Allen Silver to the Conservation Board:

#23-2023: MOTION was made by Supervisor Hartman to appoint Allan Silver to the Conservation Board for a two-year term beginning on 2/1/23 and ending on 12/31/24; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

3. Ratify Dog Census:

#24-2023: MOTION was made by Supervisor Hartman to approve the Dog Census Insert for the 2023 Town and County Tax Bill; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

4. Review of Noise Ordinance:

The Noise Ordinance complaints from September 2022 to present were reviewed and no issues were found with the updated code.

5. Award Bid for Eden Fire Tanker:

Resolution Authorizing Supervisor Melissa M. Hartman to Expend Funds from the Restricted Capital Reserve – Fire of the Town of Eden Subject to Permissive Referendum.

The Town Board of the Town of Eden, duly convened in a regular session does hereby resolve pursuant to the provisions of Section 6-C of the General Municipal Law of the State of New York that the Town Supervisor of the Town of Eden be and is hereby authorized and directed to appropriate a sum not to exceed \$492,000.00 from the Restricted Capital Reserve Fire Account SF878 of the Town of Eden for the New/Unused 2023 Eden Fire Tanker.

#25-2023: MOTION was made by Councilperson Wilhelm to approve the Resolution as presented; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

#26-2023: MOTION was made by Supervisor Hartman to approve the bid from Four Guys in the amount of \$475,916.00; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman noted that three options were removed from the proposal which created the lower price.

6. Shannon Sam Resignation:

Supervisor Hartman recognized the resignation of Shannon Sam effective January 24, 2023, with gratitude for her service.

7. Ratify Hire of Jennifer Johnston:

#21-2023: MOTION was made by Supervisor Hartman to appoint Jennifer Johnston as Deputy Town Clerk and appoint Jennifer Johnston as Administrative Assistant in the Supervisor's Office at a rate of pay of \$18.00 per hour, not to exceed 19 hours per week, effective January 30, 2023; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Councilperson Wilhelm noted that she would like the option to be present at future interviews.

8. Ratify Approval for Grant Writing Services:

#22-2023: MOTION was made by Supervisor Hartman to approve grant writing services by Rotella Grant Management in an amount not to exceed \$2,000 for the Local Government Records Management Improvement Fund Grant; seconded by Councilperson Wilhelm; Ayes: all; Opposed: None; Abstain: None; Motion carried.

9. Special Use Permit Cazenovia Recovery:

#23-2023: MOTION was made by Supervisor Hartman to approve the Special Use Permit for Cazenovia Recovery at 9136 Sandrock Rd. to operate an alcohol rehabilitation center subject to existing conditions and expiring on 12/31/2023; seconded by Councilperson Wilhelm; Ayes: all; Opposed: None; Abstain: None; Motion carried.

10. Tractor for Watering:

Dave Rice submitted a proposal to streamline and cut costs for the watering of plants during the summer months. The proposal will require the purchase of a tractor with water tanks at an estimated cost of \$8,000 with a return on investment of 2.6 years.

The Town Board agreed to move forward with the purchase of the tractor.

11. Recreation Advisory Board Appointments:

#24-2023: MOTION was made by Supervisor Hartman to re-appoint Emily Hawkins to a 5-year term, appoint Anthony Cappola and Elizabeth Vaughan to a 5-year term, and appoint Patrick Riester, replacing Randall Perison

February 8, 2023

to the remaining 3-year term to the Recreation Advisory Board; seconded by Councilperson Ventry; Ayes: all; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman thanked Mike Alvarez, Cheryl Carpenter, and Randall Perison for their service.

12. Library Board Appointment:

Susan Wilhelm was asked to join the Library Board as an official member; however, the duties would be a conflict of interest with her position on the Town Board and she chose to continue her position as a liaison.

13. Eden Email Server:

Nick Miller, IT, outlined the benefits and costs of moving to the Google Workspace. The Town Board agreed to move forward with Google Workspace.

14. Body-Worn Camera Policy:

#25-2023: MOTION was made by Supervisor Hartman to approve the Body-Worn Cameras Policy for the Town of Eden; seconded by Councilperson Ventry; Ayes: all; Opposed: None; Abstain: None; Motion carried.

Supervisor's Report:

- Winterfest 2023 was a huge success, thank you to all of those that participated and assisted
- Resignation received from Amy Porter, Recreation Director, Town is hiring for the position and Amy will be recognized at the March meeting

Hearing of Visitors:

Bill Kender provided the Town Board with a Resolution for an Audit of the NYS 2022 General Election and asked for their support.

#26-2023: MOTION was made by Supervisor Hartman to close the Regular Meeting of the Eden Town Board and enter Executive Session for Personnel; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor Hartman adjourned the Regular Meeting of the Eden Town Board at 7:50 P.M.

Executive Session was adjourned at 8:30 P.M.

Respectfully Submitted by:

Emily Hawkins, Town Clerk