

March 22, 2023

**MINUTES**

**REGULAR MEETING – EDEN TOWN BOARD  
2795 East Church Street  
Eden, NY 14057  
March 22, 2023 7:00 P.M.**

This meeting was held in-person and virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

**TOWN BOARD MEMBERS PRESENT:**

MELISSA HARTMAN - SUPERVISOR  
RICH VENTRY - COUNCILPERSON  
SUSAN WILHELM - COUNCILPERSON  
MICHAEL BYRNES - COUNCILPERSON  
GARY SAM - COUNCILPERSON

**OTHERS PRESENT:**

Emily Hawkins - Town Clerk  
Dave Rice - Code Enforcement Officer  
Marlene Grunder - Administrative Assistant  
Ron Maggs - Highway Superintendent  
Lisa Winter - Bookkeeper

Supervisor Hartman called the meeting to order at 7:00 P.M.

**Pledge of Allegiance**

**Budget Transfers:**

**December 31, 2022**

<b>From Account</b>	<b>To Account</b>	<b>Reason for Amendment</b>	<b>Amount</b>
SF915.2 Assigned Bldg Maint	SF3410.4 Fire - Contractual	Use of Assigned Funds for Electric Work & Bathroom Paint Project done in 2022	\$1,911.31
A3120.1 Police - Personal	A3120.4 Police - Contractual	Account Correction found when reconciling year end. V#600	\$350.00
A8540.4 Drainage - Contractual	A915.6 Assigned Non-Rec	Assign Off-Road Drainage Projects 2022-01,02,03 to complete in 2023	\$5,650.03
A2170 Community Development	A915.6 Assigned Non-Rec	Assign Main St Grant Applications Fees for Grant Costs in 2023	\$2,800.00
A917 Fund Balance	A878.4 Restricted-Recreation Equipment	Increase Recreation Equipment Reserve	\$50,000.00
A917 Fund Balance	A878.1 Restricted - Ambulance Equipment	Increase Ambulance Equipment Reserve	\$25,000.00
A917 Fund Balance	A882 Restricted - General Maintenance	Increase Restricted - Repairs General Maintenance	\$50,000.00

**#40-2023: MOTION** was made by Supervisor Hartman to approve the Budget Transfers from December 31, 2022 as presented; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

**Informational Only:**

- Assign Fund Balance for Recreation -A915.5
- Preparation for Swartz Field Project \$100,000.00
- Additions on to Water Truck \$5,000.00
- Playgrounds-Compliance & Upgrades \$50,000.00
- Pool Boiler \$10,000.00
- Assign Fund Balance for Non Rec - A915.6
- Town Hall Roof/Ext Project \$270,000

Entrance Upgrades to Buildings \$10,000.00  
 Town Hall Electrical - \$30,000.00  
 Town Hall Exterior Basement Entrance - \$20,000.00  
 IT Projects \$30,000.00

**Public Comment on Agenda Items Only:** There were none.

**New and Unfinished Business:**

**1. Summer Recreation Employee Appointments:**

<b>2023 SUMMER POOL STAFF</b>		
Position	Name	Pay Rate
<b>Aquatics Director</b>	Ivan Bitnun	\$4,300.00
<b>Head Lifeguard</b>	Camille Profic	\$19.50
Lifeguard	Elle Noecker	\$17.50
Lifeguard	Lilly Phillips	\$17.50
Lifeguard	Rachel Phillips	\$17.50
Lifeguard	Peter Mroz	\$17.50
<b>Head Instructor</b>	Emilee Nelson	\$19.50
Instructor	Sam Mason	\$18.50
Instructor	Caroline Coleman	\$18.50
Instructor	Adam Dibble	\$18.50
Instructor	Savannah Koszuta	\$17.50
Instructor	Danielle Gephart	\$17.50
Instructor	Eli Noecker	\$17.50
C.I.T.	Brady Mason	\$17.50
C.I.T.	Abby LaVerdi	\$17.50
C.I.T.	Grace Canfield	\$17.50
C.I.T.	Sophia Noecker	\$17.50
C.I.T.	Maya Hartman	\$17.50
C.I.T.	Tyler Wakelam	\$17.50
Substitute	Caroline Szuflita	\$18.50
Substitute	Mia Scott	\$16.50
Substitute	Evan Noecker	\$16.50
Substitute	Olivia Stalker	\$16.50
Alternate	Abigail Anderson	\$16.50
Alternate	Isabel Thomas	\$16.50
Alternate	Kay Lindstrom	\$16.50
Alternate	Aubrey Griffin	\$16.50
<b>2023 SUMMER REC MAINTENANCE</b>		
Position	Name	Pay Rate
Maintenance Worker	Trevor Masocco	\$16.00
Maintenance Worker	Jack Lauer	\$16.00
Maintenance Worker	Nathan Henry	\$16.00
Maintenance Worker	Quinnlan Harrington	\$14.50

2023 SUMMER REC STAFF		
Position	Name	Pay Rate
<b>Elementary Supervisor</b>	Tera Baker-Clerc	\$3,500.00
<b>Elementary Lead</b>	Sharon Wright	\$18.50
<b>Sports Lead</b>	Connor Johnson	\$16.50
Sports Assistant	Mya Schrencengost	\$16.00
<b>Arts &amp; Crafts Lead</b>	Desarae Blaszc	\$16.50
Arts & Crafts Assistant	Iris Styers	\$16.00
<b>Playground Assistant</b>	Alyssa Johnson	\$16.00
Elementary Counselor	Reece Taylor	\$16.00
Elementary Counselor	Caryly Profic	\$16.00
Elementary Counselor	William Schrencengost	\$16.00
Elementary Counselor	Ella Archabald	\$14.50
Elementary Counselor	Troy Pressing	\$16.00
Elementary Counselor	Emma LaVerdi	\$16.00
Elementary Counselor	Emma Cockerel	\$16.00
Elementary Counselor	Avery Qi	\$16.00
Elementary Counselor	Zach Keefe	\$14.50
Elementary Counselor	Jospehine Wray	\$14.50
Elementary Counselor	Jordan Lauer	\$14.50
Elementary Counselor	Madison Baker	\$14.50
<b>Mini Camp Leader</b>	Deanne Glenndenning	\$18.00
Mini Camp Assistant	Cheryl Dunmire	\$16.00
Mini Camp Assistant	Gavin Zajac	\$14.50
Substitute	Marlene Grunder	\$17.50
Alternate	Madison Brocious	\$14.50
Alternate	Raquelle Moores	\$14.50
Alternate	Alyson Young	\$16.00
Alternate	Lilia Qi	\$14.50
Alternate	Sophia Heltz	\$14.50
Alternate	Brady Schauer	\$14.50
Alternate	Kathryn Schemm	\$14.50
Alternate	Jayden Taylor	\$14.50
Alternate	Thomas Rasmus	\$14.50
Alternate	Megan Blake	\$14.50
Alternate	Mia Warner	\$14.50
Alternate	Mary Kate Schmitz	\$14.50
Alternate	Hailey Cooper	\$14.50

**#40-2023: MOTION** was made by Supervisor Hartman to approve the Recreation Staff for 2023 as presented; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

**2. Addition to Eden Fire Roster:**

**#41-2023: MOTION** was made by Supervisor Hartman to add John L Hurd as an active member of the Eden Fire Department pending physical and background check; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

**3. Set Bid Opening Date for Roof Replacement:**

Set Bid Opening Date for Roof Replacement

Whereas the Town of Eden has designated funds for the Eden Town Hall Exterior Envelope Repair and Roof Replacement; 2795 E. Church St., Eden, NY 14057.

Now be it Resolved that the Town Supervisor is hereby authorized to advertise and receive bids for the Town Hall Exterior Envelope Repair and Roof Replacement, in accordance with all appropriate State and Federal Standards, to be received at 2795 East Church Street, Eden, NY 14057 at 11am on April 14, 2023.

**#42-2023: MOTION** was made by Supervisor Hartman to approve the resolution as presented; seconded by Councilperson Ventry; Ayes: All; Opposed: None; Abstain: None; Motion carried.

**Work Session**

**1. Personnel Policy:**

Supervisor Hartman reviewed the changes to the Personnel Policy from the last meeting. After additional discussion the polices that relate to retirement notifications was changed from a 30-day notice to a 45-day notice.

March 22, 2023

**#43-2023: MOTION** was made by Supervisor Hartman to approve the Personnel Policy with the changes as read; seconded by Councilperson Sam; Ayes: Hartman, Ventry, Sam, Byrnes; Opposed: Wilhelm; Abstain: None; Motion carried.

**2. ARPA Discussion:**

Supervisor Hartman outlined her plan for the spending of the ARPA funding which included the following:

Total Funding Received: \$780,613.04  
Spent in 2021: \$69,226.06  
Spent in 2022: \$84,353.29  
Remaining Balance: \$627,033.69

Town Hall Roof & Envelope Project:  
Est Cost: \$412,445  
Fund Balance: \$270,000  
ARAP Contribution: \$142,455

2023 Fire Truck Purchase:  
Cost: \$491,536  
ARPA: \$125,000  
\*\*offset future expenditures

2023 Roads: \$75,000

Recreation & Playground Updates:  
\$125,000 of ARPA for upgrades, parking lot paving, pavilion repairs, bleachers to compliance, basketball court resurfacing  
\*\*\*\$100,000 in Fund Balance to be used for Recreation parks planning

Miscellaneous Needs & Upgrades:  
\$50,000  
Town Hall stairs: \$6,000  
Police: radios, in car camera, suppressed rifles, bullet proof vest: \$15,000 (est)  
Library Drainage Project: \$20,000  
Scanner/Printer for Building Dept: \$9,000

Eden Legion Post 880:  
Match grand for handicap ramp: \$10,000

Vehicle Purchases:  
\$60,000 to help offset reserves for purchase of vehicles for Recreation and Police

Highway Dept. Major Equip. Expenses:  
\$50,000  
Bucket Truck or Pick Up Truck  
\*\*offset future expenditures

Supervisor Hartman also stated that the Board should consider a consolidated borrowing for combined future projects after planning is complete. For example, Eden Fire Hall Upgrade, Highway Blue Building Roof, Swartz Field Project.

Department Heads were present and gave an overview of their needs and answered questions regarding funding.

**Hearing of Visitors:** There were none.

**#44-2023: MOTION** was made by Supervisor Hartman to close the Regular Meeting of the Eden Town Board; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

The Regular Meeting was adjourned at 8:55 P.M.

Respectfully Submitted by:

Emily Hawkins, Town Clerk