

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
May 10, 2023 7:00 P.M.**

This meeting was held in-person and virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
SUSAN WILHELM - COUNCILPERSON
MICHAEL BYRNES - COUNCILPERSON
GARY SAM - COUNCILPERSON

OTHERS PRESENT:

Emily Hawkins - Town Clerk
Marlene Grunder - Administrative Assistant
Ron Maggs - Highway Superintendent
Lisa Winter - Bookkeeper
Bill Trask - Town Attorney
Dave Rice - Code Enforcement Officer
Jen Johnston - Deputy Town Clerk

Supervisor Hartman called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Approval of Minutes:

#56-2023: MOTION was made by Supervisor Hartman to approve the Town Board Minutes of March 22, 2023; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

#57-2023: MOTION was made by Supervisor Hartman to approve the Town Board Minutes of April 12, 2023; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

#58-2023: MOTION was made by Supervisor Hartman to approve the Town Board Minutes of April 26, 2023; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Petitions: There were none.

Budget Transfers:

From Account	To Account	Reason for Amendment	Amount
A3389 State Aid-Other Pub Safety	A3120.2 Police Equipment	Grant Funds for Police Body Cams	\$16,000.00

#59-2023: MOTION was made by Supervisor Hartman to approve the Budget Transfers as presented; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Audit Bills:

May 2023		
DESCRIPTION	VOUCHER NUMBERS	AMOUNT
General Fund	246-326	\$110,060.16
Fire Dept. Fund	86-120	\$12,442.60
Recreation Fund	61-80	\$8,838.29
Water Fund	6-8	\$1467.66
Street Lights Fund	13-17	\$1285.74
Refuse Fund	8-8	\$820.00
Highway Fund	100-121	\$33122.54
Capital H1620.4	1-2	\$366.00

#60-2023: MOTION was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Departmental Reports:

Department reports for the month of May 2023 were submitted by Scott Crowe, East Eden Fire Chief; Malcolm VanKoughnett, Eden Fire Chief; Susan Johnson, Assessor; Greg Savage, Eden Police Chief; Emily Hawkins, Town Clerk; Dave Rice, Code Enforcement Officer; Drew Riedel, Recreation Director; Nick Blaszc, Dog Control Officer, & Joseph Ghosen. All reports are on file in the Town Clerk’s office.

#61-2023: MOTION was made by Supervisor Hartman to set the bid opening date for miscellaneous equipment for the Eden Fire Department to May 30, 2023 @ 3:30 pm; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Public Comment on Agenda Items Only: There were no comments.

New and Unfinished Business:

1. Presentation by Drescher and Malecki-Annual Audit Report:

Erica Handley, CPA and Nick Patronik, CPA presented the 2022 audit results.

2. Additional Portable Sanitation Facilities:

#62-2023: MOTION was made by Supervisor Hartman to approve two additional portable sanitation facilities for the 2023 outdoor recreation season from Roger Gloss for the cost of \$80.00 each per month at Swartz Field; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried

3. Annual Unified Court System Audit:

Tabled.

4. Police Policies:

The Police Policies have been sent to the board for review and will be presented for approval at the June 2023 meeting.

5. Grievance Day:

Board of Assessment Review will hold Grievance Day on Tuesday, May 23, 2023 from 6pm-10pm in the conference room of the Town Hall.

6. Permission for Highway to Hang and Take Down Hometown Hero Banners:

#63-2023: MOTION was made by Supervisor Hartman to give permission to the Highway Department to hang the Hometown Hero banners at the end of May and take them down at the end of November; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

7. MS4 (Municipal Separate Storm Water System) Annual Report for Public Review and Comment:

The Municipal Separate Storm Sewer System Annual Report is on file at the Town Clerk’s Office for public inspection.

8. Sexual Harassment Prevention Policy:

#64-2023: MOTION was made by Supervisor Hartman to approve the Sexual Harassment Prevention Policy as an amendment to the Personnel Policy; seconded by Councilperson Sam Ayes: All; Opposed: None; Abstain: None; Motion carried.

9. Declare Electronic Surplus:

- Laptop Dell CN-04E641-48155-213-6952
- Laptop Dell CN-04E641-48155-213-6851
- Laptop Dell CN-04E641-48155-213-6883
- Laptop Dell Latitude E5500
- Laptop Dell Model# PPOIL
- Laptop Dell Model# PPOIL
- Panasonic Tough Book Serial# X32787
- Car Laptop Panasonic CF53
- Tower Dell KTTJD-8VMDJ-RT48U-GB2JM-FD3MG
- Tower Dell KXWDJ-37MGY-WMWG7-4JFTC-9YQQW

Tower Dell RFJWM-CV8XY-D6RBQ-QHV41-C4PBG
Tower Dell G6PK2-3GPTQ-834XV-7FTM7-V7HWJ
Tower Dell XM4KM-PBC64-VY4MH-R6YMR-4Q98T
Tower Dell CN-OUC283-70821-550-8HH0
Tower Dell CN-OWC292-42940-54T-0052
Tower Dell JMDXSJ1
Tower Serial# ZY5MBF1
Tower Serial# 3C2X8J1
Tower Model# DIOS
Tower BX1500G Back-UPS XS 1500
Tower BX 1500G Back-UPS XS 1500
Keyboard Dell CN-ON8WF8-71581-58P-0204-A00
Keyboard Dell CN-ON8WF8-71581
Keyboard Dell CN-ON8WF8-71581
Keyboard Dell Model# RT7D20
Keyboard Dell KB212-13
Printer HP Serial# MY12W114CO
Printer Serial# VNB3253540
Printer Serial# CN281344Q2
Printer Serial# VND3G19568
Printer Serial# CNB9BDIDQG

Radio Control Console VEGA C-5112
CB Radio V-Con Code 3 Model# 3692L4
Digital Video Recorder -Prime-PR04000
VCR Toshiba 12552500
Camera BLV60-IM
Speakers Dell CN-OF6371-48220-53V-04QZ
Silent Witness V60NB1036
Screen Serial# U9915 1400408
Monitor HP CNC232PGDC
Monitor Dell CN-0H069H-72872-937-2C7M
Monitor Dell MX-OHF730-46634-6CC-13VL
Monitor NEC 572325551NA
Paper Shredder Fellowes PowerShred PS 70
Telephone Equipment Vodavi Model: 3000-00
Digital Voice Mail Vodavi: DHD-04
CDRW 10 mega zip Model ZIPCDUSB
Router Linksys C2130D754108
Router Digital QC Model# D5133NT
Battery Brother Model# PJ-622
Battery Back Up w/outlets Model: BN450M
Electronic Typewriter Model: KX-R350
Electronic Typewriter Personal Wheel Write 2

Town Clerk

Hard Drive S/N WD-WMAM9DV66730
Hard Drive S/N WD-WMAM9DV54451
Hard Drive S/N WD-WMAM9T204677
Hard Drive S/N 5JXLJVMY
Hard Drive S/N WCAYUJ338896
Hard Drive S/N WD-WMAM9DW30597
Hard Drive S/N SODFJ1HL696661
Hard Drive S/N WMC1U4204130
Lap Top Dell PP01X S/N TW03J010129612580880
Misc: cords, mice, keyboards

#65-2023: MOTION was made by Supervisor Hartman to declare the listed items surplus to be disposed of at the SunnKing recycling event May 13, 2023; seconded by Councilperson Byrnes: All; Opposed: None; Abstain: None; Motion carried.

10. Eden Corn Festival Stage Rental Agreement:

#66-2023: MOTION was made by Supervisor Hartman to accept the rental agreement between the Eden Corn Festival and the Town of Eden for the rental of the Eden Corn Festival Stage at the cost of \$1.00; seconded by Councilperson Sam: All; Opposed: None; Abstain: None; Motion carried.

11. VFIS Policy:

#67-2023: MOTION was made by Supervisor Hartman to approve the Volunteer Firefighter Insurance Policy for Accident and Sickness from the National Union Fire Insurance Company of Pittsburgh, PA effective July 1, 2023 at the cost of \$3,219.00; seconded by Councilperson Byrnes: All; Opposed: None; Abstain: None; Motion carried.

12. Acknowledge Resignation of Part-time Officer Robert Braeuner:

The resignation of part-time officer Robert Braeuner was formally acknowledged.

13. Appointment of Emily Wicket and Kathy Marshall as Part-Time Police Clerks:

#68-2023: MOTION was made by Supervisor Hartman to appoint Emily Wicket and Kathy Marshall as a part-time Police Clerks effective May 10, 2023 at the pay rate of \$18.03 per hour; seconded by Councilperson Wilhelm: All; Opposed: None; Abstain: None; Motion carried.

Supervisor's Report:

- Recognized recent complaints regarding damaged frontage as a result of snow removal efforts. Urged residents to be understanding of the fact that large storms caused damage this winter. The Highway Department is working on fixing the worst affected areas but can not get to them all.
- Summer activities are about to begin, including "Explore Eden" and the town wide garage sale. Residents are urged to slow down especially on busy weekends.
- Memorial Day services to be held in Eden and East Eden.

Councilperson Wilhelm announced that September 16, 2023 will be the 100th Anniversary celebration of the Eden Fire Department with an event to be held at the American Legion.

Hearing of Visitors:

Daniel Malarkey asked the Town Board to adopt a resolution supporting "No Mow May".

#69-2023: MOTION was made by Supervisor Hartman to support the efforts of "No Mow May" and allow residents to choose to participate without penalty against lawn length from the Code Enforcement Officer for the month of May 2023; seconded by Councilperson Wilhelm: All; Opposed: None; Abstain: None; Motion carried.

#70-2023: MOTION was made by Supervisor Hartman to close the Regular Meeting of the Eden Town Board and enter Executive Session for contractual purposes; Bill Trask and Ron Maggs were invited to join; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

The Regular Meeting was adjourned at 7:37 P.M.

Executive Session was adjourned at 8:00 P.M.

Respectfully Submitted by:

Jennifer Johnston, Deputy Town Clerk