

June 14, 2023

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
June 14, 2023 7:00 P.M.**

This meeting was held in-person and virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN - SUPERVISOR
RICH VENTRY - COUNCILPERSON
SUSAN WILHELM - COUNCILPERSON
MICHAEL BYRNES - COUNCILPERSON
GARY SAM - COUNCILPERSON

OTHERS PRESENT:

Marlene Grunder - Administrative Assistant
Jennifer Johnston - Deputy Town Clerk
Ron Maggs - Highway Superintendent
Lisa Winter - Bookkeeper
Bill Trask - Town Attorney

Supervisor Hartman called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Approval of Minutes:

#71-2023: **MOTION** was made by Supervisor Hartman to approve the Town Board Minutes of May 10, 2023; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Petitions: None.

Budget Transfers:

June 2023

| From Account | To Account | Reason for Amendment | Amount |
|--|--|--|---------------|
| A1620.4 Town Hall - Contractual | A9950.9 Transfer Out to Capital | Transfer for Legal Notices - Roof Project | \$366.00 |
| H5031 Transfer In- Capital | H1620.4 Capital - Roof Project | Transfer from General for Legal Notices - Roof Project | \$366.00 |
| A7310.4 Youth Program - Contractual | A7110.4 Parks & Grounds Contractual | Soccer, Lacrosse, Baseball stipends for field/diamond marking materials | \$1,500.00 |
| A3120.4 Police Contractual | A3120.2 Police - Equipment | Additional Cost of Installing Body Cam trigger in vehicles | \$373.78 |
| A7110.4 Parks & Grounds - Contractual | A7110.2 Parks & Grounds Equipment | Rec Truck Ad Ons | \$731.50 |
| SF3410.4 Fire - Contractual | SF3089 State Aid | Correct March 8th budget transfer - amount of grant was not for full amount of chainsaws | \$977.57 |

Use of Assignments

*A915.5 -Assigned Rec to A7110.2 Parks & Grounds Equipment - 2010 Jacobson Mower \$11,770.00

*A915.6 -Assigned Non Rec to A7510.4 Historian Contractual - Balance of Grant \$168.01

*A915.6 -Assigned Non Rec to A8540.4 for 2022-02 Off Road Drainage -\$3300.30

#72-2023: **MOTION** was made by Councilperson Ventry to approve the Budget Transfers as presented; seconded by Councilperson Sam; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Audit Bills:

June 2023

| DESCRIPTION | VOUCHER NUMBERS | AMOUNT |
|--------------------|-----------------|-------------|
| General Fund | 347-413 | \$89,458.76 |
| Fire Dept. Fund | 121-144 | \$16,405.60 |
| Recreation Fund | 81-108 | \$20,768.94 |
| Water Fund | 9-9 | \$15.00 |
| Street Lights Fund | 18-21 | \$1,104.69 |
| Refuse Fund | 9-13 | \$99,432.38 |
| Highway Fund | 122-145 | \$42,495.25 |
| | | |

#73-2023: MOTION was made by Supervisor Hartman to approve the Audit of Bills as presented; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Departmental Reports:

Department reports for the month of June 2023 were submitted by Scott Crowe, East Eden Fire Chief; Malcolm VanKoughnett, Eden Fire Chief; Susan Johnson, Assessor; Greg Savage, Eden Police Chief; Emily Hawkins, Town Clerk; Dave Rice, Code Enforcement Officer; Drew Riedel, Recreation Director; Nick Blaszczyk, Dog Control Officer, & Joseph Ghosen. All reports are on file in the Town Clerk’s office.

#74-2023: MOTION was made by Supervisor Hartman to add Christopher Doyle Brown to the Active Role of the Eden Fire Department; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Public Comment on Agenda Items Only: No public comment.

New and Unfinished Business:

1. Annual Unified Court System Audit:

WHEREAS, the Unified Court System of the State of New York requires that town justices annually provide their court records and dockets to their respective town auditing board, and that such records be examined and that facet be entered into the minutes of the board’s proceedings.

NOW, THEREFORE it is RESOLVED that the Town Board of the Town of Eden has received the audited Statement of Cash Receipts and Cash Disbursements for the Town Justices from Drescher & Malecki, LLP, independent auditors.

#75-2023: MOTION was made by Councilperson Sam to approve the Annual Court System Audit by Drescher & Malecki; seconded by Supervisor Hartman; Ayes: All; Opposed: None; Abstain: None; Motion carried.

2. Police Policies:

#76-2023: MOTION was made by Councilperson Ventry to adopt and accept the revised Police Policies in their entirety; including the recently adopted Body Camera Policy, effective immediately; seconded by Supervisor Hartman; Ayes: All; Opposed: None; Abstain: None; Motion carried.

3. Erie County Stop DWI Program:

#77-2023: MOTION was made by Supervisor Hartman to approve the 2023 Stop DWI Police and Court Contract between the County of Erie and the Town of Eden; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

4. School Resource Officer Contract:

#78-2023: MOTION was made by Supervisor Hartman to approve the School Resource Officer Agreement between the Town of Eden and the Eden Central School District; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

5. Drescher & Malecki Contract Extension:

As agreed by the Town on June 25, 2020, The Town is authorized to engage Drescher & Malecki LLP to provide external auditing services relating to the Town for the years ending December 31, 2023 and 2024.

#79-2023: MOTION was made by Councilperson Ventry to accept a contract extension with Drescher & Malecki to provide independent auditing services to the Town of Eden for an additional four years to include 2023-2028; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

6. Off-Road Drainage Project 2023-01: Miscellaneous Townwide Mowing and Clearing:

#80-2023: MOTION was made by Supervisor Hartman to approve Project 2023-1 Miscellaneous Townwide Mowing and Clearing at a cost not to exceed \$5,000; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

7. Special Use Permit Crown Hill Farm:

Application for a Special Use Permit from Melissa Singer Dumars of Crown Hill Farm at 9411 Sandrock Rd. was referred to the Planning Board.

8. Accept Bids for Eden Fire Miscellaneous Equipment:

#82-2023: MOTION was made by Supervisor Hartman to accept bids for Eden Fire Miscellaneous Equipment; seconded by Councilperson Sam Ayes: All; Opposed: None; Abstain: None; Motion carried.

9. Roof Project Discussion:

The following topics were discussed regarding the Roof Project:

- The Town Hall roof is a high priority.
- The bids received for the roof are higher than anticipated.
- The roof bid increased significantly from the original estimate due to hazardous material removal.
- Clark, Patterson & Lee are creating a report with options and recommendations.
- Town Bookkeeper is creating a list of funding options.
- More discussion to follow when information is available.

Supervisor's Report:

- Supervisor Hartman thanked Rich, Scott, and Marlene for their assistance in organizing and hanging the Hometown Hero Banners 2023.
- Supervisor Hartman also thanked Emily, Ron, and Marlene for their hard work hosting the Town's electronic recycling event.
- Supervisor Hartman mentioned that Eden's Farmer's Market is up and running and people are participating in our Summer Recreation programs.

Councilperson, Sue Wilhelm, mentioned that residents are enjoying "Yoga in the Park" at Swartz Field on Saturdays and looking forward to "Hot Pilates in the Greenhouse".

Town Attorney, Bill Trask, thanked and recognized Supervisor Hartman for her hard work and dedication to the Town of Eden.

Hearing of Visitors: None

The Regular Meeting was adjourned at 7:50 P.M.

Respectfully Submitted by:

Jennifer Johnston, Deputy Town Clerk